

JUNE 2026

Montville Select Board Minutes

Monday, 06/29/26 5:00PM

Attending: Select Board (SB): Craig Robbins, Doug Thomas.

Absent SB: Sharon Hibbard

Barbara Accordino (Town Clerk), Richard Peavey (Road Commissioner -RC), Hannah Hatfield (Administrative Assistant).

Open Meeting: 5:01PM

1. Approve Agenda: SB Thomas motioned to approve the agenda, seconded by SB Robbins. Approved by both present.

1. Open to the Public: No comment.

1. Approve Select Board Minutes: SB Thomas motioned to approve 06/22/26 SB Minutes, SB Robbins Seconded. Approved by both present.
2. Old Business:
 1. Contracts and Bids:

2. Grants: Community Action Grant 2024-4 finalization close out report needs to happen by July 15th
3. Comprehensive Plan Committee: Next meeting is August 6th to review strategies and goals for all chapters and town vision.

1. New Business/Correspondence:

1. Admin Report: Admin Hatfield asked CEO Abbott to attend July 6th SB meeting. Pending a response. Also asked D. Miesner of InfoTech about “roads” and “budget” emails. Pending response. Admin Alisa Meggison’s first day is scheduled to be July 6th. SB Signed 2026 HA #136 Abatement. Hold for Sharon to sign. Admin Hatfield received School payment schedule for FY2027 and certificates of discontinuances back from Registry of Deeds. Admins to follow up with last steps to complete the discontinuance process. Atty general sent a link to an Abandoned Road survey for towns to do, Admin Hatfield to complete this.

1. Appointments: Table
2. Annual review policies and handbooks: Table
3. Upcoming Meetings: SB on 6th.

1. Select Board Reports

1. First: SB Robbins will make a plan to work on Mehuren bridge. SB discussed Mehuren bridge needs. SB Robbins has not heard from MDOT re trees needing to be removed from Rt 220 right of way.
2. Second: SB Hibbard absent.

3. Third: SB Thomas is working on a letter addressing a homeowner adjacent to a large cat colony. SB Thomas acquired materials for Mehuren bridge.

1. Departments:

1. Clerk: Clerk Accordino is seeking coverage for July 10, and for 2 weeks in November.
2. Treas/Tax Col: Tax Col Fischer is preparing for tax commitment; supplies are on hand for printing/mailing.
3. Montville Volunteer Fire & Rescue/Emergency Management (MVFR): No report.
4. Roads + Public Works (PW): Resident asked if there could be a dead-end or no through traffic sign for Bragdon. RC Peavey will see what signs are available. Discussed gravel pits. S. Childs has begun delivering winter sand. Discussed possibilities for crushing rock. RC Peavey is lining up dump trucks for moving gravel.
5. Transfer Station (TS): TS Manager Peters is all set for Roll-Off weekend July 11 and 12th. J. Harriman will operate the loader.
6. Buildings and Grounds: Cemetery Committee is putting up simple honorable mentions on the Revolutionary Veterans stones for the 4th of July.
7. Assessing: Commitment is scheduled for July 13th. Will need appropriation totals from town meeting to give to Assessing Agent.
8. Code Enforcement: SB to meet with CEO Abbott July 6th for updates.
9. Animal Control: No updates from ACO
10. Planning Board: Next meeting will be in August. SB to invite Planning Board Chair, Kassen, to SB meeting with CEO.

2. Treasurer's Warrants: AP Warrant #25: \$43,985.68; Payroll #26: \$8,275.66; AP Warrant Preview #26: \$42,897.25.
3. Eleventh Hour:
4. Next Week's Agenda Items: Peaveytown Road Bridge.
5. Adjourn: 8:00PM

Montville Select Board Minutes

Monday, 06/15/26 5:00PM

Attending: Select Board (SB): Craig Robbins, Sharon Hibbard, Doug Thomas.

Hannah Hatfield (Administrative Assistant), Alisa Meggison (incoming Administrative Assistant),

Open Meeting: Delayed because of Dignified Transfer of Wayne Woodbury, of Searsmont.

Open at 5:41

1. Approve Agenda: SB Hibbard motioned to approve agenda, SB Thomas seconded. Vote was unanimous.

1. Open to the Public: No comment.

1. Approve Select Board Minutes: SB Hibbard motioned to modify the previously approved 6/1/2026 minutes to remove an item that was duplicated, SB Thomas seconded. Vote was unanimous. SB Hibbard moved to approve 6/8/2026 minutes, SB Thomas seconded. Vote was unanimous.
2. Old Business:
 1. Contracts and Bids: Dead River sent bid for PW garage heating system. SB discussed options for other heating quotes and budget limitations.
 2. Grants: Community Action Grant (CAG) 2024-4 needs final report and update, and CAG 2024-5 both need reporting due July 15th.
 3. Comprehensive Plan Committee: No July meeting. Vision and strategy will be topics in August.

1. New Business/Correspondence:
 1. Admin Report: Admin and SB discussed use of Hammond Lumber account, and submission of invoices by contractors. Admin and SB discussed possible options for a town email account for Registrar of Voters.

1. Appointments: Tabled
2. Annual review policies and handbooks: Tabled
3. Upcoming Meetings: Field Day Field Garden Committee Jun 16 6PM. Cemetery Committee June 16 6:30PM.

1. Select Board Reports:

1. First: SB Robbins elevated the request for removal of a dead tree on Rt 220 to the Augusta DOT. SB Robbins reported that there is a

significant number of cats at a location in Montville. This is a repeat issue from last year. SB agreed to write a letter to property owner regarding multiple feline related concerns. ACO Nerber and Deputy ACO Adams have been notified and asked to provide SB with information on actionable options.

2. Second: SB Hibbard reported that the procession welcoming Jacob Spaulding home, and then the Dignified Transfer of Wayne Woodbury today were very moving events. Both individuals were injured at the Robbins Lumber fire/explosion in Searsmont, in the line of duty as fire fighters.
3. Third: SB Thomas fixed door latches at the Town House.

1. Departments:

1. Clerk: Town Clerk B. Accordino reported that she has reached out again, to Informe, to find a time to set up the Rapid Renewal system for residents to re-register BMV transactions online. Informe, has not clarified the schedule yet.
2. Treas/Tax Col: No report
3. Montville Volunteer Fire & Rescue/Emergency Management: The Fire Station hosted a well attended Welcome Home to Jacob Spaulding today!
4. Roads + Public Works (PW): No report from RC Peavey. SB Hibbard reported that some roads have washouts from recent rain. SB Thomas reported that there is brush in the road along Bartlett Stream bridge. SB Thomas to measure Mehuren Rd bridge for guard rail dimensions.
5. Transfer Station (TS): SB Thomas to connect with B. Peters (Transfer Station Manager) regarding workers for Roll-Off weekend.
6. Buildings and Grounds: SB to acquire new flags to replace current Town Office flag, and the missing roadside flag.

7. Assessing: Assessing Agent, Matt Caldwell, will be doing site visits during working hours on June 22.
8. Code Enforcement: Bog Rd visit scheduled for Thursday regarding Shore Land Zoning concerns. CEO Abbott and Admin Hatfield to attend.
9. Animal Control: See 6a
10. Planning Board: No report
2. Treasurer's Warrants: AP Warrant #23:\$18,699.75; Payroll #24: 4023.04; AP Warrant Preview #24: \$30,678.36.
3. Eleventh Hour: Update on Town House meeting: Admin Hatfield reported that the committee is still moving ahead with grant opportunities for improvements to the Town House.
4. Next Week's Agenda Items:
5. Adjourn: 7:55PM

Approved 6/22/2026

Montville Select Board Meeting

Monday, 06/08/26 5:00PM

Attending: Select Board – SB: Craig Robbins, Sharon Hibbard, Doug Thomas.

Richard Peavey (Road Commissioner – RC), Hannah Hatfield (Administrative Assistant), Joe Harriman (Assistant RC)

Open Meeting: 5:05PM

1. Approve Agenda: SB Hibbard motioned to approve agenda, SB Thomas seconded. Vote was unanimous.

1. Open to the Public: No comment

1. Approve Select Board Minutes 06/01/26: SB Thomas motioned to approve SB minutes from 6/1/2026, SB Robbins seconded. Vote was Unanimous.

2. Old Business:

1. Contracts and Bids: SB agreed to hire Bolsters for Roll-Off. SB Hibbard motioned to accept Jeremy Holt's bid for excavator service at Roll-Off weekend, SB Thomas seconded. Vote was unanimous.
2. Grants: SB Hibbard is researching extenders for Wi-Fi regarding solar monitoring. MCOG submitted the last bill for the Comprehensive Plan facilitation, paid for by the Community Action Grant 2024-4. Final report for this grant is due July 15, 2026
3. Comprehensive Plan Committee: Comprehensive Plan Committee is not meeting in July, will meet again in August to review vision and all strategies.

1. New Business/Correspondence:

1. Admin Report: Admin Hatfield to reach out to pending new Administrative hire regarding scheduling.

1. Appointments: Tabled

2. Annual review policies and handbooks: Tabled

3. Upcoming Meetings: June 11th -Town House meeting at 6pm; June 16th Field Day Field Garden Committee at 6PM; State and

RSU3 elections tomorrow June 9th from 8AM-8PM at the Town House.

4. Community Agriculture webinar 6:00-7:00: Did not attend.

1. Select Board Reports

1. First: SB Robbins acquired tools for PW. SB need to set up systems for safe storage, inventory maintenance, trainings and safety procedures for new tools.
2. Second: SB Hibbard reported that Montville Volunteer Fire and Rescue (MVFR) is administering the insurance claim in progress for claims related to the Robbins Lumber fire on May 15th. MVFR Admin Karen York to handle all inquiries.
3. Third: SB Thomas reported that a flag disappeared from a phone pole in Center Montville. SB agreed to nominate Jacob Spaulding for The Spirit of America Award! Admin Hatfield to inform the coordinator and begin the write up. SB Thomas and Robbins moved the big willow tree that came down this winter along the Town Office driveway. PW to cover the culvert for the walkway.

1. Departments:

1. Clerk: Admin Hatfield reported that leased Toshiba printer ran out of toner last week. The leasing company has us on auto-shipment of toner, based on what they think we need. SB asking clerk connect with the leasing agent to allow for more timely delivery of supplies.
2. Treas/Tax Col: Daniel, from Intotech and TRIO worked on server issues regarding a delay of updates.
3. Montville Volunteer Fire & Rescue/Emergency Management: No report
4. Roads + Public Works: RC and SB discussed roller repair. SB Thomas to measure Mehuren Rd bridge to get wood to

replace guard rail. RC and SB discussed crushing rock options.

5. Transfer Station (TS): SB agreed to hire Bolters for Roll-Off weekend container service. Roll-Off contractor bid, see 4a above.
6. Buildings and Grounds: SB Thomas to build the lawn mower shed.
7. Assessing: No report
8. Code Enforcement:
9. Animal Control: No Report
10. Planning Board: No Report
2. Treasurer's Warrants: AP Warrant #22: \$16,798.43; Payroll #23: \$4,512.12; AP Warrant Preview #23: \$18,849.75.
3. Eleventh Hour:
4. Next Week's Agenda Items:
5. Adjourn: 8:30PM

Approve 6/15/2026

Montville Select Board Minutes

Monday, 06/01/26 5:00PM

Attending: Select Board – SB Craig Robbins, Sharon Hibbard, Doug Thomas.

Hannah Hatfield (Administrative Assistance), Steve Childs (sand contractor), Richard Peavey (Road Commissioner – RC), Joe Harriman (Assistant RC), Joyce Ryan (member of the public), Matt York (Fire

Fighter/Transfer Station Attendant), Jon Thornhill (Budget Committee), Amy Bliss (resident), Alisa Meggison (resident), Brad Peters (Transfer Station Manager)

Open Meeting: 5:03PM

1. Sand Bids: See 7a below

1. Approve Agenda: SB Thomas motioned to approve 6/1/26 agenda, SB Robbins seconded. Vote was unanimous.
2. Open to the Public: J. Thornhill reported that Goosepecker hill (on Freedom end) is in need of cold patching and shoulder work.

1. Approve Select Board Minutes: 05/26/26 SB Thomas motioned to approve 5/26/26 SB minutes, SB Robbins seconded. Vote was unanimous.
2. Executive Session pursuant to 1M.R.S.A. § 405(6)(A) re employment 5:30PM SB Hibbard motioned to enter into Executive Session pursuant to 1M.R.S.A. § 405(6)(A) regarding employment, SB Thomas seconded. Vote was unanimous. 5:45PM SB voted to exit executive session.
3. Executive Session pursuant to 1M.R.S.A. § 405(6)(A) re employment 6:10PM SB Hibbard motioned to enter into Executive Session pursuant to 1M.R.S.A. § 405(6)(A) regarding employment, SB Thomas seconded. Vote was unanimous. 6:25PM SB voted to exit executive session.

1. Old Business:

1. Contracts and Bids: Doug presented a bid sheet for culvert replacement contractor. SB and Admin to continue working on bid sheets moving forward.
2. Grants: Ed MacDonald Grant Montville a grant for cones and signs for MVFR and PW.
3. Comprehensive Plan Committee: Thursday June 4 meeting on Future land use.

1. New Business/Correspondence:

1. Sand Bids: The following sand bids were submitted for winter sand. The first amount is the preliminary amount charged per yard, the second number is the price if the town wishes to purchase more sand later in the season.

Holt LLC: \$21.74/\$22

Steve Childs: \$21/\$22

Northrup: \$23.75/\$25

Daves World: \$25/\$25

SB Thomas motioned to accept Steve Childs' bid, SB Robbins seconded, vote was unanimous. Plow contractors present also concurred. S. Childs will arrange with RC Peavey to deliver sand.

1. Admin Report: Town House grant meeting to be held on June 11th, Nash Lot Garden Club Meeting to be held on June 16th, Discussed Intent to Build forms and process, to be reviewed and updated.
1. Appointments: None made.
2. Annual review policies and handbooks: Tabled
3. Upcoming Meetings: Town House grant meeting to be held on June 11th 6PM, Nash Lot Garden Club Meeting to be held on June

16th 6PM, Primary election, and RSU3 budget and board elections
June 9th from 8AM-8PM

1. Select Board Reports

1. First: SB Robbins is reaching out to contractors for quotes on an excavator for Roll-Off day. SB Robbins looking to get a quote from Viking Lumber for materials for the Nash Lot Pavilion project. SB Robbins still working with DOT regarding the removal of a dead oak tree in the right of way on Rt 220, and can help with willow removal along the town office driveway.
2. Second: No report.
3. Third: SB Thomas presented Bean Road diversion ideas to avoid the high cost of culvert improvement or bridge building. SB agreed to post and email posters in support of Waldo County Firefighters Association and for the fundraiser potluck put on by MVFR for Jacob Spulding.

1. Departments:

1. Clerk: SB asked Admin for an update on Rapid Renewal process. Admin to reach out after election.
2. Treas/Tax Col: Employee paychecks may now be paid through direct deposits. Treasurer Fischer has the forms for signing up.
3. Montville Volunteer Fire & Rescue/Emergency Management: No report.
4. Roads + Public Works: SB Robbins and RC Peavey created list of tools needed for the garage. SB Robbins to procure. RC Peavey will have an inventory of tools at the garage and at the Town Office. All town tools to be labeled as town.
5. Transfer Station (TS): Meet manager and attendant. Roll Off prep. SB and Transfer Station workers discussed compactor

maintenance, training requirements, Roll-Off Days, supply needs, and disposal times for town generated garbage.

6. Buildings and Grounds: No report
7. Assessing: No report
8. Code Enforcement: SB seeking responses to Code questions, pending reports from CEO.
9. Animal Control: No report
10. Planning Board: Next meeting June 3rd 6PM
2. Treasurer's Warrants: AP Warrant #21: \$42,562.80 ; Payroll #22: \$6735.75 ; AP Warrant Preview #22: \$16,798.43 .
3. Eleventh Hour: SB agreed to offer the Administrative position to Alisa Meggison, beginning with at six month probationary period.
4. Next Week's Agenda Items: Meet with Chief York if scheduled, Community Agriculture Webinar

PM-7PM

Adjourn: 9:30PM

Approved 6/8/2026

MAY 2026

Montville Select Board Minutes

Monday, 05/26/26 5:00PM

Attending: Select Board (SB): Craig Robbins, Sharon Hibbard, Doug Thomas.

Hannah Hatfield (Administrative Assistant), Richard Peavey (Road Commissioner RC), Cindy Abbott (Code Enforcement Officer CEO)

Open Meeting: 5:05PM

1. Approve Agenda: SB Hibbard motioned to approve agenda, SB Thomas Seconded. Vote was unanimous.

1. Open to the Public: None present.

1. Approve Select Board Minutes: 05/18/26 SB Hibbard motioned to approve the minutes from 5/18/26, SB Thomas seconded. Vote was unanimous.

2. Old Business:

1. Contracts and Bids: SB discussed quotes for Roll Off services needed. Winter sand bids are due next week.
2. Grants: Community Resiliency Partnership renewal was submitted. SB working on estimates for heat pumps and LED lighting for town buildings for inclusion in the Community Action Grant 2024-7 due June 5.
3. Comprehensive Plan Committee: Planning Board and Comp Plan June 3rd 6PM topic: future land use. Comprehensive Plan Committee regular meeting June 4th 6PM.

1. New Business/Correspondence:

1. Admin Report: Working on E911 address updates, Nash Lot Garden Project

1. Appointments: No appointments made.
2. Annual review policies and handbooks: Tabled
3. Upcoming Meetings: Planning Board Meeting on June 3rd. Comp Plan on 4th. RSU3 Budget Meeting June 28 at 6:30PM. Primary and School Budget Vote on June 9th 8AM-8PM.

1. Select Board Reports

1. First: SB Robbins researching sources for materials for the Nash Lot pavilion. Also looking at public works equipment regarding repairs and tools needed.
2. Second: SB signed letter to C. Hood for legal fees incurred in Shore Land Zoning compliance process. SB Hibbard reported that the new municipal solar array is all installed and producing energy. The wifi needs connectivity for the town to report and analyze data. Webinar on June 15 volunteer municipal farm support program.
3. Third: Thomas contacted Central Maine Power (CMP) about old poles that have been discarded. CMP to deliver them to the Town Office driveway. SB Thomas reported that the state has come up with a generic solar farm ordinance. Will share with Planning Board.

1. Departments:

1. Clerk: No Report
2. Treas/Tax Col: No Report
3. Montville Volunteer Fire & Rescue/Emergency Management: Insurance claims have all been issued as needed.
4. Roads + Public Works: RC Peavey updated SB on current road work.

5. Transfer Station (TS): Next week to meet with manager and attendant for reviews and planning for Roll Off Weekend.
6. Buildings and Grounds: SB Robbins motioned to pay an employee for cemetery mowing at \$20.00/ hour, SB Thomas seconded. Vote was unanimous.
7. Assessing: No report
8. Code Enforcement: C. Abbott (CEO) reported on various on-going Shoreland Zoning concerns, and a dangerous building follow up. SB to support research needed.
9. Animal Control: No report
10. Planning Board: Next meeting June 3rd.
Comprehensive Plan Future Land Use Chapter on agenda.
11. Executive session as per 1 M.R.S.A. §405(6)(A) re personnel discussion: Not needed.
2. Treasurer's Warrants: AP Warrant #20: \$33,442.02; Payroll #21: \$4,673.46; AP Warrant Preview #21: \$42,562.80.
3. Eleventh Hour: SB noted that they support the town promoting donations to Waldo County Fire Association who is receiving donations to help support families of those injured in the Robbins Lumber fire.
4. Next Week's Agenda Items: Winter sand bids due. Transfer Station attendants to meet.
5. Adjourn: 9:30PM

Approved 6/1/26

Montville Select Board Minutes

Monday, 05/18/26 5:00PM

Attending: Select Board (SB): Craig Robbins, Sharon Hibbard, Doug Thomas.

Richard Peavey (Road Commissioner – RC), Joe Harriman (Assistant RC), Jon Thornhill (resident), Hannah Hatfield (Administrative Assistant to SB)

Open Meeting: 5:00PM

1. Approve Agenda: SB Hibbard motioned to approve the agenda, SB Thomas seconded. Vote was unanimous.

1. Open to the Public: J. Thornhill reported on an old phone pole is poking up into Halldale Rd. Wants to acknowledge the Fire Chief, John York, and the entire Montville Volunteer Fire and Rescue for their exemplary service during the tragic events in Searsmont on May 15th.

1. Approve Select Board Minutes: 05/11/26 SB Hibbard motioned to approve 5/11/26 minutes, SB Thomas seconded. Vote was unanimous.

2. Old Business:

1. Contracts and Bids: Mowing bids see 7d and 7h.
2. Grants: Community Resiliency Partnership Renewal is ready to submit.
3. Comprehensive Plan Committee: Meeting on May 21st for Future Land Use Chapter.

1. New Business/Correspondence:

1. Admin Report: Updated SB on tasks.

1. Appointments: No appointments made.

2. Annual review policies and handbooks: Tabled

3. Upcoming Meetings: Planning Board on 3rd of June at 6PM;
RSU3 School budget meeting/vote May 28 6:30 at Mt View
Middle School Gym, Liberty Withdrawal meeting 5/19 at 6:00PM
at Walker School Building.

1. Select Board Reports

Montville Select Board wants to thank all Montville Volunteer Fire and Rescue personnel and all responders, and support people alike, for their response efforts in Searsmont last week. And they wish for a speedy recovery for all those injured at the fire.

1. First: SB Robbins still working on connecting with a representative from DOT regarding a dangerous tree on rt 220; Connected with John York to check in regarding Searsmont tragedy; Questioned if the Town needs a dollar amount limit for town purchases prior SB approval; To connect with Viking Lumber regarding supplies for Nash Lot pavilion.

2. Second: SB Hibbard reaching out to Mary Thompson re Nash lot materials list.

3. Third: SB Thomas discussed regional coordination;

SB Thomas acknowledged and thanked Circle K for donating 3 pizzas to Montville for firefighters and Hammond Lumber who donated a critical part for a fire hose; SB Thomas commented on utility poles on side of road lying down on Morse Rd and Rt 220, and other places around town. SB Thomas to contact CMP to inquire about utility poles; SB Thomas to install mail box and new Town Office sign; Also to put flags up along Center Rd. SB Thomas still researching deeds for the old Town landfills.

1. Departments:

1. Clerk: No report.
2. Treas/Tax Col: T. Fischer is taking liens for 2025 taxes to registry on Tuesday.
3. Montville Volunteer Fire & Rescue (MVFR) /Emergency Management: SB has been in contact with MVFR Chief and Admin to make sure their needs are being met in recovery from the tragic incident at Robbins Lumber in Searsmont May 15th.
4. Roads + Public Works (PW): Meet with Road Commissioner Peavey. Roadside mowing bids due 7PM: Roadside mowing bid from James Aldus 65\$ per center mile = \$2600. Only bid. SB Thomas motioned to accept James Aldus bid, SB Hibbard seconded. Vote was unanimous.

RC Peavey reported there are not enough tools at the garage to fix the equipment. PW is working with Treasurer Fischer to get an account with O'Reily's. RC Peavey and J. Harriman to come up with a list of requested tools for the SB. SB Robbins to do some research on multi-purpose equipment. SB Hibbard suggested becoming part of SHAPE program to insure BOL standards are being met. SB to look into this again. J. Harriman asked about the amount withheld from plow checks until end of season, was a one time policy or throughout the contract. SB confirmed it is a first-year policy. Two plow contracts to be updated to reflect this for next year.

1. Transfer Station (TS): TS Manager and Attendant to come to next SB meeting for updates and review and plans for Roll Off.
2. Assessing: Matt Caldwell (Assessing Agent) and SB have scheduled commitment for 7/13/26. Next date M.Caldwell to be on site will be June 22nd. He will be going out to inspect new buildings on that date.

3. Code Enforcement: C. Abbott to come to next SB meeting to update on all open issues.
 4. Building and Grounds: Stevens Lawn Service bid \$5,100 for Town lawns, and \$7,200 for cemeteries. Appropriations are \$3,000 lawns and \$4,400 cemeteries. SB Thomas motioned to have town employees do mowing, SB Hibbard seconded. Vote was unanimous. Still doing research on cemetery ownership of Halldale Cemetery and policies for other ones. SB discussed getting loam from gravel pits to fill in bumps and divots at cemeteries.
 5. Animal Control: No Report
 6. Planning Board: No report
 7. Executive session as per 1 M.R.S.A. §405(6)(A) re personnel discussion: 8:45 SB Thomas motioned to enter executive session as per 1 M.R.S.A. §405(6)(A) re personnel discussion, SB Hibbard seconded. Vote was unanimous. SB Hibbard motioned to come out of Executive session AT 9:00pm, SB Thomas seconded. Vote was unanimous.
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1. Treasurer's Warrants: AP Warrant #19: \$41,254.95; Payroll #20: 4,097.71 ; AP Warrant Preview #20: \$33,442.02.
 2. Eleventh Hour:
 3. Next Week's Agenda Items: Meet with TS attendants on May 26 meeting 7PM, Richard at 5:15 Sewell Rd. and possibility of discontinuance.
 4. Adjourn: 9:20PM

Approved 5/26/2026

Montville Select Board Agenda Draft

Monday, 05/11/26 5:00PM

Attending: Select Board (SB): Craig Robbins, Sharon Hibbard, Doug Thomas.

Mat Eddy (Midcoast Council of Governments - MCOG), Claire Oxtan (MCOG: Montville Comp Plan facilitator), Karen York (Deputy Emergency Management Director), Hannah Hatfield (Administrative Assistant to the SB), Ana and Roy Antaki (residents)

Open Meeting: 5:05PM

1. Approve Agenda: SB Thomas motioned to approve the agenda, SB Robbins seconded. Vote was unanimous.

1. Open to the Public: A. and R. Antaki reported that Hogback Mountain Rd. had sustained impact from winter plowing, including a widening of the road, deep tracks in the right of way, and gravel and sod left by the road. Asking for town remedy. SB discussed possible options and also present and future contractual implications of the cause and scope of damage.

K. York submitted a resume to be considered for Administrative Assistant to the Select Board.

1. Meet with Mat Eddy of Midcoast Council of Governments (MCOG): SB, M. Eddy and C. Oxford discussed the grant and contract for the Comprehensive Plan (Comp Plan), and next steps. M. Eddy informed the SB that he will take over from C. Oxford

(who is leaving her position in MCOG) until the Community Action Grant #4(CAG) completion, which is June 30, 2026. SB and MCOG discussed mapping process and how zoning could affect assessing. July Comp Plan meeting is scheduled for July 2 (this could change if the committee doesn't want to meet so close to July 4th).

1. Approve Select Board Minutes: 05/04/26 SB Thomas recused himself from voting on the minutes on account of being absent for that meeting. SB Hibbard motioned to approve 5/4/26 minutes, SB Robbins seconded. Hibbard and Robbins voted to approve.

1. Old Business:

1. Contracts and Bids: Bids for roadside and lawn mowing are both due May 18.
2. Grants: CAG #7 due on June 5th. Community Resiliency Partnership renewal needs to be submitted prior to CAG#7 application submission. Meeting is planned see 6f.
3. Comprehensive Plan Committee: On going

1. New Business/Correspondence:

1. Admin Report: Admin Hatfield reported that there is interest in purchasing a cemetery plot in Halldale Cemetery. The plot selected would have been \$1,200.00 when Halldale Cemetery was owned by the Halldale Cemetery Association. SB agreed to sell the plot at that price. Admin Hatfield to complete a plot certificate and inform Treasurer of the plot sale. Admin Hatfield to acquire a good map of Halldale Cemetery and the plot ownership, costs, and past procedures of the cemetery for town records.

SB agreed to interview three candidates for Administrative Assistant to the Select Board.

Admin Hatfield and SB discussed Intent to Build Forms and possible improvements to increase efficiency.

Admin Hatfield reported that Maine Department of Transportation provided copies of records for South Trotting Park Rd and Peter's regarding the time frame of municipal work – this relates to the presumption of abandonment process for those roads. Annual Solid Waste Report is ready to send.

1. Appointments: SB to consider appointments for Road Commissioner and Fire Chief next week.
2. Annual review policies and handbooks: Tabled
3. Presumption of Discontinuance by Abandonment: Ongoing
4. Upcoming Meetings: Interviews for Administrative Assistant to SB: May 13th 5-6:30; Community Resiliency Meeting: May 14th, 5:30; Comp Plan: May 21st 6:00 ~ Future Land use; School Budget Meeting May 28th 6:30.

1. Select Board Reports

1. First: SB Robbins researching map/lot 48/21 for correction. SB Robbins reported that he and Fire Chief York are communicating about purchases related to receipt of certificates. SB Robbins reported that Sewell Rd has a giant pot hole, SB agreed that it should be addressed by Public Works.
2. Second: SB Hibbard has been updating SB and Admin Hatfield about current road work on a weekly basis. SB Hibbard has informed department heads that expenditures should remain at a basic level, if possible, until taxes are committed in July, siting annual cash flow. SB discussed Animal Control procedures.

3. Third: SB Thomas offered to inspect the new paving on Prescott Hill Rd. SB Thomas reported that the Planning Board is requesting a better intent to build process. See 6a,

1. Departments:

1. Clerk: No Report
2. Treas/Tax Col: No report
3. Montville Volunteer Fire & Rescue/Emergency Management: Fire Chief to come in on May 18th. The SB discussed new certifications of firefighters, and related expenses.
4. Roads + Public Works: Meet with Road Commissioner Peavey. RC Peavey was not able to attend the meeting. SB rescheduled meeting with RC to May 18th. SB discussed review process for winter roads contract satisfaction. SB discussed implementing a culvert inventory.
5. Transfer Station (TS): Meet with TS attendants: TS attendants did not attend meeting. SB re-scheduling a meeting for 5/26/26.
6. Buildings and Grounds: SB discussed several quotes for a Stihl battery powered lawn mower. SB Thomas motioned to buy mower with 3 batteries from Acme Equipment, SB Hibbard seconded. Vote was unanimous. Mower be paid out of cemetery equipment expense line.
7. Assessing: Next office day - May 18
8. Code Enforcement: SB looking for updates on tire accumulation at former Clark's Corner Scrap, Bog Rd Shoreland Zoning measurements, and Ledge Pond SLZ follow up. Admin Hatfield to contact CEO Abbott for updates.
9. Animal Control: SB discussed dogs-at-large reporting and action policies.

10. Planning Board: PB to meet again on June 3rd. SB discussed Admin and Clerk functions regarding records retention for PB documents.
2. Treasurer's Warrants: AP Warrant #18: \$5,056.01; Payroll #19: \$4,097.71; AP Warrant Preview #19: \$41,254.95.
3. Eleventh Hour: SB shout out to the Mount View Car Show Fundraiser at Mount View! This was a big and well attended community building event. K. York gave a similar shout out to the RSU3 Community Celebration happening earlier today (5/11/2026).

SB to meet on Tuesday May 26, 2026 instead of Memorial Day.

1. Next Week's Agenda Items: Roadside mowing and lawn mowing bids due, Fire chief and RC.
2. Adjourn: 9:27PM

Approved 5/18/2026

Montville Select Board Minutes

Monday, 05/04/26 5:00PM

Attending: Select Board (SB): Craig Robbins, Sharon Hibbard. Absent: Doug Thomas.

Hannah Hatfield (administrative assistant), Terry Fischer (Treasurer), Richard Peavey (Road commissioner (RC))

Open Meeting: 5:10PM

1. Approve Agenda: SB Hibbard motioned to approve agenda, SB Robbins seconded. Vote was unanimous.

1. Open to the Public: None present.

1. Approve Select Board Minutes: 04/27/26 SB Hibbard motioned to approve minutes from 4/27/26, SB Robbins seconded. Vote was unanimous.

2. Old Business:

1. Contracts and Bids: Lawn mowing bid due on May 18th to send out.
2. Grants: CAG Updates: Midcoast Council of Governments (MCOG) to meet with SB on May 11 to finalize CAG 2024-4. CAG 2024-5 is being completed by Revision this week. Community Resiliency Committee meeting will be scheduled soon.
3. Comprehensive Plan Committee: Meeting Thursday May 7th at 6:00PM. This is the first full committee meeting (of two that are planned) on the topic of future land use.

1. New Business/Correspondence:

1. Admin Report: Admin Hatfield is researching rules and regulations for the accumulation of tires. Admin received a resume for the Administrative Assistant position.

1. Appointments: SB signed an appointment paper for Colby Robbins as Montville's Local Health Officer.
2. Annual review policies and handbooks: Tabled
3. Presumption of Discontinuance by Abandonment: In process

4. Upcoming Meetings: Planning Board meeting 5/6/26 at 6PM,
Comp Plan meeting 5/7/26 6PM.

1. Select Board Reports

1. First: SB Robbins reported that he has gutters and brackets and down spouts to install at the town office. SB Robbins is in the process of connecting with the Department of Transportation regarding a dangerous tree on South Mtn Valley Hwy. SB Robbins noted a need for mowing town lawns before the bids have been decided, no action taken.
2. Second: Wex cards. On-line portal, SB agreed just for fuel. Hannah to get onto portal to understand how it functions and how to add a vehicle for transfer station. SB Hibbard discussed transfer station box truck issues being addressed.
3. Third: Absent

1. Departments:

1. Clerk: No Report
2. Treas/Tax Col: Direct Deposit process has been initiated and forms for signing up will be sent out this week.
3. Montville Volunteer Fire & Rescue/Emergency Management: SB Robbins to contact MVFR to clarify an invoice.
4. Roads + Public Works: SB met with Road Commissioner Peavey. SB approved giving away cement culvert tiles that are at the Public Works (PW) garage site.

SB discussed efficiency processes for winter roads.

RC Peavey to explore options for eliminating the old green trailer from the PW department.

SB Robbins reported that the curl bucket on the loader needs work.

RC Peavey received a draft copy of RC duties.

RC to meet with SB Monday May 11.

SB Hibbard to reach out to Liberty's RC Tammy Reynolds about shoulder work on Prescott Hill by Pike.

1. Transfer Station: SB discussed having a 10-4 Redemption review and increase the per sticker discount.
2. Assessing: No Report
3. Code Enforcement: SB discussed junk yard and dangerous building protocols.
4. Animal Control: No report
5. Planning Board: See 5f, above.

1. Treasurer's Warrants: AP Warrant #17: \$56,099.35; Payroll #18: \$5,301.01; AP Warrant Preview #18: \$3,859.34.

1. Eleventh Hour:

1. Next Week's Agenda Items: Meet with MCOG. Transfer Station attendants review on May 11 6:30. Open bids at 7 on May 18. 10-4 Review

1. Adjourn: 9:04 PM

Approved May 11, 2026

APRIL 2026

Montville Select Board Minutes
Monday, 04/27/26 5:00PM

Attending: Select Board (SB) Craig Robbins, Sharon Hibbard, Doug Thomas.

Hannah Hatfield (administrative assistant), Dan Melanson (property owner), Cindy Abbott (Code Enforcement Officer – CEO)

Open Meeting: 5:08 PM

1. Approve Agenda: SB Hibbard motioned to approve agenda, SB Thomas seconded. Vote was unanimous.
2. Open to the Public: D. Melanson asking if town can have more stringent junk-in-the-yard policies/ordinances. SB to do more research with MMA, other Towns, fire marshal, CEO, state statute, and/or others.
3. Approve Select Board Minutes: SB Thomas motioned to approve 4/20/26 minutes, SB Hibbard seconded. Vote was unanimous.
4. Old Business:
 - a. Contracts and Bids:

Roadside mowing bid ready to be posted at Town Office.
Admin Hatfield to create bid for lawn and/or cemetery moving for town house and town office and public works/fire station and include septic behind fire house a couple times per summer. Cemeteries include Halldale, Mt Repose and Greenwood.

Midcoast Council of Governments (MCOG) on track for completion of Comprehensive Plan contract revision. MCOG to meet with SB on May 11.

b. Grants: Admin Hatfield and SB Thomas to attend MDOT Adaptation grant webinar 4/29/26.

SB Hibbard looking at heating options Community Action Grant (CAG) round 7

Community Resiliency Partnership (CRP) committee will reconvene to renew membership necessary for future CAG grant applications.

c. Comprehensive Plan Committee: Two full committee meetings are planned to work on Future Land Use chapter: May 7 and 21st.

5. New Business/Correspondence:

a. Admin Report: Admin Hatfield to ask Daniel Misner (Infotech) if security measures have been implemented on share drive.

- Admin Hatfield to reach out to owner of RE Account 1039 re payment plan, and to confirm value of property with assessing agent.

- SB Thomas motioned to approve the proposed Land Use Fee Schedule created on 12/22/25. SB Robbins seconded. Vote was unanimous.

b. Appointments: SB Thomas updated Job Description for Road Commissioner. SB signed Appointment for Patricia Crawford for Registrar of Voters.

c. Annual review policies and handbooks: Tabled

d. Review Trainings and Monthly Tasks: Admin Hatfield to find out about requirements for gravel pits that are five-acres or smaller.

e. Presumption of Discontinuance: Certificates of Discontinuance of a Public Way for portions of Hidden Valley and South Trotting Park Rds. were created. Next steps are Clerk attestation, and recording at Registry of Deeds, filing with Maine Department of Transportation, and paying of damages to abutting property owners. Admin Hatfield to continue process.

f. Upcoming Meetings: Nash Lot Committee meeting April 28, 2026, 5PM.

6. Select Board Reports

a. First: no report

b. Second:

SB Hibbard inquired about status of Town Office sign. SB Thomas will complete the weatherization of the sign when the temperatures allow.

SB Hibbard reminded SB that Montville Transfer Station has no permit for storing tires.

SB Hibbard asked TS employees to include milage on gas receipts.

SB, Admin Hatfield, and CEO to research more about excessive tire accumulation at licensed recycling facilities.

c. Third: SB Thomas reported that trees might need to be cut at the Nash Lot before the pavilion is erected.

Also reported that wood is being cut and sized for the bed of the Public Works equipment trailer.

SB Thomas researching Greenwood Cemetery ownership. Admin Hatfield to ask MMA about cemetery ownership/deed issues.

7. Departments:

a. Clerk: Rapid Renewal implementation pending.

b. Treas/Tax Col: Treas Fischer reported that there are no more tax deadlines until commitment in July.

c. Montville Volunteer Fire & Rescue/Emergency Management: No report

d. Roads + Public Works: SB to meet with Road Commissioner Peavey next week. SB discussed gravel access. SB discussed the opportunity to trade rocks for crushed rock. Admin Hatfield to fill in Road Tracker for 2026 year to date.

e. Transfer Station: Tires: See 6b above.

f. Assessing: Assessing agent's next scheduled time is May 18th 9AM-5PM.

g. Code Enforcement: Code Enforcement Officer (CEO) Cindy Abbott reported that she is scheduling an appointment with Department or Environmental Protection (DEP) and a landowner regarding Shoreland Zoning (SLZ) district boundaries and grandfathered status.

CEO Abbott to continue protocol for the clean up of a dangerous

building situation on an absentee owner's property.

CEO Abbott to connect with Planning Board regarding a camper close to a Resource Protection district; also to measure a development close to Trues pond; and to address questions about change of use.

Montville to update website to list hours that CEO is available.

SB discussed CEO email protocol and opportunities for improvement of email communications.

Admin Hatfield to complete an official letter for payment of legal fees for a past SLZ violation.

SB Thomas motioned to appoint Cindy Abbott as Code Enforcement Officer, SB Hibbard seconded. Vote was unanimous. Appointment signed.

h. Animal Control: SB discussed a report of delayed response time of Animal Control Officer (ACO) with regard to a dogs-at-large report. Delay in response has been addressed and at-large issues have been corrected. Deputy ACO info needs to be included on website.

i. Planning Board:

8. Treasurer's Warrants: AP Warrant #16: \$26,719.07; Payroll #17: \$6,359.53 ; AP Warrant Preview #17 \$56,480.95: . SB Robbins to contact MVFR regarding invoices that need more information.

9. Eleventh Hour: SB discussed purchasing battery powered Stihl lawnmower and trimmer, and the possibility for members of the Cemetery Committee to be employed to mow cemeteries.

SB discussed chipping some of the willow tree that fell down near the Town Office driveway this winter, and to move the rest of it. Chips could be used on Nash Lot.

10. Next Week's Agenda Items: Junk Yard resolutions. Tires behind the PW building.

11. Adjourn: 9:51PM

Approved 5/4/2026

Montville Select Board Meeting

Monday, 04/20/26 5:00PM

In attendance: Select Board (SB) Craig Robbins, Sharon Hibbard, Doug Thomas.

Hannah Hatfield (Admin Assistant), Terri Fischer (Treasurer/Tax Collector), Amy Bliss (resident), Jon Thornhill (Budget Committee/plow contractor)

Open Meeting: 5:08PM

1. Approve Agenda: SB Hibbard motion to approve agenda, SB Thomas seconded. Vote was unanimous.

1. Open to the Public: J. Thornhill inquired about hours worked by Public Works (PW) employees. SB directed J. Thornhill to the PW time sheets and discussed training hours.

J. Thornhill inquired about the timing of appointing town officials. SB affirmed that appointments are being considered.

J. Thornhill reported that the Budget Committee recommends that the SB put roadside mulching into the public works budget for 2027.

1. Approve Select Board Minutes: 04/13/26 SB Hibbard motioned to approve 4/13/26 minutes, SB Robbins seconded. Vote was unanimous.
2. Old Business:

1. Contracts and Bids: SB approved a 2026 Winter sand bid solicitation, to be sent out this week. Due on June 1st.

Roadside mowing bids discussed.

1. Grants: MDOT Adaptation (May), CAG 7 (June), Town House, Nash Lot: all discussed and on track.
2. Comprehensive Plan Committee: May 23 subcommittee on Future Land Use.

1. New Business/Correspondence:

1. Admin Report: SB Thomas motioned to accept amended Pike contract for Prescott Hill paving, SB Hibbard seconded. Vote was unanimous.

1. Appointments: SB signed appointments for Nadine Cancel and Debbi Lasky for Montville Appeals Board. SB signed appointment of John York as Emergency Management Director. SB signed appointment of Karen York as Deputy Emergency Management Director.

SB to discuss Code Enforcement Officer (CEO) appointment with current CEO, C. Abbott, at next SB meeting. SB still looking for a Local Health Officer candidate, SB Robbins to take lead.

SB discussed Road Commissioner (RC) appointment. Communications protocol and job descriptions to be updated and approved before appointment. SB to review for next week's meeting.

1. Annual review policies and handbooks. Admin Hatfield to email SB updated policies for review.
2. Review Trainings and Monthly Tasks: Tabled
3. Presumption of Discontinuance by Abandonment: Admin Hatfield to create timeline for presumption of discontinuance of South Trotting Park Rd and Peters Rd.

4. Upcoming Meetings: Nash Lot meeting 4/21/26
5PM; Comprehensive Plan subcommittee on future land use
4/23/26 6PM.

1. Select Board Reports

1. First: SB Robbins brought in gutter for Town Office porch. SB Robbins to call DOT with concerns about some large overhanging trees on South Mtn Valley Hwy. SB Robbins noted concerns related to activity in Rt 3 that seems to be in violation of DOT driveway regulations. Shoreland Zoning issues are also a concern. CEO has been contacted to investigate and inform the land owner.
2. Second: SB Hibbard attending a free MMA Lunch & Learn for IT Overview, 4/21/26 via zoom
3. Third: SB Thomas motioned to buy phone-pole flags for the 250th anniversary of the USA and for the 50th anniversary of Field Day, SB Robbins seconded. Vote was unanimous. SB Thomas has been in touch with Planning Board to verify Freedom of Access (FOAA) trainings are completed and certified. SB authorized Admin Hatfield to help CEO Abbott measure development near Limited Residential and Resource Protection areas off Bog Rd. CEO Abbott to arrange with landowner.

1. Departments:

1. Clerk: Admin Hatfield to make sure clerk has info to begin Rapid Renewal service.
2. Treas/Tax Col: No Report
3. Montville Volunteer Fire & Rescue/Emergency Management: No Report
4. Roads + Public Works: See item 4a above

5. Transfer Station: Discussed community roadside clean up initiatives. Discussed having Transfer station employees put mileage on gas slips.
6. Assessing: Assessing agent, Matt Garrett, will be in the office on April 27, 2026 8AM-4PM
7. Code Enforcement: Admin Hatfield to invite CEO Abbott to next SB meeting re appointment, and pending CEO and LPI concerns.
8. Animal Control: SB Hibbard to contact Animal Control Officer, Nerber about dogs-at-large.
9. Planning Board: No report
2. Treasurer's Warrants: AP Warrant #15: \$5,676.42; Payroll #16: \$2,991.95; AP Warrant Preview: \$26,819.07
3. Eleventh Hour:
4. Next Week's Agenda Items: May 11 for meeting with Midcoast Council of Governments
5. Adjourn: 10:14PM

Approved 4/27/2026

Montville Select Board Meeting Minutes

Monday, 04/13/26 5:00PM

In attendance: Laura Greeley (Freedom Select Board), Kory Boulrier (Freedom Select Board), Lissa Widdoff (Freedom Select Board), Barbara Accordino (Town Clerk), Hannah Hatfield (Administrative Assistant), Jonathan Thornhill (plow contractor), Amy Bliss (resident), Troy Nelson (plow contractor), Karen York (Deputy EMD).

Select Board (SB): Craig Robbins, Sharon Hibbard, Doug Thomas

Open Meeting: 5:00PM

1. Approve Agenda: SB Hibbard made motion to accept agenda, SB Thomas seconded. Vote was unanimous.

1. Open to the Public: Freedom Select Board decided to end the excise agreement they currently have with Montville. This means that Freedom and Montville Town Clerks would not be authorized to do BMV transactions for the other town. SB members from both signed a withdrawal agreement, effective immediately. Freedom offered to reconsider an excise agreement on an emergency basis in the future.

J. Thornhill announced a Budget Committee Meeting for Thursday the 17th 6pm.

T. Nelson reported that he needs to replenish salt he acquired from the State DOT. This salt was used on T. Nelson's winter roads route. SB Thomas motioned to purchase four more loads of salt from New England Salt at the 2025/2026 rate, SB Robbins seconded. Vote was Unanimous.

SB decided to allow T. Nelson to replenish the salt owed, from Montville salt.

T. Nelson asked if there are any changes to the Montville/Searsmont agreement for winter maintenance on Jackson Rd. No updates reported. SB plans to address this with Searsmont.

1. Approve Select Board Minutes: 04/06/26 SB Hibbard motioned to approve SB minutes from 4/6/26, SB Thomas seconded. Vote was unanimous.
2. Old Business:
 1. Contracts and Bids: Midcoast Council of Governments (MCOG) and SB to meet regarding Comprehensive Plan progress and contract. Admin Hatfield to offer April 20 and 27th as options.

SB Hibbard motioned to accept Pike Industries bid to be paid out of paving reserve for 800 feet of Prescott Hill Rd. for \$19,785.75, SB Thomas seconded. Vote was unanimous.

Mowing bids pending.

1. Grants: Community Action Grant (CAG) 7: SB is seeking Public Works garage door and heating estimates, also heating estimates for Fire Station in anticipation of applying for CAG 2024-7 due in June.

CAG 4 and 5 reports are due April 15, 2026.

Admin Hatfield to re-engage the Community Resiliency Partnership Committee, to consider renewing the partnership.

Maine Department of Transportation (MDOT) Adaptation grant is due May 11. Can do up to 3 projects. The local match is 5% cash or in-kind.

SB Hibbard to submit invoices for reimbursement for Ed MacDonald grant from 2025.

K. York presented an Ed MacDonald grant application for cones and signage for fire protection and public works. SB Hibbard signed application. Town match is 50% of the cost, to be split between the two departments.

1. Comprehensive Plan Committee: Next full committee meeting is scheduled for May 7 at 6PM. To be posted on the website. Topic: Future Land Use.

1. New Business/Correspondence:

1. Admin Report: Admin Hatfield is researching deed records for Greenwoods Cemetery, Halldale Cemetery, and North Trotting Park Landfill site.

1. Appointments: SB discussed Registrar of Voters, Code Enforcement Officer, Road Commissioner, and Fire Chief appointments. SB Thomas made a motion to appoint the Select Board as Road Commissioner; Robbins seconded. SB Hibbard motioned to table the vote for further review, SB Thomas seconded. Vote was unanimous to table. SB to create department-wide job descriptions and protocols.

SB Thomas motioned to appoint Susan Shell for Appeals Board, SB Hibbard seconded. Vote was unanimous.

1. Annual review policies and sign acknowledgments: SB reviewed Computer Use, Email, Training, and Treasurers Disbursement Warrants for Employees Wages/State Fees Policies.
2. Employee Handbook Review: Tabled
3. Review Trainings and Monthly Tasks: Tabled
4. Upcoming Meetings:

SB will meet on Patriots Day 4/20/26 at 5PM.

Budget Committee meets on 4/17 at 6PM.

Nash Lot Committee meets on 4/21/26 at 5PM.

1. Certificate of Discontinuance needs to be filed with Town Clerk, recorded at the Registry of Deeds, and sent to DOT). Admin Hatfield to follow up on this and prepare for declaration of abandonment of South Trotting Park Rd and Peter's Rd.

1. Select Board Reports

1. First: Ongoing tasks
2. Second: SB Hibbard reported that Unity Area Recycling Center seems to be in good functioning order, at this time.

1. Departments:

1. Clerk: Admin Hatfield to assist Clerk Accordino in the process of signing up for Rapid Renewal with TRIO and InfoME.
2. Treas/Tax Col: Treas. Fischer is sending 30-day lien notes to delinquent taxpayers this Wednesday.
3. Montville Volunteer Fire & Rescue/Emergency Management: See 4a above.
4. Roads + Public Works: Pike Contract (see 4a above)
5. Transfer Station: Employees were reminded to put department name on fuel slips.
6. Assessing: No report
7. Code Enforcement: SB to review Bog Rd. correspondence.
8. Animal Control: SB Hibbard reported on residents' concern about a dogs at-large complaint to Animal Control Officer (ACO) Nerber. ACO Nerber was reported as delayed in responding. SB Robbins to contact ACO Nerber for more information.
9. Planning Board: No report

2. Treasurer's Warrants: AP Warrant #14: \$100,420.96; #15 Payroll: \$ 4,235.41; AP Warrant Preview# 15: \$5,673.42.
3. Eleventh Hour: Schedule meeting with Montville Historical Society about the Kingdom School House maintenance and repair. SB will combine this with Nash Lot meeting on April 21st.
4. Next Week's Agenda Items:
5. Adjourn: 10:15PM

Approved 4/20/2026

Montville Select Board Meeting Minutes

Monday, 04/06/26 5:00PM

In attendance: Doug Raymond, Chris Schmidt, Amy Bliss, Jon Thornhill, Daniel Misner, Hannah Hatfield.

Select Board Members (SB): Craig Robbins, Sharon Hibbard, Doug Thomas

Open Meeting: 5:04PM

1. Approve Agenda: SB Hibbard moved to approve the agenda, SB Robbins seconded. Both approved. (SB Thomas was not yet at meeting).

2. Open to the Public:

C. Schmidt raised recommendations regarding appointing Road Commissioner.

D. Raymond expressed concerns about the lack of public outreach from the Department of Transportation (DOT) related to a the “Bean Bridge” rebuilding project on Rt 220, scheduled to begin in 2027. SB Hibbard to reach out to T. Gleason of the DOT for further details on the public process and the planning of the project.

J. Thornhill asked for an interview with the SB to review his request to be considered for Road Commissioner or Road Supervisor.

SB met with Daniel Misner of InfoTech for IT review 5:30PM: SB and D. Misner reviewed current hardware and software inventory and security processes. D. Misner reported on future upgrades, price increases and made suggestions for future planning.

3. Approve Select Board Minutes 03/30/26: SB Hibbard motioned to approve 3/30/26 minutes, SB Thomas seconded. Vote was unanimous.

4. Old Business:

a. Contracts and Bids: SB Thomas to update plow contracts re mileage for Hidden Valley Rd, South Trotting Park Rd, and Barrett Rd. SB Hibbard to finalize roadside mowing bid. Lawn and cemetery mowing bids still pending. SB to look at ditching bid language.

b. Grants: MMA Grant resubmitted invoice for security system upgrade. The application for Community Action Grant (CAG) round 7 due in June 5, 2026. SB to get more efficiency driven options for heating and weatherization. CAG rounds 4 and 5 status updates due April 15, Admin

Hatfield to work on these, and to follow up on Community Resiliency Partnership renewal. SB Hibbard and Admin Hatfield to take MDOT Adaptation Grant webinar on April 29th, grant application due May 11, 2026. SB Thomas to find out if Nature Conservancy can pay for feasibility study for Bean Rd. culverts.

c. Comprehensive Plan Committee: Next chapter is Future land Use. Midcoast Council of Governments (MCOG) to abbreviate the scope of their contract, but not the hourly commitment, to comply with CAG round 4 requirement of a first draft by June 30, 2026.

d. Final ARPA report. Admin Hatfield to finalize.

e. FEMA/MEMA final report DR 4647 and DR 4754, Admin Hatfield to finalize reporting.

5. New Business/Correspondence:

a. Admin Report: No additional report.

b. Meeting/Committee hours for Comp Plan. SB Robbins motioned to pay Admin Hatfield for full Comprehensive Plan Committee meetings (once per month), SB Robbins seconded. Vote was unanimous.

c. Freedom Excise Agreements: Freedom reported that they may want to review the BMV agent agreement between Montville and Freedom.

d. Appointment Process: SB signed appointments for Public Records Officer: Barbara Accordino; Registrar of Voters Patricia Crawford; Animal Control Officer: Perter A Nerber; General Assistance Administrator: Hannah Hatfield; E911 Administrator: Hannah Hatfield; Others tabled for more review

SB to ask prospective appointees to come in for review.

SB to hold an appointment process workshop Wednesday April 8 at 5pm.

- e. Annual policy review and sign acknowledgments. Tabled
- f. Resumes for Administrative position follow up. SB Hibbard to follow up.
- g. Community Resiliency Partnership renewal lead: Admin Hatfield to research.
- h. Employee Handbook Review: Tabled
- i. Review Trainings and Monthly Tasks: Hatfield to review
- j. Upcoming Meetings: Wednesday April 8 at 5 appointment process workshop; Thursday April 9 6PM Comp Plan Open Office hours.

6. Select Board Reports

- a. First: SB Robbins reported that the Municipal Officers training was good and informative.
- b. Second: SB Hibbard reported that the Nash Lot committee is scheduling a meeting; SH Hibbard is ordering signs for roads, and seeks to meet with Historical Society re Kingdom School House.
- c. Third: Discussed surveillance camera protocol as per MMA. SB to review the latest legal notes on the topic to ensure compliance moving forward.

7. Departments:

- a. Clerk: No report
- b. Treas/Tax Col: Treasurer Fischer is working on Direct Deposit process, pending test.

c. Montville Volunteer Fire & Rescue/Emergency Management:
Submitted incident report from last few months.

d. Roads + Public Works: Bridge Report: No recommendations were listed in the most recent Peaveytown bridge report from the DOT. SB Hibbard to find the last report to compare. SB to inspect the Montville end of Prescott Hill Rd before accepting Pike Industries' quote for paving 800 feet of road. Department of Labor is hosting a Jack Safety compliance training. Public Works Department is attending a Workzone Safety Class 4/8/26 Skowhegan.

e. Transfer Station: No report

f. Assessing: No report

g. Code Enforcement: C. Abbott, Code Enforcement Officer, is still reviewing a dangerous building on an absentee landowner's parcel. C. Abbott and Garratt Lower to meet with Bog Rd landowner to review.

h. Animal Control: No report

i. Planning Board: No meeting this week re lack of agenda.

8. Treasurer's Warrants: #13 Warrant \$5,380.68 , #14 Payroll Warrant \$4,235.41 and #14 AP Warrant Preview \$100,292.14

9. Eleventh Hour:

10. Next Week's Agenda Items: Appointments

11. Adjourn: 10:15 PM

Approved 4/13/2026