

Montville Select Board Meeting January 3, 2024 & FEMA meeting January 4, 2024

Attending: Cathy Roberts (First Selectperson); Sharon Hibbard (Second Selectperson), Doug Thomas (Third Selectperson) John York (Fire Chief and EMD), Karen York, (Deputy EMS), Richard Peavey (Road Commissioner), Terry Fischer (Treasurer), Bonnie Hrichak (Budget Committee)

1. Call Meeting to Order: 4:00pm
2. Acceptance of Agenda and Minutes: No action
3. Open to the Public: No comment
4. Clerk: No report
5. Treasurer/Tax Collector: All time cards will be reviewed and signed by Department Heads and brought to TO for treasurer.
6. Roads: Most of the storm debris cleared and road damage repaired. Gravel needs to be applied to areas damaged by heavy trucks and detoured traffic on roads. State declared emergency but waiting to see if Waldo County had enough damage to meet the requirement to apply for funds. SB to meet with FEMA on 1/4/23. Heat pump and generator discussed for PW. Richard to contact all snowplow contractors to meet with him and SB on 1/8/23 to discuss plowing expectations. Discussed PW to get 4 tires for ton truck @ \$600. Cathy to check on snowplow turn around on Rt 220. Discussed potential for generator and heat pump at garage.
7. MVFR: John and Karen interested in pursuing more grants. Would like to begin looking at AFG and Safer grants for a fire truck, an emergency center and equipment. SB would prefer to expand administrator assistant position to include grant writing experience. SB encouraged FD to continue applying for smaller, less technical grants at this time. Emergency equipment need to be considered radios and generators for TO, FD and PW. Cathy to contact MCOG to see how they could be more engaged in assisting in these efforts. Cost recovery Ordinance discussed. More research needed after MMA reply. John to follow up with Belfast to learn more about their Cost Recovery program. John wanted SB to consider retrofitting the previous diesel tank for gasoline. He will look into costs and any permitting. Doug to look into a second diesel tank for extra storage. Town will get 50 more cones to be split 50/50 with PW. Hazard Mitigation MOU signed and sent to EMA Waldo County and John York identified as representative.

8. Transfer Station: Recycling truck having electrical issues. John York assisting in remedying situation. An additional battery needed. Original grant should cover any repairs on the truck. SB to meet with Brad to discuss recycling improvements, completion of office/storage and management. Cathy to schedule meeting time.
9. Climate Resiliency Committee: Meeting scheduled for 1/3. Cathy to attend.
10. SB: Cathy will schedule an interview with second person interested in School Board position and interested party for assessing position. Posting for administrator position to be shared by SB. Cathy to reach out to MCOG to see if they can assist in the search. Doug to contact Ruben Widmer to place info in Montville column. Resident complained about a neighbor's excessive garbage and abandoned cars on property. No ordinance to follow up with enforcement.
11. Treasurer's Warrant: Payroll Warrant #1 \$7,897.80
12. Town Meeting/Book/Budget: No reports
13. 11th Hour:
14. Adjourn:

FEMA Meeting:

Attendance: Cathy Roberts (1st Selectperson), Doug Thomas (3rd Selectperson), Patty Crawford (Montville FEMA grant administrator), CJ Rideout (Assistant Road Commissioner), John York (Fire Chief & EMD), Karen York (Deputy EMS), Waldo County EMS, MEMA and FEMA representatives

Discussion focused on Montville road damage and emergency services needed during and after the storm on December 18th. FEMA funds could become available if Waldo County meets the threshold. Patty, CJ, and Karen to collaborate on accessing information needed for FEMA. CJ questioned if reimbursement could be possible for extensive damage on roads due to heavy equipment and detours. Extensive damage on Kingdom Road, Burnham Hill, Choate, and North Ridge Road.

Montville Select Board Meeting Monday ~ January 8, 2024

Attending: Cathy Roberts (First Selectperson); Sharon Hibbard (Second Selectperson), Doug Thomas (Third Selectperson), Hannah Hatfield (Administrative Assistant), Richard Peavey (Road Commissioner), Travis Abbot (plow contractor), CJ Rideout (plow contractor), Troy Nelson (plow contractor), Jonathan Thornhill (plow contractor), Brad Peters (Transfer Station Manager)

1. Call Meeting to Order: 5PM
2. Acceptance of Agenda and Dec 28 and Jan 3 Meeting Minutes: Approved
3. Open to the Public: No comment
4. Clerk: No report
5. Treasurer/Tax Collector: No report
6. Assessing: SB signed abatement for Account #46
7. Roads:
 - SB approved (unanimously) and signed Montville Public Works Plowing Policy.
 - SB discussed prospects of applying for a DOT Stream Crossing Grant due 1/18/24. Sharon to take lead on application completion. Bean and Bog Rd. culverts will be first consideration. Midcoast Council of Governments, Nature Conservancy, Maine Audubon are agencies supporting grant application submissions.
 - Richard recommended creating a salt shed attached to the sand shed instead of the one at the garage. Richard to get an estimate for that. Doug to get an estimate for garage roof.
8. MVFR: No reports
9. Transfer Station Attendant:
 - SB and Brad discussed the new time card submission policy. Sharon to research online ways of submitting hours. Brad to staples receipts to time cards.

- Box truck maintenance discussed. Sharon and Doug to arrange any current maintenance needs. May be payable through grant funds.
- Building prep discussed. Brad to arrange carpentry for shed with Jesse McIntire.
- Utilities: Brad to look into heating options. Doug to ask electrician for estimate for hooking up and wiring shed.
- Transfer station needs a portable eye wash station in shed
- Brad to put signage up to inform residents about off limits areas (in truck, in shed).
- SB to look at what is left from solid waste grant in order to know what more can be done with it.
- Doug to get cones for traffic flow.

10.SB:

- RSU 3 meeting Wednesday Jan 10 at Walker School regarding possible outlying school closures: SB did not get notice of meeting from School board.
- SB to consider meeting on current priorities. To establish meetings protocol for department communications. Want to look at pre-budget spending, policies, and cost recovery ordinance drafts.
- Cathy to draft policy to accompany Events Notification Form

11.Treasurer's Warrant: Warrant# 2 Payroll \$3,393.32 signed.

12.Town Meeting/Book/Budget: SB voted to hold Town Meeting on March 30th

13.Adjourn: 8:45 PM

MONTVILLE SELECT BOARD MEETING MINUTES

MONDAY, JANUARY 15, 2023

Attending: Cathy Roberts (First Selectperson); Sharon Hibbard (Second Selectperson), Doug Thomas (Third Selectperson), Hannah Hatfield (Administrative Assistant), Amber Poulin (prospective Assessing Agent), Phil Bloomstein (Broad Band Committee member), Elissa Heim (prospective RSU3 Representative), Terry Fischer (Tax Collector/Treasurer)

1. Call Meeting to Order: 5:00PM
2. Meet with Amber Poulin re Assessing Agent Position: Amber introduced herself and will send resume. Certified since 2013 and does GIS mapping for all her towns. Is seeking to be a payroll employee, not a contracted service provider. SB to get back in touch after considering the budget. Discussed the value of digitizing maps: is helpful for updating tax records, and include TRIO into the GIS representation. SB considers this good info for a comprehensive plan.
3. Phil Bloomstein: The fiber optic infrastructure that will be installed in Montville needs a hub. Broad Band Committee and service provider have identified a place off the town office driveway that may be a good location or the 8' x 8' structure, including its own backup generator. Town would need to vote on an easement to accommodate for the structure and the service provider's building and use thereof. SB to do more research on where to locate this. Cathy to reach out to Jane Sullivan to get more clarity and talk about possible collaborations with service provider. Phil reported that Bill Gillespie (Montville's current Broad Band Representative) said that he is ok with being replaced if need be but OK with staying on. Because of Bill's work responsibilities, he cannot make all the meetings. SB to consider other options.
4. Meet with Elissa Heim re RSU3 Position: SB appointed Elissa Heim as interim RSU3 School Representative to fulfill the rest of the open term expiring in June of 2026. Elissa and SB to establish a schedule for exchanges of information regarding RSU3.
5. Treasurer follow up for end of year:
 - SB voted to move \$1,631.72 surplus from 2023 Cemetery Account to Admin Account to balance Admin Department overage. Unanimous.
 - SB voted to move \$1,136.61 from Transfer Station account to Fire Services Account balancing Fire services. Unanimous.
 - SB voted to carry over \$945.25 remaining in the 2023 Transfer Station account to 2024 Transfer Station Account.
 - Terry suggested and article at Town Meeting that would establish a Revaluation Reserve Account and to carry all unspent funds from the 2023

Revaluation Account to be moved to it. SB agreed to include an article on the town warrant for creating a Revaluation Reserve account.

- SB to connect with department heads regarding first quarter billing.
- Terry reported that Montville made approximately \$12,000.00 from bank interest. Terry recommend that some of that revenue be considered for purchase and installation of a generator for the Town Office.

6. Acceptance of Agenda and Jan 8 Meeting Minutes: No action

7. SB:

8. Treasurer's Warrant:#54 (2023) \$20,054.80 Warrant Preview #3 \$10,354.30; PR Warrant #3 \$4,460.09; Warrant #2 \$61,765.00. Signed.

9.

10.11th Hour:

11.Adjourn: 8:45PM

Select Board Minutes Jan 29, 2024

Start: 1635 End 2055

Present: Cathy Roberts, Sharon Hibbard, Doug Thomas, John York

Budget :

Discussion of heating oil/propane pre-buy. Workers Comp budget increased 20%. MMA dues \$2267 for 2024. MCOG rate to go to \$1.50 per resident vs 1.25 in 2023. 2024 membership \$1558.50.

MVFR:

Fire dept roster supplied to Town Office (Hannah) for updated personnel roster for insurance. Alford (aka Maine Community College) grant for training approved and processed.

SB:

Discussed plans to recommend an increase in the Contingency Reserve fund in the budget due to an increase in storm related events.

Mail box damage from snow plows hitting mailboxes. Snowplow contractors notified of residents' complaints. Doug to get reflective tape to So. Mtn Valley Hwy resident and also for phone pole on Burnham Hill Rd. Doug to get info flyer from Freedom PO regarding mailboxes.

Vernon LeCount appointed as Waldo Broadband Corporation representative for Montville. Cathy thanked Bill Gillespie for his prior work as rep.

The Select Board hired Amber Poulin to replace Amy Dunn as Assessing Agent. Amy will work with Amber to make a smooth transition in mid- February.

Doug to talk to Freedom SB/PW staff about collaborative opportunities to share operators and equipment.

Gas receipts for TS truck reviewed, Doug to talk to TS staff about running truck.

Administrative assistant position still open. SB to consider using an employment agency to help fill position, as all other attempts have been unsuccessful.

SB to question with UARRC on strategic plan for future operations.

SB beginning to build Warrant articles. Public Hearing and Workshop building session to be announced.

Warrants signed: Warrant #4 (AP) \$98,819.78; Warrant Preview #5 (AP) \$8,73.00; Payroll Warrant #5 \$5731.51

Montville Select Board Minutes February 5, 2024

Start: 5:00pm End 9:00pm

Present: Cathy Roberts, Sharon Hibbard (exited early), Doug Thomas, John York, Jonathan Thornhill, Amy Bliss, Dave Hewins and Bill Wentworth (Central Maine Cost Recovery)

Public Comment:

Jonathan Thornhill notified the SB that he found a dead pigeon hanging on a string in the entrance of the salt shed on 1/27. Additionally, he also informed the Board that he texted Road Commissioner at 2:00am on 1/27 with a question regarding salt but was unable to reach him and so applied salt on his own behalf. Jonathan also reminded the Board that his payment for snowplow contracting was two days late. He also presented request for re-implementing tagging process for loader, so that last user of loader in storm can put it in garage.

John York, speaking as resident, again raised concerns regarding the activities of another department. SB noted, as this has been raised previously and is monitored by the SB.

Cost Recovery:

Representatives from Maine Cost Recovery, who would be contracting with the town as the third party to collect the “cost recovery” funds, assisted the Board and Fire Chief with suggestions for ordinance content. There are numerous Maine towns who have contracted with this agency. Another draft will be reviewed before final wording is accepted. Public hearing to be scheduled.

MVFR:

SB agreed with Karen York’s request to be the grant manager of MVFR training grants awarded by the Harold Alfond Center for the Advancement of Maine’s Workforce, a Maine Community College System division. Noted that each individual town employee that wishes to participate must be registered in the new portal, and must complete exit surveys and follow up surveys. The town has participated in this grant for many years now, and it presently will fund 50% of approved courses. The recent change was launch of a new portal.

Treasurer:

SB still considering options for carry overs. Treasurer to contact Auditor for opinion.

SB:

- Contacted Glen Couturier to learn if he was still interested in running for moderator this year at Town meeting and he responded favorably. The Board followed up and asked if he would come to a SB meeting and was willing to meet or review letters submitted by residents regarding moderation. The Board is waiting for his response.
- SB discussed Fire Dept, PW, and Transfer Station operations. Agreed to address PW directly in morning regarding the issues that Jonathan raised.
- PW to cold patch Center Rd.
- SB to investigate MCOG prebuy.
- Cathy not to run for SB after 14 years. Many thanks!
- SB to address mailbox damage on North Ridge Rd.

- PB needs new member, Jodie to send notice.
- Alfond grant request approved.

Warrants signed: Warrant #5 (AP) \$8,073.00; Warrant Preview #6 (AP) \$72,200.53 ; Payroll Warrant #6 \$2,664.98.

Approved February 19th 2024

Montville Select Board Meeting

Monday, February 12, 2023

Attendees: Select Board: Cathy Roberts, Doug Thomas, Sharon Hibbard; Richard Peavey (Road Commissioner), Bonnie Hrichak (resident)

- Call Meeting to Order: 5:02pm
- Acceptance of Agenda Prior Meeting Minutes 22nd, 29th, 5th

Public Comment for discussion not action: None

- Roads:
 - Tree Clearing, Doug questioned if should put out to bid the tree area by power lines, etc to do during mud season?
 - Doug to ask Peter Kassen who is doing cutting on Hidden Valley Rd to cut his trees road side along his property if he wants.
 - Mowing - Lawn and Order now does roadside mowing and has stated to give him a budget proposal.
 - Rake will be used to dry out roads as needed
 - Cold patch on Center completed, checking Morse and Halldale
 - PW will be cutting brush, questions regarding renting lift. SB requests getting prices
- MVFD: Doug updated MCOG meeting with MVFR today (John, Karen, Doug, Adi)
 - Discussed AFG grant with March deadline for turnouts. Doing this as regional grants would be less competitive, possible to do with other towns so long as required documentation in place. John collecting our data for this.
 - Congressional Spending request, MCOG looking at that as well, maybe turnouts or other things (reimbursable type grant) criteria for this is due out in April
 - Steven King grant (range \$10,000-\$20,000) - MCOG prefers to use that grant for what is not covered in other grants. Radios for PW and MVFR questioned as PW has agreed for radios, to be purchased now

yet there are none available at this time.

- Transfer Station: SB to attend UARRC meeting on Thursday via zoom.
- Treas: Discussion on residents' tax bill concern with resident present, questions to go to Assessor.
- Clerk: No update.
- Committee Updates, if any: None.
- Budget Updates, if any: SB will meet on Thursday 2/15 at 5pm for budget workshop.
- Town Meeting Updates, if any: In progress. Warrant workshop on 3/6 at 5pm
- SB:
 - SB noted that a follow up the with the PW department 2/6 in regards to the bird incident and learned that the incident was a prank between two individuals that did not involve Jonathan Thornhill. SB contacted the Sherrif's office to inform of findings, as SB was notified on 2/6 that Jonathan was advised to inform the Sheriff and had done so. PW employees noted that dead birds have been found in salt shed previously. The SB sent an email to Jonathan Thornhill commenting on this incident, as well as reminding him of the protocol discussed at the SB meeting with snowplow contractors and RC on January 8th that the Board appointed CJ Rideout, a snowplow contractor for the Town, as Deputy Road Commissioner, to be the contact person for evening concerns. The SB explained that the late payment was due to extenuating circumstances.
 - MCOG prebuy numbers collected from Terry for Oil, Propane, Paper to provide for MCOG.
 - Northport generator update, none. Cathy will confirm with Adi if generators could be purchased for town buildings with the Climate Resiliency grant.
 - Climate Resiliency: committee needs to make decisions on next steps based on Saturday 2/10 meeting at the Grange. Also note, news to Cathy was that Town can apply for \$50,000 grant 2x per year. Could increase solar on sand shed, and savings per year would help pay it

back. Building efficiency and assessment (furnace/heat pumps?).
MCOG will post climate resiliency survey results on website.

- Solar on sand shed, roof shingles there currently are in great shape, likely would not need to be replaced.
 - MCOG would like to meet with SB regarding Climate Resiliency on 2/26 regarding comprehensive plan.
 - Schedule meeting with Glen Couterier for 2/19 starting at 5:30, will send out notice to residents who would like to either meet with Glen and the SB to discuss moderator practices at Town meeting or residents will also be invited to submit letters to the SB and Glen to review at this meeting.
 - Assessing agent transfer time line, Amber was in office with Amy today. Some questions regarding lot sizes minimum
 - Broadband Hub/Representative updates Vernon LeCount appointed to WBC Directors for term of 3 years. Sharon notified WBC of this appointment.
 - Correspondence to Jonathan regarding SB meeting of 2/5 prepared.
 - Requesting reschedule of executive session on 2/19 at 5pm regarding personnel matter.
 - School Board, residents have contacted Cathy, requesting SB to ask School Board to hold off on decision making process for one year to allow for planning time.
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- Treasurer's Warrant: A/P Warrant 6 \$72,200.53 from 2/5/23, Payroll Warrant 7 \$4572.43, Warrant Preview 7 \$\$6824.11
 - 11th Hour:
 - Adjourn:

Montville Select Board Meeting

Monday, February 19, 2024

Attendees: Select Board: Cathy Roberts, Doug Thomas, Sharon Hibbard; Karen York (MVFR, EM, resident), Bonnie Hrichak (resident, BC) Kathryn Campbell (resident), Dan Massessa (resident), Dwayne Keller (resident), Glen Couturier (resident), Kelly Couturier (resident), Vernon LeCount (resident, WBC), John York (MVFR, EM, resident), Brad Peters (Transfer Station Manager, resident)

- Call Meeting to Order: 5:07pm
- Acceptance of Agenda Prior Meeting Minutes: 22nd, 29th, 5th
- Public Comment for discussion not action: None
- Town Meeting Moderator: Glen Couturier discussion regarding moderator with public. Determined education could potentially assist, SB to request adding moderator guide link to the town website. Glen stated always starts meeting with briefing of Town Meeting procedure. Specifics of past circumstances discussed, with Glen noting that the job of the Town Meeting moderator is to ensure the will of people as a whole. How he approaches this and the opinions of those present were discussed at length.
- Roads:
 - Mowing - Cathy to call Lawn and Order, check in with Richard on past specs
 - Reviewed estimate for building roof replacement, recontacted Keyes Roofing for clarification after questions. Confirmation recieved.
- MVFR:
 - Brief discussion on budget, in particular wages and intent of wage amount requested. SB re-learned of Emergency Responder intentions and past grant award for training, which are delayed due to instructor issues.
 - Question on amount in MVFR Capital Reserve accounts, noting a difference between January monthly report from the Year End (Pre-Audit) report, paper notice presented. To be confirmed with Terry.

- Transfer Station:
 - Discussed budget with Brad, estimates for ramp, compactor roof, need to schedule compactor service. Brad to get battery for truck.
- Treasurer: No update.
- Clerk: No update.
- Committee Updates, if any: WBC representative Vernon LeCount came with easement poster for Town Meeting, and stated has requested other reps from WBC to speak at Town Meeting. SB needs to review easement paperwork, and determine date for speaking with Liberty SB who requested meeting.
- Budget Updates, if any: Meeting with department heads to finalize prior to meeting with Budget Committee.
- Town Meeting Updates, if any: In progress. Warrant workshop on 3/6 at 5pm
- SB: Budget meeting planned, delayed Executive Session for personnel issue rescheduling discussed,
- Treasurer's Warrant: A/P Warrant 7 \$6,824.11 from 2/14/23, Payroll Warrant 8 \$, Warrant Preview 8 \$89,766.93
- 11th Hour: SB reporting that Animal Control Officer requested compensation for course work for certification.
- Adjourn:

Montville Select Board Meeting Agenda Monday, February 26, 2023

Attendees: Cathy Roberts (First Selectperson), Sharon Hibbard (Second Selectperson), Doug Thomas (Third Selectperson), Hannah Hatfield (Administrative Assistant), Karen York (Deputy EMS Director), Grace Star (Community Resiliency Committee), Bonnie Hrichak (Budget Committee), Bo Atkinson (Community Resiliency Committee), Jodie Mehuren (Town Clerk), Terry Fischer (Treasurer/ Tax Collector), Adi (MCOG), Diana Chapin (Community Resiliency Committee), John York (Fire Chief), CJ Rideout (Deputy Road Commissioner), Richard Peavey (Road Commissioner), Nadine Cancel (Budget Committee), Bibi Whited (Budget Committee), Herman Peaslee (Budget Committee),

1. Acceptance of Agenda and Prior Meeting Minutes 1/22, 1/29, 2/5, 2/12, 2/19:
2. Public Comment for discussion not action:
3. Community Resiliency Committee Updates: Final survey presented: First community reported concern: - Community directed plan (comprehensive plan); Second: Roads Third - Understanding critical vulnerabilities of infrastructures. Next steps: Does town want to pursue the grant due March 29th. Adi guessing \$30-40,000 for the creation of a comprehensive plan. Then that leaves \$10-20,000 left to spend on other projects.
 - Diana: SB has to sign a resolution with the application for this grant. From the governors office that requires a town to participate in Community Resiliency Partnership. Could this be as of a certain date (to curb participation in case the CRP changes. Or put into the language to revisit yearly. Adi to get more info on this.
Why would a comprehensive plan cost so much.
 - Adi: Time consuming. Cost of facilitation and chapter writing.
 - Comp plan process with consultant can be as long as a year to a year and a half.
 - Next step is for committee to bring forward projects to meet the \$50,000.00 project threshold.
 - Other ideas: Road Study, Watershed study,
 - Committee to meet again before a decision to request (or not) funds for projects.
4. Budget Discussion:

5. Roads:

6. MVFD:

7. Transfer Station: Annual Report form online.

8. Treas: Starting to get low on cash flow until lien notes go out in May.

9. Clerk:

- Jodie presented a list of Election clerks. SB Approved
- Someone called to compliment road commissioner for grading on North Ridge
- Got an application for administrative assistant SB to review
- Working on web page for RSU3

10. Town Meeting Updates, if any:

11. SB:

- Cooperative purchase updates, if any
- Correspondence
- Cathy reported that Palermo paid for ACO training this year. Cathy asked ACO to keep track of what town pays for trainings each year to see ascertain which trainings Montville will elect to pay for in the future.

12. Treasurer's Warrant: \$89,766.93; Warrant # Warrant Preview #9 AP \$4,408.85,
Payroll Warrant #9 \$3,861.20,

13. 11th Hour:

14. Adjourn:

March 4, 2025

Location: MVHS/RUS3 meeting

Attending: Cathy, Sharon, Doug

Bus routing unpredictable with people moving, sick, etc. Average time on bus will be reduced, with 1.5 hour maximum. Savings are expected due to less travel time via "one-way" routing.

Major issue is demographics with long term declining enrollment and increased property valuation (affects state reimbursement).

Three options:

Option One: No new services with 5.05% RSU3 increase with 12.7% increase to taxpayers

Option Two: close Walker and Brooks saving \$800K. Yields 1.37% RSU3 increase with taxpayers up 4.98%

Option Three: \$350K reduction in staff and operations yielding 3.45% increase in RSU3 budget, 9.34% increase to taxpayers. Cuts include \$103K at Brooks and \$160K at Walker including reductions in plowing, mowing, water testing, insurance, IT support, kitchen

Montville Select Board Meeting Agenda
Monday, March 11, 20024

Attendees: Henry Spaulding, Rebecca Kirby, Matthew York, John York, Bonnie Hrichak

Select Board: Cathy Roberts, Sharon Hibbard, Doug Tomas

NOTE: SB shortened meeting to attend RSU 3 School Board meeting at 6:30pm in regards to school closure vote.

Meeting began 5:06pm

- Acceptance of Agenda and Prior Meeting Minutes: tabled
- Public Comment for discussion not action:
- Community Resiliency Committee Updates: n/a
- Budget Discussion: Minimal revisiting of MVFR approved reductions of requested budget (Wages and Diesel) and rehash of some BC requested cuts that were not taken.
- Roads: Morrill Road closure discussed, temporarily repaired on Saturday morning.
- MVFR:
 1. Agreement with SB that Cost Recovery Ordinance will not appear in this year's warrant for Town Meeting, based on Town attorney, Bill Kelly legal opinion as per his email.
 2. SB informed MVFR of article placed in warrant regarding not rolling over unexpended wages to the MVFR Capital Reserve account, due to repeated questions and statements from the auditor and warning against any appearance of overbudgeting. Fire Chief John York requested to know why the SB is "targeting" MVFR and demanded to know the official vote of the SB on this action to include warrant article (unanimous). John reported 64 MVFR calls this year so far.

Select Board stated that they were not intentionally targeting MVFR. They were responding to numerous questions that have come up from

- residents about budgetary expenditures, operations, and leadership concerns.
3. Discussion regarding Morrill Road closure on Thursday, which was communicated on Thursday. Stated Morrill Fire Chief contacted MVFR Fire Chief John York regarding Morrill Road closure, therefore formal notice on official MVFR letter head sent to Morrill SB and Fire Department. Road temporarily repaired on Saturday, day letter was sent to Morrill officials.
 4. Requested confirmation on closure of O'Reilly's credit account.
 5. SB re-requested executive session with John York, scheduled for Monday, 3/18 5:00pm.
- Transfer Station: Annual Report form online. Matthew York raised that reconfigured Transfer Station due to mud required both attendants to be successful. Issues regarding sorting of recycling materials by public, SB suggests improving information and education.
 - Treas: SB requested log of Audit Adjustments, after noting different post audit year end Expense Detail numbers.
 - Clerk: Presented mailer for town meeting prepared, SB questioned if additional info could be added for recycling
 - Town Meeting Updates, if any: SB signed finalized warrant.
 - SB:
 - Cooperative purchase updates, if any: n/a
 - Correspondence: Interview set up with Administrative Assistant for Wednesday 3/13 at 5pm
 - Treasurer's Warrant: Signed
 - 11th Hour: Should admin wages be increased in Budget to account for wages used for administration of FEMA preparation. Board decided for no increase, as it will be 100% reimbursed by FEMA.
 - Adjourn: 9:34pm

Montville Select Board Meeting
Monday, March 18, 2023

Attendees: Cathy Roberts (First Select Person), Sharon Hibbard (Second Select Person), Doug Thomas (Third Select Person), Hannah Hatfield (Administrative Assistant), Bonnie Hrichak (Budget Committee), Elaine Higgins (Western Waldo Broadband), Adi Philson (Midcoast Council of Governments), Moe Martin (resident), Jodie Mehuren (Town Clerk).

1. Executive Session as per 1 M.R.S.A §405(6)(A) Regarding Personnel Matters 5PM:
Executive Session postponed. Doug to follow up to reschedule with absent parties.
2. Acceptance of Agenda and Prior Meeting Minutes 2/26/24, 3/4/24; 3/11/24: Tabled for further review.
3. Open to Public:
 - Moe submitted a conservation program application for his property, to the assessors for their information regarding his Tree Growth program status.
 - Moe asked if he could cut down the dead pear tree by the Town House and plant another in its place. SB approved request.
 - Elaine Higgins spoke about ad hoc Digital Equity committee and is looking for one or two volunteers from Montville to participate....[HH I was not here for this discussion – please add.]
4. Roads: Another mowing quote was submitted. Doug to ask contractor for more details.
5. MVFD/EMD: No Report
6. Transfer Station: No Report
7. Treas: No Report
8. Clerk:
 - Jodie reported that Freedom will not process BMV registrations for Montville, at this time. Montville will continue to process BMV registrations for the foreseeable future.
 - Jodie reported that the Grange announced it will be hosting a variety show on the same night at Town meeting.
 - SB asked Jodie to include a volunteer page on website to accommodate for distribution of information pertaining to the many active volunteer committee.

9. Community Resilience update, Adi:

- Cathy made a motion to pass a Resolution Supporting Community Resilience drafted by the Montville Community Resilience Committee (below). Pass unanimously.
- Cathy made a motion to accept proposed option 1: “Comprehensive Plan~ \$30,000” and option 2A – “Road assessment with capital improvement plan ~ \$20,000”, pending a quote from contractors, as projects for the Community Action Grant. Pass unanimously. Adi to follow up with quotes and to begin the grant writing process.
- Adi and SB discussed parameters and options for Steven and Tabatha King, AFG, and congressional grants available.

Steven King grant: 2 generators and a washing machine for the VFD.

Then congressional spending would work with Waldo together focused on VFDs equipment (not vehicles)

Adi to check in with the Steven and Tabitha foundation. Will check back in what they need for the application.

10. Town Meeting Updates, if any: Bob Price heat? Cathy to donate firewood and to check with Bob Price re heat for Town Meeting. SB to consider storm picture display for Town Meeting.

Hannah to pick up Town Report from printer tomorrow.

Doug to arrange with Chris to arrange with Jodie to get Warrant.

11. Assessing Updates/Questions: SB to do more research on the parcels that Amber (Assessing Agent) had questions about.

12. SB:

- SB notes that Montville has provided all FOIA information that was most recently requested from the Town.
- SB approved for Amber to honor the abatement request on Acc# 1001 and requests that Amber do the research to ascertain the value. SB to get more information regarding acreage on parcels 522, 300 and 576.
- SB approved and signed Acceptable Use Policy for Company-Provided Hardware Offsite. Unanimous.
- SB to keep O'Reilly account as is. Cathy to find out from Terry who O'Reilly has on record as authorized to purchase on the Town's account.

13. Treasurer's Warrant : Warrant Preview# 12 AP \$26,013.54; Warrant# 11 AP \$2,928.48; Warrant #12 Payroll \$3,872.77. Signed.

14. Adjourn: 9:00PM

Resolution Supporting Community Resilience

WHEREAS, the Town of Montville has completed the Community Resilience Partnership's Community Resilience Self-Assessment and List of Community Actions, and held a community workshop on Saturday, February 20, 2024 which prioritized the following action areas:

F1	Conduct a community vulnerability assessment that identifies climate risks and vulnerable populations and includes a review of existing plans and policies. Adopt a climate resilience plan that describes high priority strategies for reducing risk and vulnerabilities (may be a standalone plan or included in a comprehensive plan).
G1	Conduct a vulnerability assessment for critical community infrastructure that includes: 1) the climate hazards to which infrastructure assets are exposed and how the intensity and likelihood will change over time; 2) the susceptibility to damage or failure given location, design, age, condition, and state of repair; and 3) the consequences that impairment or failure of the infrastructure will have on the community.
G2	Develop a Capital Investment Plan that a) identifies vulnerable municipal/tribal facilities and assets, and b) prioritizes resilience in improvements and/or new construction.
E3	Create or update a watershed plan to identify flooding and water quality priorities and adaptation options.

BE IT RESOLVED, the Town of Montville commits to participating in the Community Resilience Partnership, which supports community leadership in reducing greenhouse gas emissions and increasing resiliency to extreme weather and climate change impacts;

BE IT FURTHER RESOLVED, the Town of Montville designates the Community Resilience Committee to coordinate planning, implementation, and monitoring of energy and resilience projects and to be the primary point of contact to the Community Resilience Partnership;

BE IT FURTHER RESOLVED, The Town of Montville will review this resolution annually.

Cathy MA 1st Select person 3/18/24
du hr 2nd Select person 3/18/24
Douglas E. Hansen 3rd SELECT PERSON 3/18/24

Town of Montville

Select Board Meeting Minutes

Monday, April 1, 2024

Meeting called to order at 5:04 pm

Present: Joyce Ryan, Meghan Henshall, Henry Spaulding, Karen York, Fire Chief John York, Jeremy Holt

Select Board Present: 1st Select Board Sharon Hibbard, 2nd Select Board Doug Thomas, 3rd Select Board Hannah Hatfield

Adjustments to the Agenda

Add Appointments under new business (6. c)

Public Comment :

Henry informed Select Board that a cone placed on roadway (Bean Road) has been taken. 1st Select Board Sharon will have Richard check to see what damage is.
Suggested rate sheet be developed on local businesses.

Welcome new Board Member – Elect Chair

Motion: by 3rd Select Board for 1st Select Board Sharon Hibbard as Chair

Second: Doug

Discussion: none

Vote: All in favor (3-0)

Old Business

Town Departmental Updates.

a. Roads

Center Road hole has been fixed.

Chair Hibbard has notified Richard of Bean Rd

Town Truck needs repair (has called K&K)

b. Transfer Station

Select Board Thomas asked staff to ensure vehicles are out of the way of the container.

c. MVFD/EMD

Fire Chief John York – updated Emergency Operating Plan needs to be signed off on by Selectboard. Will be on next week's agenda.

EMS – NIMS training missing certificates (each certificate has a SID#)

Updated OSHA letter – Chair Hibbard will follow-up.

Karen York will email to Selectboard detail hours by call

Fire Department requesting copy of MCOG grant – Climate Resiliency Partnership

Chair Hibbard emailed to MVFD 4/1/2024 during meeting.

Chair Hibbard will be asking MCOG for update on Steven King Grant

- d. Treasurer/ Tax Collector
 - has received monies for Stabilization
 - 3rd Select Board Hatfield will work with Terry (Tax Collector/Treasurer) to get new budget in TRIO
- e. Clerk
 - Enrollment confirmation from the Governor's Office, the Town has been accepted in the Community Resiliency Partnership and may now apply for future grants.
 - Town Clerk Mehuren is requesting announcements go through her for posting on WEB site. Administrative Assistant Ryan will keep a running list from meetings as to what needs to be posted
- f. Assessing Updates/Questions :
 - Select Board reviewed letter being sent out, due to this being a re-evaluation year they agree to the changes
- g. Administrative Assistant
 - Hours and work log submitted to Select Board

6. New Business

- a. Town Office – Telephone Number (attachment in meeting packet)
 - There are some main numbers that should not be
 - Chair Hibbard has checked with Daniel (IT) some numbers can't be changed.
 - 3rd Select board suggested if and when numbers get changed, we send out a postcard with updated numbers and new email addresses.
 - Chair Hibbard will reach out to IT.**
 - No Action** (postponed) until research complete
- b. Approval of Selectboard Minutes (March 25, 2024)
 - Postponed**
- c. Appointments
 - Local Health Officer – Meghan Henshall
 - Motion:** Selectboard Hatfield
 - Second:** Chair Hibbard
 - Discussion:** Meghan shared her qualifications and background with the Selectboard.
 - Vote: All in Favor (3-0)**
 - Public Access Officer – Jodie Mehuren
 - Motion:** Selectboard Hatfield
 - Second:** Selectboard Thomas
 - Discussion:**
 - Vote: All in Favor (3-0)**
 - Emergency Management Deputy Director – Karen York
 - Motion:** Selectboard Thomas
 - Second:** Chair Hibbard
 - Discussion:**
 - Vote: All in Favor (3-0)**

Fire Chief, Fire Warden and Emergency Management Director – John York

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor (3-0)

General Assistance Administrator and Fair Hearing Officer– 3rd Selectboard

Hannah Hatfield

Motion: Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: (2-0-1) (1 Abstain – Selectboard Hatfield) **Passes**

E911 Addressing Officer

Motion: Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: (2-0-1) (1 Abstain – Selectboard Hatfield) **Passes**

Selectboard to extend all remaining appointment terms that have not been reappointed as yet.

Motion: Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor (3-0)

Recess called at 6:30 pm

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: Board to attend Schoolboard meeting/workshop

Vote: All in Favor (3-0)

Reconvened 9:00 pm

d. Treasurer's Warrant (#14)

Action: Signed by Selectboard

f. 11th Hour

g. Adjournment

Adjourned 9:45 pm

Respectfully submitted

Joyce Ryan

Montville Select Board Meeting Minutes

Wednesday, April 10, 2024

Chair Hibbard called meeting to order at 5:00 pm

Select Board Present : 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas, 3rd Selectboard Hannah Hatfield

Others Present : Joyce Ryan (Administrative Assistant) Karen York, Fire Chief John York

Public Comment/Information Session (30 Minutes)

Old Business

- Telephone number and email changes
Discussion: Email has been changed for the Select Board
The 4470 (Public Works) Richard said we could get rid of
Have been told we cannot keep current office number – discussion needed. Joyce to contact Daniel for group discussion.
- Appointments
 - CEO
No action: Selectboard Hatfield to reach out to the two interested parties along with current CEO and research other related facts. Will invite to next Selectboard meeting.
 - ACO
No action: Selectboard Thomas to contact current ACO to see if interested.
 - Board of Appeals
No Action: Selectboard Thomas to contact to see if interested
 - Road Commissioner
No action: Selectboard Thomas to contact Commissioner and Deputy attend April 15, 2024 meeting.
 - Deputy Road Commissioner:
No Action: Selectboard Thomas to contact for attendance at April 15, 2024 meeting.

Stephen Tabitha King Grant Discussion:

Adi suggested per Angus Kings office, to apply for two grants:
One for Generators (all town buildings)
One for Fire Department turnout gear

Town Departmental Updates.

a. Roads

none

b. Transfer Station

Concerns: Electric concerns: Electrician should be there with in two weeks
Chair Hibbard would like doors and windows work to start immediately.

c. MVFD/EMD

To approve Emergency Operating Plan

Motion: Chair Hibbard

Second: Selectboard Hatfield

Discussion: None

Vote: All in favor

To approve Ed MacDonald Grant application

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: Karen York requested monies to come out of operations or equipment

Vote: All in favor

Training for the MVFD Administrative Assistant:

To approve attendance at the Personnel policy workshop

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: Request for Karen York to bring information back to Selectboard

Vote: Yes 2 No 1 (Chair) **Motion Passes**

To approve attendance at the Women Leading Government workshop

Motion: Selectboard Hatfield

Second: Chair Hibbard

Discussion: Registration closed class is full

Vote: No vote required as class is full

To approve attendance at the Best Practices IT Workshop

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: MVFD is not covered by Town's IT security measures and probably should be, request that workshop information be brought back to board

Vote: All in favor

Fire Chief York -Engine 4 is down and at the shop. Believes capital equipment monies can be used for this repair.

Request Hazard mitigation meeting logs – Hannah to get info to Karen York.

d. Treasurer/ Tax Collector

Lien Warnings going out

e. Clerk

Change password for security code, Selectboard recommends reset of security phrase and it be given to anyone who has access to the security system.

f. Assessing Updates/Questions:

g. Administrative Assistant

f: Select Board Updates

To approve the Remote Work Policy and Procedure

Motion: Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in favor

2. New Business

a. Town Office –

b. Approval of Selectboard Minutes (March 25, 2024 postponed & April 1, 2024)

c. Treasurer's Warrant

d. 11th Hour

f. Adjourn 8:20 pm

Montville Select Board Meeting Minutes

Monday, April 15, 2024

Chair Hibbard called the meeting to order at 5:04 pm

Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Administrative Assistant Joyce Ryan, Fire Chief John York, Karen York
(5:30 Road Commissioner Richard Peavey, Deputy commissioner CJ Rideout)

2. Accept Agenda

* 6:00 agenda item – Road Commissioner and Deputy Road Commissioner discussion

Motion: To accept agenda as presented - Selectboard Hatfield

Second: Chair Hibbard

Vote: All in favor

3. Public Comment/Information Session (30 Minutes)

MVFR requesting draft minutes. -Joyce will include them in email

4. Discussion: Conference call with Daniel from Info Tech (subject: email and phone)

Daniel confirmed that Admins laptop is fully encrypted. Currently 5 Microsoft licenses at \$6 per license, Town Clerk and Treasurer \$15 per license per month (can lock into an annual package for a few dollars less per month)

Moving forward Emails can be forwarded from old to new, with a message that old email, after a certain date will no longer work or be valid

Migration price – estimate based on 16 hours \$1300 to \$1400

Migrating email out of Fairpoint into new platform – possible 3 hours per mailbox
Info Tech (Dan)will perform this task in evening from his location

Currently there is not a force password reset. This can be done. IT recommends 90 to 120 days. The Town currently does not have lock out of account enabled. Password reuse would be part of the password reset. Remote user – time out, IT explained the Town has had it in the past and it will kick one out (15 min inactive logout and 1 hour use) IT can control immediate lockout for stolen or lost equipment. Two factor authentication, if remote it is two factor and Microsoft can also handle two factor.

Suggested that Dan from Info Tech look into MMA Technology Conference

Chair Hibbard will compile information needed for migration and get it to Dan at Info Tech

Administrative Assistant does not have access to shared files unless we move it to cloud – IT recommends cloud for all files except trio (this will secure trio more/and free up space)

MVFR not part of IT support; Tablets in the field, may not be as effective as it would be on a desktop. Would be half the cost to manage a tablet as it would be to manage a desktop.

PHONES

Nextiva – cannot guarantee a number can be moved over. Local carrier has the bank of numbers and are not obligated to release. Phones can be forwarded for a time (until consolidated has been discontinued). Current outgoing emails from Town officials should include note: New phone numbers coming in June (listing numbers assigned) Consolidated billing cycle is the 19th. Selectboard suggest June 15th for phone switch over. IT Can start the email process. IT can also manage domain.

Chair Hibbard – will get with Jodie on moving forward and let IT know

Phone numbers will be: **207-774-2633** Main #
207-774 -2634 Administrative and Assessing
IT will find a 774 number for fax machine.

Motion: To proceed with Microsoft migration - phone and domain Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in favor

Discussion: Road commissioner and Deputy Road Commissioner

Plan for roads – catch up, some culverts need replacing then can move on to roads

Tree clearing and ditching

North Ridge

Goose Pecker

Burnham (a section of)

Morrill (2 culverts in need of attention)

Grading of roads will take two to three weeks. *Will need a bid package for chipping near lines. Culverts timeline – Bog Road needs another culvert, Burnham (3). Deputy Commissioner recommends putting out to bid now, while it is not peak construction time. \$50,000 from FEMA should be here soon. While Public Works is finishing up the 3 weeks left of catch-up work Selectboard will draft a 3 year plan. Commissioner recommends North Ridge first. Deputy commissioner recommends per foot price – Should we need to add footage as we go forward we will know the cost. Selectboard Thomas will research the state minimum for leaving wood on side of road to be taken. Mehuren Bridge needs to be repaired, 6 ton limit, oil and sand trucks still crossing. Needs to be part of the plan selectboard is trying to come up with. Cold patch needs to be ordered.

Commissioner to see if available elsewhere (Pike). Administrative Assistant to pull 3 year sand bid specs. Ton truck \$4100 total cost of new engine, not including labor.

Motion: Approval to fix ton truck with remanufactured motor Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in favor

5. Old Business

Appointments

- CEO Selectboard Hatfield to compile list of problems in past, Selectboard Thomas to research certified or not, per statute
- ACO – Selectboard Thomas still working on it
- Board of Appeals
- Road Commissioner

Motion: To appoint Richard Peavey Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor

- Deputy Road Commissioner

Motion: To appoint CJ Rideout Chair Hibbard

Second: Selectboard Hatfield

Discussion: Would like the town policy for harassment

Vote: All in favor

Town Departmental Updates.

a. Roads

b. Transfer Station

Appointment has been made for brakes, jersey barriers need to be put out, suggest the use of a different barrier.

c. MVFD/EMD

Security Camera Access information Friday (4-17-24) morning 8 am Doug will attend

d. Clerk

Deputy Clerk will start Wednesday 4-18-24

e. Tax Collector/Treasurer

Invite to next meeting Selectboard Hatfield will invite (4-2024)

f. Assessing Updates/Questions:

g. Administrative Assistant

Supply Orders update (WB Mason account set up)

Agenda process: Wednesday by 5, Administrative to get agenda to Selectboard

Thursday by 5 any changes due to Administrative Assistant by 5:00 pm

Final to Selectboard and Town Clerk by noon on Friday

i. Selectboard



6. New Business

Motion: To table New Business, item a (Town Office)., until next meeting

Selectboard Hatfield

Second: Selectboard Thomas

Discussion: remove a.4

Vote: All in favor

a. Town Office –

a.1 Procurement Policy (revision)

a.2 Roadside mowing

a.3 Town mowing (town property)

a.5 Select Board Department Contact

b. Approval of Selectboard Minutes (March 25, 2024-tabled, April 10, 2024)

Motion: To approve April 10, 2024 minutes Chair Hibbard

Second: Selectboard Thomas

Discussion: minor corrections made and saved

Vote: All in favor

c. Treasurer's Warrant

 Selectboard signed Warrant

d. 11th Hour

e. Review next meeting agenda items

Meeting adjourned 9:20 pm

Respectfully submitted:

Joyce Ryan

Administrative Assistant

Select Board Approval, April 29, 2024

Motion: Chair Hibbard

Second: Selectboard Hatfield

Discussion: None

Vote: All in favor

To approve Ed MacDonald Grant application

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: Karen York requested monies to come out of operations or equipment

Vote: All in favor

Training for the MVFD Administrative Assistant:

To approve attendance at the Personnel policy workshop

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: Request for Karen York to bring information back to Selectboard

Vote: Yes 2 No 1 (Chair) **Motion Passes**

To approve attendance at the Women Leading Government workshop

Motion: Selectboard Hatfield

Second: Chair Hibbard

Discussion: Registration closed class is full

Vote: No vote required as class is full

To approve attendance at the Best Practices IT Workshop

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion: MVFD is not covered by Town's IT security measures and probably should be, request that workshop information be brought back to board

Vote: All in favor

Fire Chief York -Engine 4 is down and at the shop. Believes capital equipment monies can be used for this repair.

Request Hazard mitigation meeting logs – Hannah to get info to Karen York.

d. Treasurer/ Tax Collector

Lien Warnings going out

e. Clerk

Change password for security code, Selectboard recommends reset of security phrase and it be given to anyone who has access to the security system.

f. Assessing Updates/Questions:

g. Administrative Assistant

f: Select Board Updates

To approve the Remote Work Policy and Procedure

Montville Select Board Meeting Minutes
Monday, April 22, 2024
5:00 pm

Chair Hibbard called the meeting to order at 5:02 pm

Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas, 3rd Selectboard Hannah Hatfield

Present: Cathy Roberts, Peter Kassen (Planning Board Chair), Elissa Heim (School Board), Jon Thornhill, Amy Bliss, Joyce Ryan (Administrative Assistant), Debbi Lasky (Historical Society), Debi Stephens (Historical Society), Terry Fischer (Tax Collector), Jodie Mehuren (Town Clerk), John Chapin

2. Accept Agenda

Item 5 f. Tax Collector

Updated Selectboard on cash flow

Move Planning Board 5h. to top of Town Department Updates

3. Public Comment/Information Session (30 Minutes)

Historical Society (Debi Stephens) – Internet

Would like to access phone and internet in the future. Believes wiring had connected the two buildings in the past. Administrative Assistant will contact IT to see about getting a Historical Society added to own log in from within the Town Office.

4. Informational (5:30 pm) Elissa Heim School Budget

Elissa briefed the Selectboard on the school budget

5. Town Departmental Updates.

h. Planning Board (pre-application site plan discussion) moved here

Peter Kassen updated the Selectboard on the last meeting. Moratorium discussion had.

a. Roads

All roads will be unposted this week

Graded roads to date:

Morrill

North Ridge Road

Edna's Way

Bog Road (gravel added)

Camp NEOFA (gravel added)

b. Transfer Station

Selectboard Hatfield will create a spreadsheet for tracking time.

c. MVFR/EMD

Security Update (Selectboard Thomas)

Selectboard Thomas to follow up to acquire URL for access to security features

OSHA proposed Emergency Standards (update on meeting at Morrill FD)

Chair Hibbard and Selectboard Thomas updated Selectboard on new regulations.

e. Clerk

New Business Registration received MCH Environmental, Choate Rd

Town Clerk will send out notice regarding School Budget and date and times of Public Meeting and Public Vote

f. Tax Collector/Treasurer (moved item to before 3. Public comment)

g. Assessing Updates/Questions

Will be at 5/6/24 Meeting

i. Administrative Assistant

j. Selectboard

Reached out to CEO – hasn't heard

ARPA

Discussion town property landscaping

CMP Cascading (credits)

6. Old Business

Appointments (CEO & ACO)

Motion: To postpone Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in favor

STK Foundation Grant

Foundation notified Town if grant over \$50,000 can't apply for two years. Suggested only apply for one grant not both; currently large number of request from Fire Departments

Computer Acceptable Use Agreement Policy (updated April 22, 2024)

Motion: To accept updated Computer Acceptable Use Agreement policy (updated April 22, 2024)

Selectboard Hatfield

Second: Selectboard Thomas

Discussion: More changes needed, will revisit next week

Vote: Yes – 0 No – 3 **Motion Fails**

7. Executive Session for Personnel matters: 1 M.R.S.A. § 405(6)(A)

Motion: To move to end of agenda Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor

8. New Business

- a. Procurement Policy (revision)

Motion: To table Chair Hibbard

Second: Selectboard Hatfield

Discussion:

Vote: all in favor

- b. Roadside mowing

Map to be sent to Jim Aldus and Tim Parker (Selectboard Thomas)

Selectboard to assign Road Commissioner task of determining roads to mow

- c. Town mowing (town property)

Waldo Lawn and Order Selectboard signed contracts

- d. Select Board Department Contact

Discussion on assignments of departments to each Selectboard member

- e. Board Workshops

May 1st (Budget A)

May 15th Elissa Heim

- f. Approval of Selectboard Minutes (March 25, 2024-tabled, April 15, 2024)

Motion: To table approval of minutes **Chair Hibbard**

Second: Selectboard Thomas

Discussion:

Vote: All in favor

- g. Treasurer's Warrant

Selectboard signed

- h. 11th Hour

- i. Review next meeting agenda items

- j. Adjourn

9:20 pm Meeting adjourned

Respectfully submitted

Joyce Ryan

Administrative

Select Board approved April 29, 2024

Montville Select Board Meeting Minutes
Monday, April 29, 2024
5:00 pm

Call Meeting to order at 5:08 pm

Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Richard Peavey-Road Commissioner, Jodie Mu
Karen York-MVFR, John York-MVFR Chief, Cathy Roberts, Planning Board Members-
Karin Look, Peter Kassen, Andrew Marshall, MCOG – Adi Philson and Matt Eddy

2. Accept Agenda

Motion: Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor

3. Public Comment/Information Session (30 Minutes)

4. Informational 6 :00 pm. Discussion with Planning Board & MCOG

Moratorium – MCOG recommends filing a moratorium sooner rather than later due to public interest, lack of State approved Comprehensive Plan and Site Plan Review Ordinance (site plan references a comprehensive plan that isn't in place) MCOG can draft Moratorium by the end of the week for Town review and Attorney to review.

Motion: To take action toward creation of a moratorium on major nonresidential commercial development in Montville - Selectboard Thomas

Second: Chair Hibbard

Discussion: State Statue discussed

Vote: All in favor

5. Town Departmental Updates.

a. Roads

Road Commissioner updated Selectboard

Roadside mowing Selectboard Thomas will map out roads needing mowing work. Will ask the contractor for price per mile for town.

b. Transfer Station

c. MVFR/EMD

Technology Consultant needs -Chair Hibbard and Karen York MVFR will discuss MVFR technology consultant needs.

Mitigation log – update. MVFR current need is total number of people and hours

STK Grant – MCOG suggest if STK does partial funding edit then submit full request. Chief will work with Hannah to determine STK specs

Credit Card for gasoline at Circle K – Select Board will revisit the credit card policy. Will have Administrative Assistant look into WEX fuel card

e. Clerk

Freedom Town office excise tax agreement – **Selectboard signed**

May 1st workshop on financial discussions moved to May 8, 2024 5:00 pm

f. Tax Collector/Treasurer

g. Assessing Updates/Questions

h. Planning Board

i. Administrative Assistant

j. Selectboard

FEMA – Selectboard Hatfield updated Board on FEMA todate

Waldo Community Funding discussion regarding Congressional Directive Spending

Selectboard signed CMP's Single Owner-Multiple Accounts Customer Net Energy Billing Agreement (AKA cascading accounts)

6. Old Business

Appointments

- CEO

Motion: To table CEO appointment Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor

- ACO

Motion: To reappoint Peter E Nerber (ACO) and Peter A Nerber as Deputy ACO
Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor

STK Foundation Grant (discussed under MVFR updates)

Computer Acceptable Use Agreement policy (updated)

Updated Sand and Salt 24 - 26 Seasons (3 years)

8. New Business

a. Procurement Policy (revision)

b. Roadside mowing (see above under roads)

d. Select Board Department Contact

Chair Hibbard – **Roads**

Selectboard Thomas **MVFR and Transfer Station**

Select Board Hatfield **Town Office**

e. Approval of Selectboard Minutes (March 25, 2024-tabled, April 15, 2024, April 22, 2024)

Motion: To approve April 15, 2024, Selectboard minutes Selectboard Hatfield

Second: Chair Hibbard

VOTE: All in favor

Motion: To approve April 12, 2024, Selectboard minutes Selectboard Hatfield

Second: Chair Hibbard

VOTE: All in favor

f. Executive Session for Personnel matters: 1 M.R.S.A. § 405(6)(A)

Motion: To table executive session Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in favor

g. Treasurer's Warrant

Select Board signed warrant

h. 11th Hour

i. Review next meeting agenda items

j. Adjourn

Meeting adjourned at 9:30 pm

Respectfully submitted

Joyce Ryan, Administrative Assistant

Montville Select Board Meeting Minutes
Monday, May 6, 2024
5:00 pm

Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield
Others Present: Joyce Ryan-Administrative Assistant, Jodie Mehuren, Karen York-MVFR,

Chair Hibbard called meeting to order at 5:10 pm

2. Accept Agenda

3. Public Comment/Information Session (30 Minutes)

Assessing – Amber Poulin (moved to next week)

4. Informational

Straw poll request from the Town of Waldo regarding capping the RSU budget

5. Town Departmental Updates.

a. Roads

Selectboard updates, roads fixed and pending work for roads

Doug is finishing up roads maps for mowing

CJ needs to be sworn in

Public works – Dig safe approved prior to grading? (Chair Hibbard will check into this)

Freedom Selectboard interested in meeting to share resources

b. Transfer Station

Truck still at garage – Selectboard Thomas will look into tire covers

Selectboard Thomas has called the electrician again

Timecard submittal in progress

c. MVFR/EMD

Wex Card is still accepted at Circle K, question of whether regular account or Municipal.

Administrative Assistant to gather documentation

Karen will be getting personnel conference information to Selectboard

STK grant (see old business)

d. Clerk

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

Amber Poulin (Next week)

g. Planning Board (after item 3)

h. Administrative Assistant

Updates

Fuel Card – still working on this

Internet – Historical Society

Domain

Memorial Day 5/27 meeting will be Tuesday 5/28

i. Selectboard

To remove previous Selectboard Chair from financial accounts and replace with current Chair Hibbard

Discussion – Selectboard Hatfield will work with Terry on this

6. Old Business

Appointments

- CEO

Selectboard Hatfield will schedule with current CEO a time to come into Board meeting or workshop

- STK Foundation Grant

MVFR – recommends to withdraw Fire Department request and move forward with generator grant request

Motion: To keep grant request for generators and withdraw fire department Selectboard Hatfield

Seconded: Chair Hibbard

Discussion:

Vote: All in favor

Computer Acceptable Use Agreement policy (updated) **tabled**

Moratorium update - Selectboard reviewed document provided by MCOG

Suggestion: to increase expansion from 2500 to 5000, Chair Hibbard to check with Peter before sending to Lawyer. Selectboard Thomas will let MVFR know due to timelines and deadlines. Only item will be Moratorium possibly May 22, 2024

Credit Card Policy Discussion

8. New Business

a. Procurement Policy (revision) **tabled**

b. Approval of Selectboard Minutes (March 25, 2024, April 29, 2024)

Motion: To table minutes for March 25, 2024 Chair Hibbard

Seconded: Selectboard Thomas

Discussion:

Vote: All in favor

Motion: To accept minutes for April 29, 2024 Chair Hibbard

Seconded: Selectboard Thomas

Discussion

Vote: All in favor

c. Treasurer's Warrant

Selectboard **signed warrant**

d. 11th Hour

e. Review next meeting agenda items

f. Adjourn

Meeting adjourned 9:15 pm

Respectfully submitted

Joyce Ryan, Administrative Assistant

Selectboard approved 5-13-24

Montville Select Board Meeting Minutes
Monday, May 13, 2024
5:00 pm

Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Jodie Mehuren, Amber Poulin, MVFR Karen York and MVFR Fire Chief John York, Jeremy Holt, CJ Rideout

Chair Hibbard called meeting to order at 5:04 pm

2. Accept Agenda

3. Public Comment/Information Session (30 Minutes)

Assessing – Amber Poulin

Amber updated Selectboard on assessing inquires

4. Informational

5. Town Departmental Updates.

a. Roads

b. Transfer Station

c. MVFR/EMD

Motion to take a brief recess at 6:15 pm Chair Hibbard

Second: Selectboard Thomas

Discussion: None

Vote: All in Favor

Motion to re-enter public meeting at 6:31 pm

Second: Selectboard Thomas

Discussion:

Vote: All in favor

d. Clerk

RSU signatures needed – **Selectboard signed 3 documents** – Warrant and Notice of Election Calling Regional School Unit No. 3 Budget Validation Referendum, Warrant and Notice of Election To Call Regional School Unit No. 3 Election, and Town of Montville Regional School Unit No. 3 Election Warrant and Notice of Election

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

Amber Poulin

g. Planning Board

h. Administrative Assistant

Updates

i. Selectboard

Roadside Mowing Update

Technology update (phone numbers, moving forward)

6. Old Business

Appointments

- CEO (tabled)

STK Foundation Grant

Credit Card Policy, procurement policy, other policies as needed

Workshop May 22, 2024 (5 pm)

Computer Acceptable Use Agreement policy (updated)

Moratorium update

Motion: To hold a public hearing, May 21st 7:00 pm at the Town House for the
Moratorium Ordinance Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in favor

Special Town Meeting

8. New Business

a. Procurement Policy (May 22, 2024 workshop)

b. Approval of Selectboard Minutes (March 25, 2024 and May 6, 2024)

Motion: To approve minutes for March 25, 2024 Chair Hibbard

Second: Selectboard Thomas

Discussion

Vote: 2 for, 1 abstain (Selectboard Hatfield was not Selectboard member at that time)

Motion: To approve minutes for May 6, 2024 Selectboard Hatfield

Second: Selectboard Thomas

Discussion

Vote: All in favor

c. Treasurer's Warrant

Selectboard signed warrants

d. 11th Hour

e. Review next meeting agenda items

f. Adjourn

Meeting adjourned at 8:58 pm

Respectfully submitted

Joyce Ryan

Administrative Assistant

Selectboard approved May 20, 2024

Montville Select Board Meeting Minutes
Monday, May 20, 2024
5:00 pm

Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Jodie Mehuren–Town Clerk, Karen York-MVFR

1. Chair Hibbard called meeting to order at 5:04 pm

2. Accept Agenda

Motion: To accept agenda as presented Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in favor

3. Public Comment/Information Session (30 Minutes)

4. Town Departmental Updates.

a. Roads

b. Transfer Station

DEP Report

Chair Hibbard will follow-up with DEP

c. MVFR/EMD

The following Montville firefighters graduated Basic Fire school on Saturday May 18th. This was 75 hours over 4 months with 22 other Waldo County firefighters.

Neil Franklin, Joe Heim, & Chris Ricciotti

d. Clerk

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

Select Board signed abatement of property taxes for Map 025 Lot 031 & 32 Tax year 2023,

Hannah to follow-up with Amber on Pucket property

g. Planning Board

h. Administrative Assistant

Updates

LHO

Drug testing

Volunteer Insurance

i. Selectboard

5. Old Business

Appointments

- CEO (tables)

County Budget Committee Nomination (3 year term)

Have not received any nominations (table until next week)

Moratorium update

Public Hearing

Special Town Meeting

6. New Business

- a. Intent to build Map 53 Lot 32
- b. OSHA letter (due by 6/21) (tabled)
- c. Approval of Selectboard Minutes (May 13, 2024)
 - Motion:** to approve May 13, 2024 Selectboard Hatfield
 - Second:** Selectboard Thomas
 - Discussion:
 - Vote: All in favor**
- d. Treasurer's Warrant
 - Warrant #20 and #21
 - Selectboard signed warrants**
- e. 11th Hour
- f. Review next meeting agenda items
- g. Adjourn
 - Meeting adjourned 8:20 pm

Respectfully submitted

Joyce Ryan
Administrative Assistant

Selectboard approved May 28, 2024

Montville Select Board Meeting Minutes
Tuesday May 28, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Bo Atkinson, Jodie Mehuren-Town Clerk, Chris Schmidt

1. Chair Hibbard called the meeting to order at: 5:10 pm

2. Accept Agenda

Motion: Selectboard Thomas

Second: Selectboard Hatfield

Discussion: move moratorium (6. f.) first on agenda

Vote: All in favor

Moratorium

6. f. Special Town Meeting, 4th day of June at 7:00 pm

3. Public Comment/Information Session (30 Minutes)

A resident would like Selectboard to sign a petition to have Kennedy on ballot. No action taken

5. Town Departmental Updates.

a. Roads

Chair Hibbard will contact Keyes Roofing to complete work on town garage.

Chair Hibbard will invite Road Commissioner and Assistant Road Commissioner to next meeting to discuss future paving.

b. Transfer Station

Kiosk installed by Doug Thomas, Brad Peters, Kal Keithan and son

c. MVFR/EMD

Comment period for OSHA (6. c.)

d. Clerk

New fiber phone is installed – 207-804-8604 (not yet functional)

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

Abatement

Residential vs Commercial properties tax

g. Planning Board

Next meeting June 12, 2024

Discussion on zoning/setback Map 53 Lot 32

h. Administrative Assistant

Updates

i. Selectboard

Selectboard signed Quitclaim Deed, Map 47 Lot 17-1-2

6. Old Business

a. Appointments

- CEO

Select Board appointed Cindy Abbott

b. County Budget Committee Nomination (3-year term)

Doug Thomas

c. OSHA Letter

Selectboard prepared comment/Chair Hibbard will distribute

d. Procurement Policy (tabled)

e. Card Policy (tabled)

f. Moratorium update

Public Hearing

Special Town Meeting

Warrant **signed by Select Board for Special Town Meeting on June 4, 2024**

8. New Business

a. RSU # Consolidation (MCOG) participation discussion

Selectboard Hatfield will connect with Adi on details

b. Approval of Selectboard Minutes (May 20, 2024)

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in favor

c. Treasurer's Warrant

Selectboard signed Warrant #21 and #22

d. 11th Hour

Cemetries (mowing)

e. Review next meeting agenda items

f. Adjourn

Meeting adjourned 8:25 pm

Respectfully submitted

Joyce Ryan

Select Board Approved June 3, 2024

Montville Select Board Meeting Minutes
June 3, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Jeremy Holt

1. Chair Hibbard called meeting to order at 8:07 pm
2. Accept Agenda
Agenda accepted
3. Public Comment/Information Session (30 Minutes)
RSU discussion
4. Town Departmental Updates.
 - a. Roads
Richard and CJ. **(Tabled until June 10)**
Salt Bids – Knox County bid sheet received
Motion: to purchase from New England Salt (motion repealed 6/10/24)
Second: Select Board Doug Thomas
Discussion:
Vote: All in favor
 - b. Transfer Station
Operation Manual
 - c. MVFR/EMD
Financials
Karen and John York – MVFR invited to attend June 12, 2024 workshop
with Select Board (5 pm)
 - d. Clerk
 - e. Tax Collector/Treasurer
 - f. Assessing Updates/Questions
clarification on residential vs commercial- developed lot is calculated at \$23,500.00
residential and commercial calculated at \$35,250.00
 - g. Planning Board
 - h. Administrative Assistant
Updates:
Drug Testing
Insurance
 - i. Selectboard
Updates:
Phone and Email
Roofing

6. Old Business

- a. Procurement Policy (**tabled**)`
- b. Card Policy (**tabled**)
- c. Moratorium updates
Special Town Meeting
- d. MCOG RSU Consolidation participation update

8. New Business

- a. Approval of Selectboard Minutes (May 28, 2024)

Motion: To accept the May 28, 2024 minutes Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in Favor

- b. Treasurer's Warrant

Warrant # 22 & 23

Motion: To allow 10-4 Redemption Center to purchase Transfer Station stickers for
10 cents less per sticker Selectboard Hatfield

Second: Selectboard Thomas

Discussion: Current budget process – sell at regular price, then get invoice from retailer for
10 cents per sticker. By selling for 10 cents less, the accounting process is less
work and less complicated.

Vote: All in favor

- c. 11th Hour

- d. Review next meeting agenda items

- e. Adjourn

Motion: To adjourn 9:15 pm Chair Hibbard

Second: Selectboard Thomas

Vote: All in favor

Respectfully submitted

Joyce Ryan

Selectboard approved June 10, 2024

Montville Select Board Meeting Minutes
Monday June 10, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, John York-MVFR,
Jodie Mehuren-Town Clerk, Jeremy Holt, Bill Spaulding-MVFR, Jon Thornhill, Amy Bliss

1. Chair Hibbard called the meeting to order at 5:04 pm

2. Accept Agenda

Add to item 5.i. Executive Session (Confidential Records)

Discussion of confidential records 1 M.R.S.A. § 405(6)(F)

3. Public Comment/Information Session (30 Minutes)

5. Town Departmental Updates.

a. Roads

Salt Purchase

Motion: To replace previous weeks Knox County salt bid, with bid quoted to the
State of Maine, Morton Salt for \$72.93 Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Road Signs

b. Transfer Station

c. MVFR/EMD

Discussion: Fire Truck Purchase

Motion: To purchase 2003 Firetruck, \$20,000 Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in Favor

d. Clerk

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

Selectboard signed abatement for Map 005-017 (due to this being a revaluation year)

g. Planning Board

h. Administrative Assistant

Updates

i. Selectboard

Executive Session

Discussion of confidential records 1 M.R.S.A. § 405(6)(F)

Motion: To enter executive session at 7:30 pm Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in favor

Motion to exit executive session at 8:22 pm Selectboard Thomas Doug

Second: Chair Hibbard

Discussion:

Vote: All in Favor

6. Old Business

- a. Procurement Policy (tabled)

7. New Business

- a. Spirit of America Nomination

Motion: To make a nomination for Spirit of America Award nominee Chair Hibbard

Second: Selectboard Thomas `

Discussion: Cathy Roberts, from the Annual Town Report Dedication

Vote: All in Favor

- b. MCOG - Assembly

- c. Approval of Selectboard Minutes (June 3, 2024)

Motion: To approve June 3, 2024 Selectboard minutes Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in Favor

- d. Treasurer's Warrant #23 & 24

Selectboard signed warrants

Adjourned at 9:15 pm

Respectfully submitted

Joyce Ryan

Approved June 24, 2024

Amended and Approved August 7, 2024

Montville Select Board Meeting Minutes
Monday June 17, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Jodie Mehuren – Town Clerk,
Jeremy Holt, Richard Peavey-Road Commissioner, CJ Rideout – Deputy Road
Commissioner,

1. Chair Hibbard called meeting to order at 5:00 pm

2. Accept Agenda

Motion: To move roads after Admin Updates - Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. Public Comment/Information Session (30 Minutes)

Elise Brown – County Commissioner Candidate

Discussion on RSU and County budget

4. Town Departmental Updates.

a. Roads

Road Signs

Paving (3 year plan) - Richard and CJ

Tree Cutting

b. Transfer Station

Solid Waste Report

c. MVFR/EMD

Updates: Fire Truck Purchase

d. Clerk

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

g. Planning Board

h. Administrative Assistant

Updates

Volunteer Insurance

Spirit of America

Drug Testing Update

7 :00 pm Sand Bid Opening

Motion: Award sand bid to MAKL \$17.00 per yard, additional \$20.00 per yard–Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in Favor

i. Selectboard

Motion: To raise hourly rate of pay to \$14.15 for all Election Workers-Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Executive Sessions

1. Discussion of confidential records 1 M.R.S.A. § 405(6)(F)
and to consider poverty abatement application #2024-HA124

Motion: To enter executive session 8:30 pm to discuss confidential records-Chair Hibbard

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

Motion: To exit executive session 8:45 pm- Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in Favor

Motion: Approval of poverty abatement \$402.50 to be subtracted from the current \$1845.26
making total 2023 tax year due \$1442.76 -Chair Hibbard

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

2. Personnel Matter 1 M.R.S.A. § (405)(6)(A)

Motion: To enter executive session 8:50 pm to discuss personnel matter Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

Motion: To exit executive session 9:08 pm Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

5. Old Business

- a. Procurement Policy (tabled)
- b. Credit Card Policy (tabled)

6. New Business

- a. Approval of Selectboard Minutes (June 10, 2024) (tabled)
- b. Treasurer's Warrant
Warrant # 24 & 25 **Selectboard Signed Warrants**
- c. 11th Hour
Roof
Holes in shed
Kiosk Board
MKOG Annual meeting Selectboard Hatfield and Selectboard Thomas to attend
- d. Review next meeting agenda items
- e. Adjourn 9:45 pm

Respectfully submitted Joyce Ryan

Approved July 15, 2024

Selectboard Meeting Minutes
Monday June 24, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Jodie Mehuren – Town Clerk

1. Chair Hibbard called meeting to order 5:14 pm

2. Accept Agenda

Motion: To move fire truck purchase agreement to 1st on agenda

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

MVFR/EMS

Purchase agreement for 2003 Fire Truck

Motion: For Selectboard Thomas to sign purchase agreement on behalf of the Selectboard, and
Selectboard to sign AP Warrant #26 (Treasurer to issue check)
Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in Favor

3. Public Comment/Information Session (30 Minutes)

4. Town Departmental Updates

a. Roads

Road Signs

Paving (3-year plan) Richard to get 4 quotes

Tree Cutting

Motion: To place ad with Maine Media, specs posted on website for Tree and Brush Cutting
Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

b. Transfer Station

Solid Waste Report

c. MVFR/EMD

Updates: Fire Truck Purchase

Purchase agreement (signatures needed) **Moved to first on agenda**

d. Clerk

Email/Phone Update

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

Motion: To have Info Tech purchase a computer for assessing Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

g. Planning Board

h. Administrative Assistant

Updates

i. Selectboard

Executive Sessions

1. Discussion of confidential records 1 M.R.S.A. § 405(6)(F)

poverty abatement application #2024-HA124

Motion: To enter executive session at 8:06 pm- Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To exit executive session at 8:53 pm- Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

2. Personnel Matter 1 M.R.S.A. § (405)(6)(A)

Motion: To enter executive session at 8:54 pm – Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To exit executive session at 9:04 pm – Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

5. Old Business

a. Procurement Policy - Tabled

b. Credit Card Policy Tabled

6. New Business

a. Waldo County Budget Committee Ballot

Motion: To Vote for Doug Thomas as 1st selection – Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: 2-0 (Selectboard Thomas abstained due to being selected)

Motion: To Vote for Trafton if there is a second candidate needed -Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in Favor

b. Unity Area Regional Recycling Center (Tabled until July 1, 2024)

. Approval of Selectboard Minutes (June 10, 2024, and June 17, 2024)

Motion: To Approve Selectboard Minutes for June 10, 2024 (June 17, 2024, tabled)

Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in Favor

d. Treasurer's Warrant

Selectboard signed Warrants #25 & 26

- e. 11th Hour
 - Roof
 - Holes in shed (Selectboard Thomas has fixed)
 - Kiosk Board
- f. Review next meeting agenda items
- g. Adjourn 9:30 pm

Respectfully submitted

Joyce Ryan

Approved - July 1 2024

Montville Select Board Minutes
Monday July 1, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Jodie Mehuren – Town Clerk,
Chris Schmidt, Michelle Schmidt, John Chapin, Diana George Chapin

1. Chair Hibbard called the meeting to order at 5:08 pm

2. Accept Agenda

Motion: To accept agenda as presented

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. Public Comment/Information Session (30 Minutes)

There will be a question-and-answer session in reference to the Tree and Brush Clearing

Public addressed the Selectboard with concerns of Tree and Brush Clearing. Selectboard
acknowledged concerns

4. Town Departmental Updates.

a. Roads

Road Signs

Paving (3-year plan)

Tree Cutting

b. MVFR/EMD

Update: Fire Truck Purchase

Should be here Wednesday (7-3-2024)

c. Transfer Station

Solid Waste Report - Completed

d. Clerk

Email/Phone Update

e. Tax Collector/Treasurer

f. Assessing Updates/Questions

g. Planning Board

h. Administrative Assistant

Updates

i. Selectboard

Executive Session

Discussion of confidential record 1 M.R.S.A. § 405(6)(F)

poverty abatement application #2024-HA124

Motion: To enter executive session 8:15 pm Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in Favor

Motion: To exit executive session at 8:20 pm Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To sign abatement letter #2024-HA124 Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in favor

6. Old Business

a. Procurement Policy(tabled)

b. Credit Card Policy (tabled)

8. New Business

a. Approval of Selectboard Minutes (June 17, 2024, and June 24, 2024)

Motion: To approve June 24, 2024, and table June 17, 2024 Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Selectboard signed Warrant #26 & 27

c. 11th Hour

Roof

Kiosk Board

d. Review next meeting agenda items

e. Adjourned 9:30

Respectfully submitted

Joyce Ryan

Approved July 8, 2024

Montville Select Board Meeting Agenda
Monday July 8, 2024
5:00 pm

Attending: Chuck Gunderson, Randy Burndt, Robert Veillieux, Elizabeth Day, Chris Schmidt, Michele Schmidt, Karen York, Craig Curry, Nadine Cancell, Sue Jones, Diana Chapin, Herman Peaslee, Steve Lucas, Lance Philbrook, Julieanne Shibles, Jon Thornhill, Amy Bliss, Richard Peavey (Road Commissioner), April Costa, Raymond Garrey, John Chapin
Hannah Hatfield (Select Board), Doug Thomas (Select Board), Sharon Hibbard (Select Board)

1. Call Meeting to order 5:004pm

2. Accept Agenda

Public Comment/Information Session (30 Minutes):

Many residents expressed concerned that specs on bid sheet for tree cutting on North Ridge and Morrill Roads did not include exemptions or variances for any trees within the right of way.

John Chapin presented a petition asking the Select board to cease and desist the bid request as written.

Select Board Member Hatfield made a motion to cease and desist bid process at this time.

Select Board Member Hibbard seconded

Select Board Members Hibbard and Hatfield in favor.

Select Board Member Thomas against.

4. Town Departmental Updates.

a. Roads

Paving (3-year plan): Richard to solicit bids

b. Transfer Station

Solid Waste Report: Sharon to follow up.

Select Board Member Thomas made a motion to allow Select Board Member Hibbard to contract for an excavator in the best interest of the town.

Select Board Member Hatifeld seconded.

Select Board Member Thomas and Hatfield in favor

Select Board Member Hibbard abstained.

UARRC: SB Hibbard reported that the Town of Dixmont is considering withdrawal from UARRC.

c. MVFR/EMD

Updates: MVFR received a \$25,000.00 grant from the Steven and Tabitha King Foundation f or non-PFAS turn out gear.

d. Clerk

Field Day Tee Shirt Design selection tabled for next week

e. Tax Collector/Treasurer – No report

f. Assessing Updates/Questions

Commitment scheduled for July 22

g. Planning Board – No report

h. Administrative Assistant

i. Selectboard

Broadband fiber to be completely installed by October 2026

Received Steven and Tabatha King Grant for \$25,000.00 for generators at the Town Office,
Garage and Fire Station

Bonnie Hrichak respectfully resigned from the Budget Committee

5. Old Business

a. Procurement Policy Table

b. Credit Card Policy Table

6. New Business

a. Approval of Select Board Minutes (June 17, 2024, and July 1, 2024)

Select Board Approved July 1 minutes. Tabled June 17th minutes. Unanimous.

b. Treasurer's Warrant

Pre-Warrant #28, Warrants #27 signed

c. 11th Hour

Roof September

Kiosk Board

Town house

d. Review next meeting agenda items

e. Adjourn 9:10pm

Respectfully Submitted: Hannah Hatfield

Approved July 15, 2024

Montville Select Board Meeting Minutes
Monday July 15, 2024
5:00 pm

Chris Schmidt – Road warden

1. Call Meeting to order

2. Accept Agenda

Hanna

Doug

Discussion: adding under select review financials

Under Selectboard CAG

Vendor Id

Vote all in favor

3. Public Comment/Information Session (30 Minutes)

Road Warden – Chris Schmidt where do we go from here. Can we do some of the Clearing and opening of tree's?

4. Town Departmental Updates.

a. Roads

Road Signs

Paving (3-year plan)

Tree Cutting

b. Transfer Station

Solid Waste Report has been submitted

Selectboard will be meeting with Richard and Brad, July 23, 2024 – 6:30 pm

Roll Off Weekend Follow up

c. MVFR/EMD

Updates: Fire Truck

d. Clerk

Email/Phone Update

Tee Shirt Design – Town Clerk to notify winning tee shirt designer

e. Tax Collector/Treasurer

Trio – Selectboard to attend informational in Skowhegan

f. Assessing Updates/Questions

Tax Bill (letter communication)

Computer

g. Planning Board

h. Budget Committee

Letter of resignation – Bonnie Hrichak

i. Administrative Assistant

Updates

PFML (Paid Family Medical Leave)

j. Selectboard

MCOG

RSU meeting

Comprehensive Plan

LRAP

STK Grant updates

CAG

Vendor Form

5. Old Business

a. Procurement Policy

b. Credit Card Policy

6. New Business

a. Approval of Selectboard Minutes (June 17, 2024, and July 8, 2024)

b. Treasurer's Warrant

Warrant #28 & 29

c. 11th Hour

Roof

Kiosk Board

d. Review next meeting agenda items

e. Adjourn

Montville Select Board Meeting Minutes
Monday July 22, 2024
5:00 pm

Present Select Board Present: 1st Selectboard Sharon Hibbard (Chair), 2nd Selectboard Doug Thomas,
3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Chris Schmidt – Road Warden

1. Chair Hibbard called meeting to order at 5:06 pm

2. Accept Agenda

Motion: To accept agenda as written Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. Public Comment/Information Session (30 Minutes)

4. Town Departmental Updates.

a. Assessing -Tax Commitment

Amber Poulin provided Selectboard with Tax Commitment – Mil rate for 2024 – 17.94mil

Selectboard signed tax commitment – finalized letter to insert on back

b. Roads

Road Signs

Paving (3-year plan)

Tree Cutting Discussion – for Selectboard and Road Warden(s) to meet with each property owner to select/discuss tree/brush removal

c. Transfer Station

Solid Waste Report Bi Annual-previously completed-Chair Hibbard forwarded to DEP

d. MVFR/EMD

STK Update

e. Clerk

Email/Phone Update

f. Tax Collector/Treasurer

g. Assessing Updates/Questions

Tax Commitment (moved to a)

h. Planning Board

i. Budget Committee

j. Administrative Assistant

Updates

PFML (Paid Family Medical Leave) (tabled)

LRAP (tabled)

Non Billable Services Audit– Maine State Police

k. Selectboard

Executive Session (**not needed**)

Personnel Matter 1 M.R.S.A. § (405)(6)(A)

MCOG

Comprehensive Plan

STK Grant updates

Selectboard Thomas to get estimates for electric and propane
Community Action Grant

5. Old Business

- a. Procurement Policy (tabled)
- b. Credit Card Policy (tabled)

6. New Business

- a. Approval of Selectboard Minutes (July 15, 2024) tabled
- b. Treasurer's Warrant
Warrant #29&30
- c. 11th Hour
Roof
Kiosk Board
- d. Review next meeting agenda items
- e. Adjourn 8:50 pm

Respectfully submitted Joyce Ryan

Approved 7-29-24

Montville Select Board Meeting Minutes
Monday July 29, 2024
5:00 pm

Present: 2nd Selectboard Doug Thomas, 3rd Selectboard Hannah Hatfield

Others Present: Joyce Ryan-Administrative Assistant, Karen York-MVFR, Ray Quimby-Brooks,
Nancy Quimby-Brooks, Michelle Schmidt, Chris Schmidt, Elissa Heim – School Board, Diana ChapinSheldon
McCormick (Chair Hibbard – Absent)

1. Selectboard Thomas called meeting to order at 5:02 pm

2. Accept Agenda

Motion: Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor (2-0 Chair Hibbard absent)

3. Public Comment/Information (30 Minutes)

Morse/Walker School Discussion

Elissa Heim RSU#3 – Notified Selectboard of resignation (personal reasons – moving)

Discussion/Concerns Tree and Brush Clearing

4. Town Departmental Updates

a. Assessing

Commitment Update

b. Roads

Road Signs

Paving (3-year plan)

Tree Cutting

Employee job duties

Motion: For Admin Assistant (on behalf of the Select Board) to file letter concerning
CDL and job description Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor (2-0 Chair Hibbard absent)

c. Transfer Station

Solid Waste Report Bi Annual Update

d. MVFR/EMD

STK Update

e. Clerk

Email/Phone Update

f. Tax Collector/Treasurer

g. Assessing Updates/Questions

Tax Commitment

h. Planning Board

i. Budget Committee

j. Administrative Assistant

Updates

PFML (Paid Family Medical Leave)

LRAP

Non-bill able Services Audit– Maine State Police

k. Selectboard

MCOG

Comprehensive Plan

STK Grant updates

Community Action Grant

5. Old Business

a. Procurement Policy (tabled)

b. Credit Card Policy (tabled)

6. New Business

a. Approval of Selectboard Minutes (July 15, 2024 & July 22, 2024)

Motion: To table July 15, 2024 and approve July 22, 2024 Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: 2-0 (Chair Hibbard absent)

b. Treasurer's Warrant

Warrant #30 & 31

c. 11th Hour

Roof

Kiosk Board

Admin Assist asked to send thank you notes to Debi Stephens and Herman Peaslee for donation of table

d. Review next meeting agenda items

e. Adjourn – 8:45 pm

Respectfully submitted

Joyce Ryan

Approved August 19, 2024

Montville Select Board Meeting Minutes
Monday August 5, 2024, August 7, 2024
5:00 pm

August 5, 2024 meeting called to order at 5:00 pm

Present: Select Board -Hannah Hatfield, Doug Thomas, MCOG -Adi Philson,
Reed Silvers

Grant discussion with MCOG

5:45 Meeting Recessed until Wednesday, August 7, 2024

1. Call Meeting to order 5:07pm

Attendees: Karen York (MVFR), Select Board: Sharon Hibbard, Doug Thomas, Hannah Hatfield

2. Accept Agenda: Accepted with caveat to ensure items updated accordingly for future meetings

3. Public Comment/Information (30 Minutes): None

4. Town Departmental Updates.

- a. Assessing: Discussion in regards to USPS vacation time was not filled with someone to deliver mail and subsequent tax payment delays.
- b. Roads – Job Descriptions need to complete, blasting vs hammering discussed, training discussed
Road Signs – have posts
Paving (3-year plan) - no updates
Tree Cutting – Meet with Chris Schmidt, Road Warden for N. Ridge, regarding limbing and brush cutting, discussion of private resident consultation with private road crew for doing in front of their own property. Need to complete letter to residents, ongoing scheduling of meetings.
- c. Transfer Station – confirmed tires removed and billed, sticker purchases at Hilltop store discussed, door added to shed, grant discussed, bids for cement and building work needed,
- d. MVFR/EMD - updated on emails sent by MVFR Treasurer Karen York, Fire Extinguisher 6 year maintenance discussed as report of 1 year inspection emailed and presented, Pay Checks discussed as new pay type was added to replace duplicitous checks
STK Fire Department Grant Update
- e. Clerk – email, phone update. Clerk closed Friday 8/9/24
- f. Tax Collector/Treasurer - cloud Trio issues presented, SB determined to attend 8/20 Trio meeting
- g. Assessing Updates/Questions
- h. Planning Board
- i. Budget Committee
Minutes – informed in progress, not presented until BC approves minutes
- j. Administrative Assistant
Updates - Joyce emailed regarding MMA visit for Property Casualty Insurance, concern on reporting for new Grants (will be addressed, need to note reporting schedules), Incident Claim is being worked on
PFML (Paid Family Medical Leave)
LRAP

Non-Billable Services Audit– Maine State Police

- k. Selectboard
 - Comprehensive Plan
 - STK Generator Grant update
 - Community Action Grant

5. Old Business

- a. Procurement Policy
- b. Credit Card Policy

6. New Business

- a. Approval of Selectboard Minutes (July 15, 2024, July 29, 2024) tabled
- b. Treasurer's Warrant
 - Warrant #
- c. 11th Hour
 - Roof
 - Kiosk Board
- d. Review next meeting agenda items
- e. Adjourn

Approved August 19, 2024

Montville Select Board Meeting Minutes
Monday August 12, 2024
5:00 pm

Present: Present: Select Board – Sharon Hibbard, Hannah Hatfield, Doug Thomas, Karen York – MVFR, CJ Rideout-Assistant Road Commissioner, Joyce Ryan – Administrative Assistant, Local Health Officer – Megan Hanshall

1. Call Meeting to order – Chair Hibbard called meeting to order at 5:08 pm
2. Accept Agenda
 - Motion:** To accept agenda Selectboard Hatfield
 - Second:** Selectboard Thomas
 - Discussion:
 - Vote:** All in Favor
3. Public Comment/Information (30 Minutes)
 - Local Health Officer
4. Town Departmental Updates.
 - a. Assessing
 - Selectboard signed Supplemental Tax Warrant (Title 36 MRSA §713) Supplemental #2024-01**
 - b. Roads
 - Road Signs
 - Paving (3-year plan)
 - Discussion – to identify which roads can be done, some monies cannot be carried over.
 - Tree Cutting
 - c. Transfer Station
 - d. MVFR/EMD
 - STK Fire Department Grant Update
 - Motion:** To recess (to attend School Board meeting) Selectboard Hatfield
 - Second:** Selectboard Thomas
 - Discussion:
 - Vote:** All in Favor
 - e. Clerk
 - f. Tax Collector/Treasurer
 - g. Assessing Updates/Questions
 - h. Planning Board
 - i. Budget Committee
 - Minutes
 - j. Administrative Assistant
 - Updates
 - PFML (Paid Family Medical Leave)
 - LRAP
 - Non-Billable Services Audit– Maine State Police
 - k. Selectboard
 - Comprehensive Plan

STK Generator Grant update
Community Action Grant

5. Old Business

- a. Procurement Policy
- b. Credit Card Policy

6. New Business

- a. Approval of Selectboard Minutes (July 15, 2024, July 29, 2024) and August 5, 2024
- b. Treasurer's Warrant
Warrant #
- c. 11th Hour
Roof
Kiosk Board
- d. Review next meeting agenda items
- e. Adjourn

Montville Select Board Meeting Minutes
Monday August 19, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, MVFR – Karen York

1. Call Meeting to order Chair Hibbard called the meeting to order at 5:12 pm

2. Accept Agenda

Motion: to accept agenda as written – Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. Public Comment/Information (30 Minutes)

Mary Thompson shared Historical information of Nash Lot Committee with Select Board

4. Town Departmental Updates.

a. Assessing

Selectboard signed abatement – 045-002-002 (tax year 2023)

Selectboard signed abatement – 020-013-1

b. Roads

Road Signs

Halldale Road

Penney Rd

Paving

Halldale Road

Tree Cutting

c. Transfer Station

d. MVFR/EMD

STK Fire Department Grant Update

e. Clerk

f. Tax Collector/Treasurer

g. Assessing Updates/Questions

h. Planning Board

i. Budget Committee

Minutes

j. Administrative Assistant

Updates

PFML (Paid Family Medical Leave)

LRAP

k. Selectboard

School Board (nominee interest)

Comprehensive Plan

STK Generator Grant update

Community Action Grant

5. Old Business

- a. Procurement Policy
- b. Credit Card Policy

6. New Business

- a. Approval of Selectboard Minutes

July 15, 2024 (tabled)

July 29, 2024 **Motion to approve:** Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: 2 for, Chair Hibbard abstain (was not at July 29th meeting)

August 5&7

Motion to approve: Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in Favor

August 12, 2024 Tabled

- b. Treasurer's Warrant

Warrant # 33 & 34 **Selectboard signed warrants**

- c. 11th Hour

Roof

Kiosk Board

- d. Adjourn 9:30

Respectfully submitted

Joyce Ryan

Approved September 9, 2024

Montville Select Board Meeting Minutes
Monday August 26, 2024
5:00 pm

1. Call Meeting to order 5:03

Karen York MVFR, Richard Peavey, Joe Harriman, Glenn Couturier, Jeremy Holt

2. Accept Agenda Motion Hannah Hatfield, Second Doug Thomas

5:30 Glenn Couturier discussion regarding School Board

6:30 Richard Peavey

6:36 pm Executive Session 1 M.R.S.A. § 405 (6)(A) , exited 6:50pm

3. Public Comment/Information (30 Minutes)

SB Thomas raised that CEO request regarding Jackie Stratton sauna property has not had follow up. It was noted to request calls not on Monday evening, follow up with email cc: SB. SB Thomas to reach out to CEO Cindy Abbott.

4. Town Departmental Updates.

a. Assessing no update

b. Roads: Hogback culvert needed, Mulching test on Center Rd.

Road Signs: posts ordered

Paving: CJ requested to call, determined need to do Halldale, Penny Rd up hill to Vose property. Cold patch needed immediately, stop sign installation needed.

Tree Cutting: North Ridge feedback discussion

Matt Grotton as part time employee, Garret Butler as part time employee

Protocol for vehicular issues and incidents discussed

Synopsis and Plan for white board

c. Transfer Station – building discussion (will ask Glenn C. for review, measurements needed, window & door in, window framing needed, kiosk roofing) SH send recap of grant, do update for it
BLDG: cement pad added, wooden or metal supports

d. MVFR/EMD

- STK Fire Department Grant Update – gear measurements scheduled out due to supplier schedule

- Hazard Mitigation Plan – John York was appointed, monthly meetings held – no update regards to status given

WCFF dinner MVFD, 6:00 9/19/24 Sheriff's Dept doing presentation,

e. Clerk – Security Update, website update, TRIO web clerks' comments.

f. Tax Collector/Treasurer no updates

g. Assessing Updates/Questions none from above

h. Planning Board draft of SPRO sent by MCOG, feedback requested by 8/30.

i. Budget Committee

Minutes not obtained as of this meeting, will be coming soon. Discontinued roads discussed.

SB would like to understand cost savings.

j. Administrative Assistant - Joyce absent

Updates - SH & HH sent out North Ridge letters to residents

PFML (Paid Family Medical Leave)

LRAP

- k. Selectboard – next meeting 9/3/24 at 5pm

School Board (nominee interest) Motion by Doug Thomas to appoint Glenn Couturier to vacant School Board position. Second by Sharon Hibbard.

Comprehensive Plan

STK Generator Grant update - 3 quotes to review

Community Action Grant – must do road study document review

Request that Joyce research Security companies

5. Old Business - tabled

- a. Procurement Policy
- b. Credit Card Policy

6. New Business

- a. Approval of Selectboard Minutes - July 15, 2024, August 12, 2024, August 19, 2024 - TABLED

- b. Treasurer's Warrant

Warrant #34 & 35 – Select Board signed

- c. 11th Hour

Roof

Kiosk Board

- d. Adjourn 9:54pm

Approved September 9, 2024

Montville Select Board Meeting Minutes
Tuesday September 3, 2024
5:00 pm

Present: MVFD - Karen and John York

1. Chair Hibbard called meeting to order at 5:08 PM
2. **Motion:** To accept agenda Select Board Thomas
Second: Select Board Hatfield
Discussion:
Vote: All in Favor
3. Public Comment/Information (30 Minutes)
4. Town Departmental Updates.
 - a. Assessing
 - b. Roads
 - Road Signs
 - Paving
 - Tree Cutting
 - Motion:** To RFP Tree and Brush Clearing on the North Ridge Road - Select Board Thomas
 - Second:** Select Board Hatfield
 - Discussion:**
 - Vote:** All in Favor
 - c. Transfer Station
 - d. MVFR/EMD
 - STK Fire Department Grant Update
 - e. Clerk
 - f. Tax Collector/Treasurer
 - g. Planning Board
 - h. Budget Committee
 - Minutes
 - i. Administrative Assistant
 - Updates
 - PFML (Paid Family Medical Leave)
 - LRAP
 - Security System Update (quotes)
 - Bureau of Identification – Account Appt. (Vote)
 - Motion:** Approval of Administrative Assistant as Bureau of Identification Representative
 - Chair Hibbard
 - Second:** Select Board Thomas
 - Discussion:**
 - Vote:** All in Favor
 - j. Selectboard
 - Comprehensive Plan
 - Motion:** To sign agreement (Administrative Planning and Technical Services with Midcoast Council of Governments) Select Board Hatfield
 - Second:** Select Board Thomas
 - Discussion:**

Vote: All in Favor

STK Generator Grant update
Community Action Grant

5. Old Business

- a. Procurement Policy
- b. Credit Card Policy

6. New Business

- a. Personnel Updates Executive Session 1 M.R.S.A. § 405 (6)(A)
- b. Approval of Selectboard Minutes – (July 19, 2024, August 19, 2024 admin)
(August 12, 2024, August 26, 2024 Select Board)
- c. Treasurer's Warrant
Warrant #35 & 36 **Select Board signed**
- d. 11th Hour
Roof (9/22/24)
Kiosk Board
- e. Adjourned 9:45 PM

Respectfully submitted
Joyce Ryan

Approved September 9, 2024

Montville Select Board Meeting Minutes
September 9, 2024
5:00 pm

Present: Present: Select Board – Sharon Hibbard, Hannah Hatfield, Doug Thomas, Joyce Ryan,
Karen York – MVFR, John York – MVFR, John Thornhill, Amy Bliss, Greg Frechette

1. Chair Hibbard called meeting to order at 5:01 PM
2. Accept Agenda **Motion:** Select Board Thomas
Second: Chair Hibbard
Discussion - Cap meeting at 8:30
Vote: All in Favor
3. Public Comment/Information (30 Minutes)

Department Updates

- a. MVFR
STK Fire Department Grant Update
 - b. Clerk
Motion: To apply for risk management grant through MMA Selectboard Hatfield
Second: Chair Hibbard
Discussion: Chair Hibbard to check with other Department head prior to applying
Vote: All in Favor
 - c. Tax Collector/Treasurer
 - d. Assessing Updates/Questions
 - e. Planning Board
 - f. Minutes
 - g. Administrative Assistant
Updates
PFML (Paid Family Medical Leave)
LRAP
Security System Update (quotes)
 - h. Selectboard
MMA Risk Management Action Plan
Comprehensive Plan
STK Generator Grant update
Community Action Grant
 - k. Assessing
 - k. Roads
Road Signs
Paving
Tree Cutting
 - l. Transfer Station
5. Old Business
- a. Procurement Policy
 - b. Credit Card Policy

6. New Business

- a. Approval of Selectboard Minutes – (Admin) August 19, 2024, September 3, 2024,
(Select Board) August 12, 2024, August 26, 2024

Motion: To approve Minutes August 19, 2024 & September 3, 2024 Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

Motion: To approve August 26, 2024 minutes and to table August 12, 2024 minutes.
Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

- b. Treasurer's Warrant

Selectboard signed Warrant #36 & #37

- c. 11th Hour

Roof

Kiosk Board

- d. Adjourn 8:45 PM

Respectfully submitted

Joyce Ryan

Approved September 30, 2024

Montville Select Board Meeting Minutes
Monday September 16, 2024
5:00 pm

1. Call Meeting to order, 5:10pm
2. Accept Agenda, HH, DT accepted, all approve
3. New Business
 - a. Approve Select Board Minutes (July 19, 2024 unclear on this date, is this to be July 15? - TABLED)
, September 9, 2024 (incomplete TABLED)
 - b. Treasurer's Warrant
Warrant #
4. Administrative Assistant
Updates: ABSENT
5. Selectboard

MMA Risk Management Action Plan: PW requested to trim around Sand Shed, HH determined engineer from Sand Shed records need to be researched for recheck, as Road Commissioner stated they review annually, Town House fence repaired by HH (thank you!), SB to upload MVFR repair, and all other pics to insurance document, Historical Society ladder, DT to check on removing/securing ladder, Town Office furnace room clean out in progress

Comprehensive Plan: kick off 10/3 6pm at Town Office (approx. 10 members), Clerk to update on website

STK Generator Grant update: estimates still arriving, need collating to determine next steps (DT to do)

Community Action Grant: Road study emailed out? SH determine status + and Comp Plan

Town House building door sill more sealant added, door latch repaired, HH keys still not working

DEP Oil Spill Nov 2018: confirmed payments made, will put on next weeks warrant

Warrant:

ATTENDEES: Karen York, MVFR, Jonathan Thornhill, Amy Bliss

6. **6:00 PM** Public Comment/Information (30 Minutes)

Meghan Henshall (CANCELLED) - HH read note: vaccine clinic, funding Public Health nursing no access to adult flu vaccine, can administer if had plan

Street Sign status (Penny)

7. Town Department Updates

a. **MVFR:** return, refund ink for printer. New infrared camera for truck, will be battery powered MVFR donated to town. Tax Exemption form - WC claim, job related WC claim supposed to be to insurance immediately, hospital called KY wanting to know if Insurance contacting. Boot Drop on 220 Friday morning (goal new rescue sled), MVFR hosting dinner Thursday, EMR class and supplies is funded in full - SB feeling need to communicate EMR

b. Clerk: no update

c. Tax Collector/Treasurer: New Hope check void/reissue 2023, contractor check hold

d. Assessing Updates/Questions: potential for next week abatement,

- e. Planning Board : 10/9 at 4pm
- f. Minutes
- h. Roads
 - Road Signs - SH to order
 - Paving - Wellman meeting tomorrow, SH call Pike & Northeast
 - Tree Cutting - chainsaw discussed for other winter road prep
- i. Transfer Station -

8. **7:00 PM** Bid Opening – Tree and Brush Clearing

Ford Enterprises (have fleet of roll off)

Construction Unlimited

Lowe & Basset

9. Old Business - Tabled

- a. Procurement Policy
- b. Credit Card Policy
- c. 11th Hour
 - Roof
 - Kiosk Board
- d. Adjourn

Montville Select Board Meeting Minutes

Monday September 23, 2024

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, MVFR – John York, Jonathan Thornhill

1. Chair Hibbard called meeting to order at 5:07 pm

2. Accept Agenda

Motion: Selectboard Hatfield to accept agenda

Second: Selectboard Thomas

Discussion: to add July 15, 2024 and September 16, 2024 minutes for approval

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes (July 15, 2024, September 9, 2024)

Motion: to accept minutes from July 15, 2024 – Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: to accept minutes from September 9, 2024 – Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Warrant # 38 & 39 **Selectboard signed**

4. Administrative Assistant

Updates

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan first meeting will be October 2, 2024, 6:00 pm (Town Office)

STK Generator Grant update

Community Action Grant

General Assistance Ordinance

Motion: To accept General Assistance Ordinance Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

6. **6:00 PM** Public Comment/Information (30 Minutes)

Fire Truck sealed bids to be opened

Awarded to highest bidder (\$6000) – William Henry Spaulding

7. Town Department Updates

a. MVFR

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

e. Planning Board

f. Minutes

g. Assessing

h. Roads

Road Signs

Paving

Tree Cutting

i. Transfer Station

8. Old Business

a. Procurement Policy

b. Credit Card Policy

c. 11th Hour

Roof

Kiosk Board

d. Adjourn 8:50 PM

Respectfully submitted

Joyce Ryan

Approved September 30, 2024

Montville Select Board Meeting Minutes

Monday September 30, 2024

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, MVFR – Karen York, MVFR- John York, Jeremy Holt, Jaime Welliver, Caroline King

1. Chair Hibbard called the meeting to order at 5:02 pm

2. Accept Agenda

Motion: To accept agenda Selectboard Hatfield

Second: Selectboard Thomas

Discussion: September 6, 2024 should read September 16, 2024

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes (August 12, 2024, September 16, 2024, September 23, 2024)

Motion: To approve August 12, 2024 minutes as written Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To approve September 23, 2024 minutes as written Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Tabled

September 16, 2024 tabled until October 7, 2024

b. Treasurer's Warrant

Warrant # 39 & 40 **Selectboard signed warrant**

4. Administrative Assistant

Updates LRAP reporting

5. Selectboard

MMA Risk Management Action Plan in progress

Comprehensive Plan – Kickoff October 3, 2024

STK Generator Grant update

Community Action Grant

Inspection – Wood Stove(fire chief – only when requested)

WCAP – Memorandum of Understanding Signed by Town Clerk annually

Town House Repairs

Notes: Selectboard Thomas has been appointed to Waldo Coujnty Budget Committee

Motion: To move November 11, 2024 (Veteran's Day) meeting to Tuesday November 12, 2024 Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

6. Public Comment/Information (30 Minutes)

Red Cross – Caroline King

Shared information on the Red Cross and what they can do for the Town of Montville

7. Town Department Updates

a. MVFR

The new Utility 1 is now in service.

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

e. Planning Board

f. Minutes

g. Assessing

h. Roads

Road Signs

Paving

Tree Cutting

i. Transfer Station

Executive Session: 7:00 PM

Discussion of Confidential Records **1 M.R.S.A. § 405 (6) (F)**

Motion: To enter Executive Session at 7:05 PM Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

Motion: To exit Executive Session at 7:23 PM Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

8. Old Business

a. Procurement Policy

b. Credit Card Policy

c. 11th Hour

Roof

Kiosk Board

d. Adjourn Meeting adjourned at 8:30 pm

Respectfully submitted

Joyce Ryan

Approved October 7, 2024

Montville Select Board Meeting Minutes

Monday October 7, 2024

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, MVFR – Karen York and Chief John York, John Thornhill, Amy Bliss, Greg Frechette, Road Commissioner – Richard Peavey

1. Chair Hibbard called meeting to order at 5:00 pm

2. Accept Agenda

Motion: Motion to accept agenda

Second: Chair Hibbard

Discussion: To put Road Commissioner first on agenda

Vote: All in Favor

Road Commissioner – Sand discussion

Motion: To pay Dave's World for 1960 tons of sand at \$17 per yard, Invoice total \$33,320 as per the request per MAKL

Second: Chair Hibbard

Discussion:

Vote: All in Favor

3. New Business - Approve Select Board Minutes (September 16, 2024 & September 30, 2024)

Motion: To approve September 16, 2024 minutes as written – Selectboard

Second: Selectboard

Discussion:

Vote: All in Favor

Approve Select Board Minutes (September 16, 2024 & September 30, 2024)

Motion: To approve September 30, 2024 minutes as written – Selectboard

Second: Selectboard

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Select Board signed Warrant # 40 and 41

4. Administrative Assistant

Updates

CAG – quarterly report (work on next week as a group)

Pole Permit (Kingdom Rd & RT 3 – CMP) State Road - notified CMP

LRAP

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan (Next meeting 11/7/24)

STK Generator Grant update

Motion: To purchase generators from Tibbetts Electric with STK funds and overage from Municipal Grants Reserve Account - Selectboard Thomas

Second: Chair Hibbard

Discussion:

Vote: All in Favor

Community Action Grant

GA Ordinance

6. Public Comment/Information (30 Minutes)

Greg Frechette – updated the Selectboard on Town Hall maintenance

7. Town Department Updates

- a. MVFR
- b. Clerk
- c. Tax Collector/Treasurer
- d. Assessing Updates/Questions
 - Foreclosures
- e. Planning Board
- f. Minutes
- g. Assessing
- h. Roads
 - Road Signs
 - Paving
 - Tree Cutting
- i. Transfer Station

8. Old Business

- a. Procurement Policy
- b. Credit Card Policy
- c. 11th Hour
- d. Adjourn

Respectfully submitted

Joyce Ryan

Approved October 14, 2024

Montville Select Board Meeting Minutes
Monday October 14, 2024
5:00 PM

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, MVFR – Karen York, MVFR-Chief John York, Jeremy Holt, Henry Spaulding, Joyce Spaulding, Steve Lucas

1. Chair Hibbard called the meeting to order at 5:02 pm

2. Accept Agenda

Motion: To accept agenda Chair Hibbard

Second: Selectboard Hatfield

Discussion: fix duplicates, strike competed items, combine policies under old business

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes (October 7, 2024)

Motion: To approve minutes of October 7, 2024 Chair Hibbard

Second: Selectboard Hatfield

Discussion: None

Vote: All in Favor

b. Treasurer's Warrant

Warrant #41 and #42 Selectboard approved

4. Administrative Assistant

Updates

Broadband – Joyce to get update

MCOG – letter to be signed (bring copy to next meeting)

Public Hearing – October 28, 2024 6:00 pm

Letter received from MAKL

Motion: To accept letter of termination for Winter Sand Contract from MAKL -

Chair Hibbard

Second: Selectboard Thomas

Discussion: To put out to bid March of 2025, with a delivery date of October

15, 2025

Vote: All in Favor

Motion: To move to item #6 Public Comment Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Public Comment/Information (30 Minutes)

Winter sand discussion, Town meeting article discussion

Motion: To move to Fire Department Updates -Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in Favor

5. Selectboard

Appointment – Unity Area Recycling Center Representative

MMA Risk Management Action Plan

Comprehensive Plan – next meeting November 7, 2024

STK Generator Grant update

Community Action Grant

6. Public Comment/Information (30 Minutes)

(moved after item 4)

7. Town Department Updates

a. MVFR

Reserve Account updates

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

e. Planning Board

Planned Public Hearing – Site Plan Review November 13, 2024 – 6:00 PM

f. Budget Committee – October 26, 2004 – 5:45 PM

g. Roads

Road Signs

Paving

Tree Cutting

h. Transfer Station

8. Old Business

a. Policy Updates

c. 11th Hour

d. Adjourn - 8:50

Approved October 21, 2024

Montville Select Board Meeting Minutes

Monday October 21, 2024

5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Town Clerk -Jodie Mehuren

1. Chair Hibbard called meeting to order at 5:05 pm

2. Accept Agenda

Motion: To accept agenda – Chair Hibbard

Second: Selectboard Thomas

Discussion: Add DEP and Winter roads as Selectboard topic

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-October 14, 2024

Motion: To approve minutes as written – Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Warrant #'s 42 & 43 **Selectboard Signed**

4. Administrative Assistant

Updates

CAG – quarterly report accepted

Public Hearing (GA) – October 28, 2024- 6:00 pm

MCOG – Letter of support for Waldo County Mobile Home Replacement Program –

signed by Selectboard

5. Selectboard

MMA Risk Management Action Plan – Selectboard Hatfield updated Selectboard on action plan

Comprehensive Plan – next meeting November 7, 2024 - 6:00 PM

STK Generator Grant update

Community Action Grant

Appointment - Unity Area Regional Recycling Center – Stanley Paige Zeigler
DEP

Winter Roads – meet with contractors Monday- October 28, 2024- 6:30 PM

Broadband update requested

6. Public Comment/Information (30 Minutes)

None

7. Town Department Updates

a. MVFR

b. Clerk

- c. Tax Collector/Treasurer
- d. Assessing Updates/Questions
 - Foreclosures
- e. Planning Board
- b. Budget Committee – Meeting October 23, 2024 – 5:45 PM

- h. Roads
 - Garage Door Service needed
 - Road Signs
 - Paving
 - Tree Cutting

- i. Transfer Station

8. Old Business

- a. Policy
- b. 11th Hour
- c. Adjourned 8:50 pm

Motion: Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in favor

Approved October 28, 2024

Montville Select Board Meeting Minutes
Monday October 28, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Road Commissioner – Richard Peavey, Troy Nelson, Travis Abbott, Assistant Road Commissioner CJ Rideout,
Jon Thornhill

1. Call Meeting to order Chair Hibbard called meeting to order at 5:06 PM

2. Accept Agenda

Motion: To accept agenda – Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-October 21, 2024

Motion: To approve minutes of October 21, 2024 Selectboard Hatfield

Second: Chair Hibbard

Discussion:

Vote: All in favor

b. Treasurer's Warrant

Warrant #43 and 44 **Selectboard signed warrant**

4. Administrative Assistant

Updates

Appointment – Planning Board

Selectboard appointed Cathy Roberts to Planning Board (term to expire April 1, 2024)

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan – next meeting November 7, 2024

STK Generator Grant update

Community Action Grant

6:00 PM Recess Selectboard meeting

Motion: To recess Selectboard meeting at 6:02 PM for scheduled Public Hearing - yearly

General Assistance ordinance update Chair Hibbard

Second: Selectboard Thomas`

Discussion:

Vote: All in Favor

Public hearing opened, no public in attendance, Selectboard all agreed on General Assistance manual as presented

Motion: to re-enter Select Board meeting at 6:05 PM Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in favor

6:30 PM Winter Roads – meeting with contractors

Discussion with winter contractors, road conditions, concerns - communication

6. Public Comment/Information (30 Minutes)

None (no members of the public present)

7. Town Department Updates

a. MVFR

b. Clerk

Will be open until 5:00 pm (as required by the State) on Friday November 1, 2024

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

e. Planning Board

b. Budget Committee

h. Roads

Road Signs

Paving

Tree Cutting

i. Transfer Station

8. Old Business

a. Policy

b. 11th Hour

c. Adjourn 9:05 PM

Approved November 4, 2024

Montville Select Board Meeting Minutes

Monday November 4, 2024

Attendees: Hannah Hatfield, Sharon Hibbard

1. Call Meeting to order, 5:10PM
2. Accept Agenda, SB accepted
3. New Business
 - a. Approve Select Board Minutes-October 28, 2024 approved with updates.
 - b. Treasurer's Warrant
Warrant # 44 \$6,675.11, Payroll Warrant #45 \$5321.73, Warrant Preview #45 \$42,364.14
4. Administrative Assistant
Updates - No report, not present
5. Selectboard
MMA Risk Management Action Plan - front door railing arrived, gravel to be added for front step
Comprehensive Plan – next meeting November 7, 2024, kick off signs created for Election Day
STK Generator Grant update - no update
Road Survey Project - proposal reviewed, preferred Acorn pending MCOG review
SPRO Planning Board hearing 11/13 6pm
Town Meeting – November 20, 2024, SB sign warrant 11/12
CEO - reached out for updates, meeting time
Seacoast was going to come for quote, did not appear
Pole Permit status signed by
Bathroom lock (inform Doug)
Research Hardship Abatement process (next week agenda)
MSW Tonnage Research
6. Public Comment/Information (30 Minutes) none
7. Town Department Updates
 - a. MVFR - HH asking Treasurer to create accounts
 - b. Clerk - discussion on Deputy pay due to budget constraint
 - c. Tax Collector/Treasurer
 - d. Assessing Updates/Questions - hold for next meeting and discuss with Amber
Foreclosures
 - e. Planning Board
Site Plan Review Ordinance Public Hearing – November 13, 2024 at 6:00 PM Town Office
 - b. Budget Committee, next Montville Budget Committee meeting 11/20/24
 - h. Roads -
Road Signs
Paving - Pike paving assessments in Liberty, Richard to reach out to Tammy
Tree Cutting

- i. Transfer Station - scraper obtained Terry to give to Brad, Brad informed to set up truck inspection and repair and inform SB

8. Old Business

- a. Policy
- b. 11th Hour
- c. Adjourn 8:13pm

Minutes Approved November 12, 2024

Montville Select Board Meeting Minutes Tuesday November 12, 2024

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Jon Thornhill, Amy Bliss

1. Chair Hibbard called meeting to order at 5:00 pm

2. Accept Agenda

Motion: To accept agenda Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-November 4, 2024

Motion: To approve November 4, 2024 minutes Selectboard Thomas

Second: Selectboard Hatfield

Vote: 2 For 1 Abstain (Selectboard Thomas not at 11/4/24 meeting) **Motion passes**

Motion: To move to public comment Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Warrant #45 – \$42,364.14

#46 - \$ 8485.99

Selectboard signed warrants

4. Administrative Assistant

Updates

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan

STK Generator Grant update

Community Action Grant

Town Meeting – November 21, 2024 at 5:45 pm

6. Public Comment/Information (30 Minutes)

7. Town Department Updates

a. MVFR

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

Motion: To enter Executive Session (7:30 pm) to discuss confidential record hardship abatement

1 M.R.S.A. §405 (6)(F) Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To exit Executive Session at 7:52 Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To grant hardship abatement (HA127) Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

e. Planning Board

Site Plan Review Ordinance Public Hearing – November 13, 2024 at 6:00 PM Town Office

f. Budget Committee

g. Roads

Road Signs

Paving

Tree Cutting

h. Transfer Station

8. Old Business

a. Policy

b. 11th Hour

c. Adjourn Meeting adjourned 8:40 pm

November 18, 2024

Approved

Montville Select Board Meeting Minutes
Monday, November 18, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Jon Thornhill, Amy Bliss, Acorn Engineering - Finn Bondeson & Will Savage, Town Clerk – Jodie Mehuren

1. Call Meeting to order at 5:04 pm Chair Hibbard

2. Accept Agenda

Motion: To accept agenda Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-November 12, 2024

Motion: Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant – **Selectboard signed**

Warrant #46

#47

5:30 Finn Bondeson -Acorn Engineering (RFQ)

4. Administrative Assistant

Updates

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan – Next meeting December 5, 2024 – 6:00 pm

STK Generator Grant update

Community Action Grant

Town Meeting – November 21, 2024 6:00 pm

Paid Family Medical Leave

6. Public Comment/Information (30 Minutes)

Jon Thornhill updated Selectboard on brush and tree removal. Work has been completed

7. Town Department Updates

a. MVFR

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

Executive Session (if needed)

e. Planning Board

Site Plan Review Ordinance fee structure

f. Budget Committee

g. Roads

Road Signs

Paving

Tree Cutting

h. Transfer Station

8. Old Business

a. Policy

b. 11th Hour

c. Adjourn 9:40 pm

Approved November 25, 2025

Montville Select Board Meeting Minutes
Monday, November 25, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Jodie Mehuren

1. Call Meeting to order Chair Hibbard called meeting to order at 5:06 pm

2. Accept Agenda

Motion: To accept agenda – Chair Hibbard

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-November 18, 2024

Motion: Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Warrant #47 & 48 **Selectboard signed**

4. Administrative Assistant

Updates

5. Selectboard

MRC Board of Directors Election Ballot- Selectboard voted for Belle Ryder

MMA Risk Management Action Plan

Comprehensive Plan – Next meeting – December 5, 2024 6:00 pm, January 11 2025 - Kickoff

STK Generator Grant update - all generators have been delivered, one trench has been dug. Yearly maintenance \$145.00 per generator (current pricing).

Community Action Grant

Paid Family Medical Leave

Motion: For the Town to pay the total cost of Paid Family Medical Leave Selectboard Thomas

Second: Selectboard Hatfield

Discussion:

Vote: All in Favor

6. Public Comment/Information (30 Minutes)

No public in attendance

7. Town Department Updates

a. MVFR

Motion: To authorize Town Treasurer to set up separate bank account for the Fire Department Capital Equipment Reserve Account: Se;ect Board hibbard

Second: Hannah

Vote: All in favor

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

e. Planning Board

f. Budget Committee

g. Roads

h. Transfer Station

8. Old Business

a. Policy

b. 11th Hour

Town of Liberty if having vote accept or reject the District Closing of Walker School

School Board Representative Glenn Coutourier to be invited to future meeting for updates

c. Adjourn 8:45 adjourned

Approved December 2, 2024

Montville Select Board Meeting Minutes
Monday, December 2, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Terry Fisher – Tax Collector/Treasurer, Jodie Mehuren – Town Clerk, Jeremy Holt – Budget Committee, Jesse McIntire, Michelle Robinson, Jon Thornhill, Amy Bliss

1. Call Meeting to order Chair Hibbard called meeting to order at 5:03 PM

2. Accept Agenda

Motion: To accept agenda Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-November 25, 2024

Motion: To accept meeting minutes for November 25, 2024 Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

Motion: To move to Public Comment Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Warrant #48 & 49

4. Administrative Assistant

Updates

WEX – Selectboard signed statement adding Joyce Ryan as additional contact

Fuel – Selectboard signed heating oil contract with Irving

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan – Next meeting December 5, 2024 - 6:00 pm, January 11, 2025 – Kickoff

STK Generator Grant update

Community Action Grant

Paid Family Medical Leave

6. Public Comment/Information (30 Minutes)

Jon Thornhill – updates on first storm of the year

Jesse - reported that trenches have been dug for generators

Michelle – brought ideas forwarded for holding meetings, serving meals to the public – finding grants (what's the process)

7. Town Department Updates

a. MVFR

- b. Clerk
- c. Tax Collector/Treasurer
- d. Assessing Updates/Questions

Foreclosures

Motion: To write off unpaid principal for HA127, in the amount of \$278.62 Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

- e. Planning Board

LRAP funding received - \$52, 716

- f. Budget Committee

- g. Roads

- h. Transfer Station

8. Old Business

- a. Policy
- b. 11th Hour
- c. Adjourn - meeting adjourned at 8:50 pm

Respectfully submitted

Joyce Ryan

Approved December 9, 2024

Montville Select Board Meeting Minutes
Monday, December 9, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan (left meeting at 6:00 pm), Town Clerk - Jodie Mehuren, School Board Member – Glenn Couturier, Transfer Station Attendant – Brad Peters

1. Call Meeting to order – Chair Hibbard called meeting to order at 5:09 pm

2. Accept Agenda

Motion: To accept Agenda – Chair Hibbard

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

3. New Business

a. Approve Select Board Minutes-December 2, 2024

Motion: To approve minutes of December 2, 2024 – Selectboard Hatfield

Second: Selectboard Thomas

Discussion:

Vote: All in Favor

b. Treasurer's Warrant

Warrant #49 & 50 – **Selectboard signed warrant**

4. Administrative Assistant

Updates: Joyce to talk with MMA and Troy Nelson concerning liability insurance

Wex Card – no update

Spirit of America award

5. Selectboard

MMA Risk Management Action Plan

Comprehensive Plan – January 11, 2025 – Kickoff

STK Generator Grant update

Community Action Grant

Paid Family Medical Leave

Building Fees

Trio Web

6. Public Comment/Information (30 Minutes)

6:00 PM – School Board Update – Glenn Couturier

Glenn reported on the continuing transitions regarding the School Board, Superintendent's Office, Principals, and the fate of the possible (likely) closings of Walker and Morse schools. Tuesday Dec 10 is when Liberty, Brooks, and Waldo vote on whether or not to close their schools.

7. Town Department Updates

a. MVFR

b. Clerk – Has started page on WEB site for Comprehensive Plan

c. Tax Collector/Treasurer-No report

d. Assessing Updates/Questions

Foreclosures

- e. Planning Board
- f. School Board
- g. Budget Committee
- h. Roads

Update with Richard(Richard not in attendance)

- i. Transfer Station

Update with Brad - Brad reported that the transfer station is looking to have funding next year for heat and light for the shed. Seeks to finalize details for the roof over the compactor. Reported that the box truck has been going to Thorndike every week to deliver recyclables. To get an inspection, the truck needs rotors, pads and front shocks. Sharon verified that we can use money from grant for the box truck fixes. SB to find out any updates on MRC. Brad said he will be gone from the 20th of December to Jan 6th. SB to meet with Brad and Matt at the transfer station at 10 this Saturday for a check in.

8. Old Business

- a. Policy
- b. 11th Hour
- c. Adjourned at 8:00 pm

Respectfully submitted

Joyce Ryan
Select Board Hannah Hatfield

Approved December 30, 2024

Select Board Minutes 12/16/24

Discussion of surge protector and battery - \$360/year.

Terri to ensure plow contractors get paid before 10th of month (Feb and March).

Discussion of tree work on Halldale, Penny, and Burnham Hill Rds. RC to approve.

Gravel needed on Goosepecker, North Ridge, Peavey Town, North Trotting Park Rds.

Thornhill to fix Fire Dept door (caught in wind storm).

2025 Road Plan:

North Ridge gravel at south end and ditching on whole road. Goosepecker Rd gravel and ditching. Haystack and Burnham Hill gravel - 2026?

Paving on Halldale - 12.5 mm 1.25 in shim.

Post 2025? - Thompson Rd needs gravel and ditching. Bean Rd culverts need replacement.

Tree cutting needed on Goosepecker, Foy, and Mehuren Rds.

Budget Committee at 545 PM Wednesday.

Funds needed to remove trees at Randlet Rd pit to allow for expansion.

Plowing turnarounds at Howard, Hogback, Hidden Valley, and Martin Rds. Doug to talk to most residents.

Discussion of equipment desired for PW - wheeled excavator with mulcher head. Tires needed for big loader (\$5000), grader (\$1500), dump truck (\$1600), re-plank trailer with 2" oak.

Hydraulic lift and barrel of oil. Various tools for garage (\$3500). Wear plates on loader (\$4000 - 5000).

Gates on sand shed fixed.

Voter registration (Jodie) completed. Dog info entered due to meet new state regulations.

New clerk hours - notice to be sent and posted at town office and transfer station - effective at New Year. Jodie to coordinate with Morrill Town Clerk to ensure coverage. Discussion to follow with Liberty, Morrill, Freedom, and Montville Select Boards to potentially coordinate town staffing per invitation from Morrill Select Board.

Discussion of credit card activity.

MMA risk management plan: Joe cut brush by sand shed. Doug to fix fascia board at town garage. Portable heater for Transfer Station to replace truck running during open hours (Sharon).

Discussion of heat pump/solar grant for: garage - savings of \$81,184 over 25 years, fire station - savings of \$120,602 over 25 years. Savings of approximately \$8000/yr for heat and \$3000 for electricity.

Acorn (road study) - deliverable to include Google Earth format for part of report. Motion to award to Acorn by Doug, Hannah 2nd, vote unanimous.

Trio web conversion from server based due 1/1/25 - motion by Doug, Hannah 2nd, unanimous vote. Discount applies due to signing before the deadline.

Adjourn time 9:20 pm

Submitted by Select Board Thomas

Approved January 22, 2025

Montville Select Board Meeting Minutes
Monday, December 23, 2024
5:00 pm

Present: Select Board - Sharon Hibbard(Absent), Select Board – Doug Thomas, Hannah Hatfield,
Administrative Assistant – Joyce Ryan, CJ Rideout, Travis Abbott, Town Clerk - Jodie Mehuren

1. Call Meeting to order- Selectboard Thomas called the meeting to order at 5:20 pm
2. Accept Agenda
Agenda Accepted
3. New Business
 - a. Approve Select Board Minutes – non available for approval
 - b. Treasurer’s Warrant
Warrant # 52 – **Selectboard signed**
4. Administrative Assistant
Updates
 - Spirit of America
 - WEX Card
 - Liability Insurance
 - Annual Report
5. Selectboard
 - MMA Risk Management Action Plan
 - Comprehensive Plan –
 - January 2, 2025 – Meeting 6:00 pm-Town Office
 - January 11, 2025 – Kickoff 9 am to 12 pm-Montville Fire Dept.
 - STK Generator Grant update
 - Community Action Grant
 - Next quarterly Report – January 15, 2025
 - Paid Family Medical Leave
 - Building Fees
 - Trio Web
6. Public Comment/Information (30 Minutes)
7. Town Department Updates
 - a. MVFR
 - b. Clerk
 - c. Tax Collector/Treasurer
 - d. Assessing Updates/Questions
 - Foreclosures
 - e. Planning Board
 - f. School Board
 - g. Budget Committee – Next Meeting January 15, 2025
 - h. Roads
 - Lauren Rideout (Family Traditions) submitted plowing contract withdrawal and resignation as Assistant Road Commissioner. Selectboard accepted resignations and signed contract with Travis Abbott (MAKL) to plow Route 220 for remainder of season at the same price.

I. Transfer Station

8. Old Business

a. Policy

b. 11th Hour

next agenda, - Fuel Policy (point of contact, procedure for receipts)

c. Adjourn

Respectfully submitted

Joyce Ryan

Approved December 30, 2024

Montville Select Board Meeting Minutes
Monday, December 30, 2024
5:00 pm

Present: Select Board – Sharon Hibbard, Doug Thomas, Hannah Hatfield, Administrative Assistant – Joyce Ryan, Town Clerk - Jodie Mehuren, Tax Collector/Treasurer – Terry Fisher, Jonathan Thornhill, Troy Nelson, Travis Abbott

1. Call Meeting – Chair Hibbard called meeting to order at 5:02 pm
Chair Hibbard – Signed engagement letter from James Wadman, CPA
2. Accept Agenda
Motion: To accept agenda – Selectboard Hatfield
Second: Selectboard Thomas
Discussion:
Vote: All in Favor
3. New Business
 - a. Approve Select Board Minutes – December 9, 2024, December 16, 2024, December 23, 2024
Motion: To accept minutes from December 9, 2024 – Chair Hibbard
Second: Selectboard Thomas
Discussion:
Vote: All in Favor

Motion: To postpone minutes from December 16, 2024 Chair Hibbard
Second: Selectboard Thomas
Discussion:
Vote: All in Favor

Motion: To accept minutes from December 23, 2024 Chair Selectboard Thomas
Second: Selectboard Hatfield
Discussion:
Vote: 2 yes 1 abstain (Chair Hibbard not in attendance for meeting date)
 - b. Treasurer's Warrant
Warrant #52 & 53 - **Selectboard signed warrant**
4. Administrative Assistant
Updates
Spirit of America
Motion: To name Shirley J. Freeman as Spirit of America recipient and
Town Report dedication – Selectboard Thomas
Second: Selectboard Hatfield
Discussion:
Vote: All in Favor

WEX Cards

5. Selectboard

January 20, 2025 Selectboard meeting will be moved to Wednesday, January 22, 2025

MMA Risk Management Action Plan

Comprehensive Plan –

January 2, 2025 – Meeting 6:00 pm-Town Office

January 11, 2025 – Kickoff 9 am to 12 pm-Montville Fire Dept.

STK Generator Grant update – no update

Community Action Grant

Quarterly Report Due – January 15, 2025

Paid Family Medical Leave

Building Fees - postponed

Trio Web

6. Public Comment/Information (30 Minutes)

Jon Thornhill updated Selectboard on brush and tree cutting on

Burnham Hill

Penny to Halldale

From Church to Melansons corner

7. Town Department Updates

a. MVFR

b. Clerk

c. Tax Collector/Treasurer

d. Assessing Updates/Questions

Foreclosures

e. Planning Board

f. School Board

g. Budget Committee

h. Roads

i. Transfer Station

8. Old Business

a. Policy

Fuel – receipt procedure, point of contact, procedure for reports (tabled)

b. 11th Hour

Dan – Info Tech will be in on the 13th for 2 step authentications

c. Adjourned 9:45 pm

Respectfully submitted

Joyce Ryan

Approved January 6, 2025