

Site Plan Checklist Minor Project

For your convenience, please use the following checklist to ensure that you are submitting all the necessary documents required with your application. *Please be sure to read each subsection of Article IX in its entirety.* The checklist below is only provided as a reminder.

Subsection	Requirement
1	Waiver requests
2 a	<input type="checkbox"/> Fully completed and signed application
b	<input type="checkbox"/> Payment of all fees
c	<input type="checkbox"/> 8 copies of written material & maps
3 a	<input type="checkbox"/> Record owner's & applicant's information(name, address, phone)
b	<input type="checkbox"/> Location of all setbacks, yards and buffers
c	<input type="checkbox"/> Names & addresses of all abutters
d	<input type="checkbox"/> Sketch map based on tax map
e	<input type="checkbox"/> Boundary map of total parcel
f	<input type="checkbox"/> Tax map(s) and lot number(s) of project parcel
g	<input type="checkbox"/> Copy of deed or other document showing ownership
h	<input type="checkbox"/> Name, registration number and seal of plan preparer
4 a	Zoning classification(s)
b	<input type="checkbox"/> Property line bearings & lengths(may be waved)
c	<input type="checkbox"/> Location & size of water, sewer and utilities
d	<input type="checkbox"/> Location, names & widths of existing roadways
e	<input type="checkbox"/> Location and dimensions of existing walkways, driveways, etc.
f	<input type="checkbox"/> Location of intersecting roads or driveways -200"
g	<input type="checkbox"/> Location of wetland, scenic & natural features
h	<input type="checkbox"/> Surface water drainage direction across site
l	<input type="checkbox"/> Easements, covenants or deed restrictions
j	<input type="checkbox"/> Location & description of fire protection water supply
k	<input type="checkbox"/> Plumbing inspection report
5 a	<input type="checkbox"/> Water demand estimates
b	<input type="checkbox"/> Drainage direction & assessment
c	<input type="checkbox"/> Solid waste assessment
d	<input type="checkbox"/> Location, dimensions & materials for construction of roadways, walkways & traffic flow
e	<input type="checkbox"/> Landscaping & buffering
f	<input type="checkbox"/> Elevation drawings
g	<input type="checkbox"/> Outdoor sign plans
h	<input type="checkbox"/> Outdoor lighting plans
l	<input type="checkbox"/> Location of utilities & Fire protection systems
J	<input type="checkbox"/> General use description
k	<input type="checkbox"/> Traffic estimates
l	<input type="checkbox"/> Material storage plans
m	<input type="checkbox"/> Copies of applicable state permits
n	<input type="checkbox"/> Construction schedule