

March 2026

Montville Select Board Meeting

Monday, 03/02/26

5:00PM

In attendance: Select Board (SB): Sharon Hibbard, Doug Thomas, Hannah Hatfield.

Amy Bliss (resident), Jon Thornhill (Budget Committee Chair and plow contractor)

Open Meeting: 5:21PM

1. Approve Agenda: SB Hibbard motioned to approve agenda for 3/2/26 SB Thomas seconded. Vote was unanimous.
2. Approve Select Board Minutes: 02/16/26 SB Thomas motioned to approve SB minutes for 2/16/26 SB Hatfield seconded. Vote was unanimous, SB Thomas motioned to approve SB minutes from 2/23/26 SB Hatfield seconded. SB Thomas and Hatfield voted in favor. SB Hibbard abstained because she had been absent for that meeting.
3. Open to the Public: J. Thornhill asked if the budget committee would be meeting again. J. Thornhill asked when and how the repairs will be corrected for fire truck - tanker. SB reported the Fire Chief has repair scheduled and it will be paid from of fire department appropriations. J. Thornhill asked about the engine condition of Utility #1. SB has had no report of the condition. J. Thornhill asked if fuel log discrepancies have been corrected. SB has ordered a shut-off switch to facilitate fuel usage efficiency. J. Thornhill reported that there is not a lot of sand left. SB Thomas suggests the SB check out the sand on premises before accepting bids for next year (instead of just checking on one bucket of sand). A. Bliss reported that there is no Dead-End sign on Peaveytown Rd. A. Bliss shared an email from resident on Howard Rd. praising the plow quality this winter.
4. Old Business:
 1. Contracts and Bids: Road Commissioner (RC) Peavey to meet with N. Northrup re quote for mulching. SB discussed reaching out to other equipment operators for PW work. Roadside mowing bid pending review.
 2. Grants: MMA Risk Management Ed MacDonald grant due April 15. Grants this year should address "Slip Trip Fall".
 3. Comprehensive Plan Committee: Next meeting to discuss strategy and goals for Public Facilities and Climate Resiliency on March 5th.
5. New Business/Correspondence:

Admin:

Upcoming Meetings:

Comp Plan 3/5 /26 at 6PM

Cemetery Committee 3/17/26 at 6:30PM

SB to schedule meeting with Clerk, Deputy Clerk, Treasurer

Glenn Couturier, RSU3 School Board Chair, to meet with SB 3/16/26. Re school board report.

Annual review of policies and acknowledgments: Pending

Generac Warrantee: SB Thomas spoke with our installer who suggested that the warrantee notice we got is not necessary.

Select Board

1. Town Meeting 2026: SB Thomas to contact G. Frechette re deck stairs at the Town House.
2. Vote on Warrant: SB Hatfield motioned to approve the 2026 Town Warrant SB Hibbard seconded. Vote was unanimous. SB signed warrant and submitted it to Clerk Mehuren for attestation and posting.
3. Consent Agreement: Pending notarization
4. Road Discontinuances: SB finalized letters to abutters. SB Hatfield to send.
5. Employee Handbook: Tabled
6. First: Spoke with RC Peavey re road signage.
7. Second: SB Thomas researched Greenwoods Cemetery deeds. Thomas reported a qualified resident is going to look at Bean Rd culverts (this is in the resident's purview re prior jobs). Hidden Valley seems to have areas of road that are sinking FYI. 181 Woodmans Mill rd. Still waiting for response regarding dangerous collapsed building and damage to abutter CEO Abbott has been informed. Town office sign is getting done by the tech school.
8. Third: SB Hatfield to contact IT contractor, D. Misner, review contract and services. SB Hatfield to update and post advertisement for administrative assistant to the board.

1. Departments:

1. Clerk: no report
2. Treas/Tax Col: SB Hatfield to schedule time to meet with Treas.
3. MVFR/EMD: No Report
4. Roads + PW: Resident praised plowing this winter on Rt 220, Haystack, Bog Rd and North Ridge. SB to consider when to post roads. SB to follow up with RC regarding fuel log.

5. Transfer Station:
6. Assessing: Assessing Agent Poulin to work half day 3/16/26. And M. Caldwell (potential Assessing Agent) to work with A. Poulin in 3/30/26. SB Hatfield to ask M. Caldwell to send contract.
7. CEO: No report
8. ACO: Appoint Deputy ACO, tabled for after Town Meeting, when other appointments will be issued.
9. Planning Board: No report
2. Treasurer's Warrants: Warrant #08, and Warrant #09 Preview: Signed
3. Eleventh Hour:
4. Next Week's Agenda Items: Discontinuance at 6. Employee manual

Adjourn: 10:03 PM

Approved 3/9/26

Montville Select Board Meeting Minutes

Monday, 03/09/26

5:00PM

In attendance: SB Sharon Hibbard, Doug Thomas, Hannah Hatfield.

Barbara Accordino (Deputy Clerk), Nathan Northrup (Nathan O. Northrup Forest Products and Earthwork), Herman Peaslee (South Trotting Park Rd abutter), Peter Kassen (Planning Board Chair), Wes Durrett, April Durrett (abutters of Hidden Valley), Jodie Meheren (Town Clerk)

Open Meeting: 5:08PM

1. Approve Agenda: SB Hatfield motioned to approve the agenda, Thomas Seconded Unanimous.
1. Approve Select Board Minutes: 03/02/26 SB Thomas motioned to approve minutes from 3/2/26 SB Hibbard seconded. Vote was unanimous.
1. Open to the Public: N. Northrup reviewed his company's process of mulching roadside brush and submitted proposal for Burham Hill (.4m) Goosepecker Ridge

(2m) and Halldale (3.8m). SB Thomas asked for estimates on Mehuren Rd. and Twitchell. Richard (via text) supports hiring N. Northrup for 3 roads on the estimate. SB Thomas motioned to accept N. Northrup for first 3 roads (on estimate), SB Hibbard seconded. Vote was unanimous. SB Hibbard to reach out to RC Peavey for him to confirm with N. Northrup.

1. Road Discontinuance Order 6PM: H. Peaslee disagrees with how the article is written as he (and he reported that the other South Trotting Park Rd. abutter agrees) that the remainder of the South Trotting Park Rd. be tied to the discontinuance of the first 600 of the roadway. H. Peaslee asked if we could put the articles in such a way that we say one article is contingent on the other re South Trotting Park. SB discussed.

Peter Kassen reported that the no Planning Board Ordinances come into play regarding either of these discontinuances.

SB Hatfield motioned to delay the Order of Discontinuance for South Trotting Park Rd. SB Hibbard seconded. Vote was unanimous.

W. Durrett and A. Durrett asked if the SB could make it possible for them to zoom in to the hearing on March 18th. SB will make that option available to the public. SB Hatfield motioned to sign An Order of Discontinuance for a portion of Hidden Valley Rd with damages of \$0.00. SB Thomas seconded. Vote was unanimous.

1. Old Business:

1. Contracts and Bids: SB Hibbard to get roadside mowing bid updated.
2. Grants: SB Hibbard reported that the T-Mobile grant can be applied to again for Nash Lot improvements. It is due at end of March. This could include parking lot and creation of walking path. Next round of Community Action Grants (CAG) is also due soon, SB to look at deadlines. Hibbard suggested door at garage and heating unit at garage and heating units for fire station, may be good project for the CAG. Doug to get door quotes. SB to get ideas on heating systems for garage. Town House needs a meeting to discuss grant opportunities see schedule below.
3. Comprehensive Plan Committee: Open hours this week to review any/all chapters.

1. New Business/Correspondence:

Admin:

Upcoming Meetings:

Town House Preservation Options meeting - Wednesday March 18th. at 7PM.

SB meet to vote on an Order of Discontinuance for South Trotting Park Rd. Wednesday March 11th at 5PM.

Hearing regarding Orders of Road Discontinuances on March 18th at 6PM.

Cemetery Committee meeting on March 17th 6:30PM

Schedule annual review policies and sign acknowledgments next week.

Select Board:

1. Town Meeting 2026: SB Thomas confirmed that G. Frechette (carpentry contractor) will get the Town House deck completed before Town Meeting. SB Thomas to follow up.
2. Employee Handbook: tabled
3. First: SB Hibbard reported that the rock rake needs new tines. SB Hibbard and Thomas installed led lights in garage.
4. Second: SB discussed the Cole Family Foundation flag kits at 50% off to commemorate USA's 250th. No decision made.
5. Third: SB Hatfield reported on the Walker School Re-purposing committee.

1. Departments:

1. Clerk: Meet with Clerk and Deputy Clerk for review and updates; B. Accordino shared past working experience with SB, and current interest and availability re pending Town Clerk nomination. She also affirmed that she could (on occasion, and depending on connectivity) update the website, emails and/or phone message from home. SB Hibbard reported that Wix (our website provider) does have the functionality to upgrade to ADA requirements that are pending. Redundancy of website management is recommended.

Approve Election Workers: SB Hatfield motioned to approve the election workers list for 2026-2028 SB Thomas seconded. Vote was unanimous.

Jodie reported that a resident on North Ridge stated the road needs to be posted.

1. Treas/Tax Col: SB agreed with Treasurer T. Fischer to credit prior year plumbing credit amounts to a plumbing permit revenue account.
2. Montville Volunteer Fire & Rescue/Emergency Management: No report
3. Roads + Public Works: SB Hibbard to order signs for turns, chevrons, and 90 degree turns. And to ask RC Peavey about what his plans are for rolling this summer season.
4. Transfer Station: SB to ask if TS is open on Town meeting day.
5. Assessing: No report
6. Code Enforcement: No report

7. Animal Control: Jodie reported that resident who the Animal Control Officer had asked to register their dog, did in fact come in to register dog.
8. Planning Board: No report

1. Treasurer's Warrants: Warrant #09, and Warrant #10 Preview: Signed

1. Eleventh Hour:
 1. Next Week's Agenda Items: Meet with G. Couturier, RSU3 Board Chair. Meet with Treasurer for review and updates.
 2. Adjourn: 9:45PM

Approved 3/16/2026

Montville Meeting of Select Board

March 11, 2026 5PM

Attending: Select Board: Sharon Hibbard, Doug Thomas, Hannah Hatfield

Herman Peaslee (South Trotting Park Rd abutter) on phone

Open meeting at 5:25PM

SB Hatfield motioned to sign an Order of Discontinuance for South Trotting Park Road with the total amount of damages being \$1000.00.

SB Hibbard seconded.

Vote was unanimous.

SB Hatfield motioned to adjourn at 6PM, SB Thomas seconded. Vote was unanimous.

Montville Select Board Meeting Minutes

Monday, 03/16/26

5:00PM

In attendance: Select Board Members: Sharon Hibbard, Doug Thomas, Hannah Hatfield

Treasurer: Terry Fischer

Open Meeting: 5:04PM

1. Approve Agenda: SB Hibbard motioned to approve the agenda, seconded by SB Thomas. Vote was unanimous.
1. Open to the Public: None present.
1. Approve Select Board Minutes: 03/09/26 SB Thomas motioned to approve 3/9/26 minutes, SB Hibbard seconded. Vote was unanimous. 3/11/26 SB Thomas motioned to approve minutes from 3/11/2026, SB Hatfield seconded. Vote was unanimous. SB amended 3/2/26 minutes edited for clarity.
1. Old Business:
 1. Contracts and Bids: State Salt 2025 estimated 206 tons. SB Hibbard to follow up with state for bidding option. Road side mowing bid: SB discussed including all roads and also contractor and insurance information.
 1. Grants: SB discussed getting quotes for T-Mobile grant for making walking paths and parking lot at Nash Lot. SB Thomas to get an estimate from PDQ doors for garage door for Community Action Grant (CAG). Application due April 15-ish. SB Hibbard to reach out to Dead River for options for improved heating at garage and to Revision for options re heat pumps in fire station. Also for CAG.
 1. Comprehensive Plan Committee: Fiscal Capacity and Current Land Use Subcommittees to meet on March 19 at 6PM.
1. New Business/Correspondence:

Meet with RSU3 School Board Chair, G. Couturier re RSU3 updates: Not present.

Admin:

Upcoming Meetings:

Cemetery Committee meeting March 17 6:30PM

Hearing for Road Discontinuances March 18 6PM

Town House Preservation meeting March 18 7PM

Comp Plan Sub-committee meeting March 19 6PM

Waldo County Budget Meeting March 27 6PM Zoom options available.

Annual review policies and sign acknowledgments: SB reviewed policies. SB Thomas to review policy binder and report back.

Select Board:

1. Town Meeting 2026: SB Thomas to confirm timing of work on deck of Town House.
1. Employee Handbook: Discussed
1. First: SB Hibbard to submit estimates of salt usage for next year to the state for inclusion in a state cooperative buying request for bids. Housing survey was completed for Midcoast Council of Government's study. SB Hibbard connected with Pye and Barker (security system upgrade contractors) for invoice submission.
1. Second: The Waldo County Tech Center estimates that the sign for Town Office will be ready next week. SB Thomas asked about the assessments of solar installations that are not owned by home owner and how tax assessments and exemptions are administered. SB to inquire with assessing agent and MMA. SB Thomas inspected the sand shed, and noticed some damage to the interior walls likely from impact related to moving sand for loading. SB to connect with Road Commissioner (RC) Peavey to insure that contractors only use the loader for filling trucks and not for moving or cleaning up sand. Public works employees to move sand if needed.
1. Third: SB Hatfield reported a need for gutters on the Kingdom School house and above doors at the town office, SB to locate gutters. SB to set up Road Tracker for 2026. SB discussed the need for E911 Addressing Officer to use the measuring wheel at the public works building.
1. Departments:
 1. Clerk: Reported there is a stop sign down on New Ireland Rd. SB informed that this is a DOT issue.
 1. Treas/Tax Col: Meeting with T. Fischer for any updates: T. Fischer: Looking for filing cabinet for under desk. Reminder notices going out for 2025 delinquent property taxes.

SB thanked T. Fischer for work done for 2025 audit. T. Fischer found a potential deputy tax collector. Fischer to research direct deposit procedures for employee paychecks.

1. Montville Volunteer Fire & Rescue/Emergency Management: No report.
1. Roads + Public Works: No report
1. Transfer Station: SB Thomas motioned to open Transfer Station from 12-4 on March 28 (Town Meeting Day), SB Hibbard seconded. Vote was unanimous. TS Manager B. Peters to make sign. Clerk Mehuren to send out email.
1. Assessing: Assessing Agent A. Poulin did not come in today will plan to come on March 23 and again on March 31.
1. Code Enforcement: CEO C. Abbott to look at a parcel with rental campers re septic.
1. Animal Control: No report
1. Planning Board: No report
1. Treasurer's Warrants: Warrant #10, and Warrant #11 Preview: Signed
1. Eleventh Hour: SB Hatfield to write letter to Revision to thank them for donation to the Cemetery Fund of \$250.00.
1. Next Week's Agenda Items:
1. Adjourn: 9:55PM

Approved 3/23/2026

Montville Public Hearing Road Discontinuance Articles

March 18, 2026, 6 PM

Attending: Susan Shell, Karen York, Anna Durrett,

Select Board: Hannah Hatfield, Doug Thomas, Sharon Hibbard Remote: Wes Durrett, Peter Kassen

Hearing to order: 6:05 PM

Question posed regarding the possibility of having an easement for non-vehicular traffic due to concern of loss of walking access. Peters Road and South Trotting Park Road both presumed abandoned, It is a Select Board vote (not Town vote) for determining relinquishment of easement after following different notice and hearing processes. Presently on Hidden Valley public easement relinquished in 1940's at the Cosman House to Blodgett House, by default due to when road discontinued. Absentee comments spoken to SB Hannah Hatfield from Sue Martin stated the desire to keep public easements.

Meeting adjourned: 6:21 PM Minutes

Approved 3/23/2026

FEBRUARY 2026

Montville Select Board Meeting Minutes

Monday, 02/02/26

5:00PM

In attendance: Select Board: Sharon Hibbard, Doug Thomas, Hannah Hatfield. Craig Work (Administrative Assistant), Wes Durrett (resident), John York (Fire Chief), Matt York (Transfer Station Attendant), Brad Peters (Transfer Station Manager)

Open Meeting:

1. Approve Agenda: SB Hibbard motioned to approve the agenda, SB Thomas seconded. Vote was unanimous.
2. Approve Select Board Minutes: 01/26/26: SB Hatfield motioned to approve last week's minutes, SB Thomas Seconded. Vote was unanimous.
3. Open to the Public: Wes Durrett of Hidden Valley Camp expressed concerns regarding the traffic flow through the camp during the camp's season. SB and Mr. Durrett discussed possibilities for regulating traffic while the camp is in session. SB to contact DOT and Maine Municipal Association regarding options.
4. Old Business:
 1. Contracts and Bids: SB to finalize and send out roadside mowing and tree clearing bids.
 2. Grants: On-going
 3. Comprehensive Plan Committee (CPC): CPC to meet on Feb 5, to add strategies and goals to the Recreation and Agricultural & Forestry Resources chapters.
5. New Business/Correspondence:

Admin:

Upcoming Meetings:

Comprehensive Plan Committee 2/5/26 6PM

SB Budget Workshop 2/4/26 5PM

Officer/Employee Appreciation Hour 2/9/26 7-8PM (during SB meeting)

Select Board:

1. Ideas for FY 2026: On-going
2. Consent Agreement: On-going
3. Road Discontinuances: SB considering three roads for discontinuance. Discussed roads that have the Presumption of Abandonment. SB to continue to reach out to abutting landowners and to research damages.
4. Budget Progress: See above for SB Budget Workshop
5. Employee Handbook: Tabled
6. 2025 Statewide Housing Survey -MCOG: SB decided not to participate in this survey at this time.
7. First: SB Hibbard to add miles to the roadside mowing bid.
8. Second: SB Thomas clarified that Palermo Snowmobile Club (PSC) maintains some trails in Montville. He will inform a representative of PSC that they may request a portion of the state registration fee that the Town receives.

SB Thomas identified a contractor who possesses a side loading dump truck. In case this may be helpful in the future, for road work.

1. Third: SB Hatfield motioned to pay out-going Town Clerk Mehuren \$1000.00 out of carried-over Deputy Clerk wages considering her relatively longevity in the position, and her devoted and skilled service to the town. Citing budget line constraints, the motion was not seconded.

SB Hatfield to follow up with owner of a pending foreclosure.

1. Departments:
 1. Clerk: SB to schedule time to have Deputy Clerk come to a SB meeting for orientation.
 2. Treas/Tax Col: SB to schedule Treasurer/Tax Collector for updates.
 3. MVFR: Chief York is working with County EMS to come up with safety plans for residential youth camps and facilities in town.
 4. Roads + PW: SB discussed need for turn signs at Howes/Barrett/Center intersection and Dead End signs for Hidden Valley.
 5. Transfer Station: Additional dumpsters are still necessary for trash collection while an electrician is being secured to help the compactor run in these cold temperatures. SB Hibbard reported that efforts are being made to better plow out the transfer station area; all employees/officials are expected to speak to each other in a professional manner; storage of personal items in the transfer station building is not permitted; box truck is not intended to be a warming space for employees – the transfer station shed is insulated and heated at this time for that purpose.

SB and Brad Peters and Matt York discussed box truck maintenance needs, snow removal needs, and trainings that can be done on a Town Office computer as an option. SB Hatfield to get Mr. Peters the roster for the training he and Mr. York just completed.

1. Assessing: SB signed abatements for parcels map/lots 31/15; 30/4; and 37/21. Assessing agent Amber Poulin is scheduled for one more time at the office on 2/23/26.
2. CEO: SB Hatfield to follow up with Treasurer Fischer regarding past Plumbing and Subsurface Disposal permit fees.
3. ACO: No report
4. Planning Board: No meeting this month citing no business pending.

1. Treasurer's Warrants: Warrant #04, and Warrant #05 Preview:
2. Eleventh Hour:
3. Next Week's Agenda Items:

Adjourn: 9:30PM

Montville Select Board Meeting Minutes

Monday, 02/09/26

5:00PM

In attendance: Select Board (SB): Sharon Hibbard, Doug Thomas, Hannah Hatfield. Chris Ricciotti (resident)

Open Meeting: 5:05PM

1. Approve Agenda: SB Hatfield motioned to accept minutes, SB Thomas seconded, vote was unanimous.
2. Approve Select Board Minutes: 02/02/26 SB Hibbard motioned to accept minutes, SB Thomas seconded, vote was unanimous.
3. Open to the Public: Chris Ricciotti detailed an instance of large parts of a building from a neighbor's property that collapsed onto his property. C. Ricciotti is requested that the SB include a warrant article authorizing the SB to enforce state law regarding the clean-up of dilapidated/dangerous buildings. SB to look into this further.
4. Festive Mid-Winter Town Officer and Employee Appreciation Hour 7:00PM-8:00PM: At 7:00PM SB Hibbard motioned to recess the meeting for one hour to share a meal in appreciation of Town officers and staff. SB Hatfield seconded, vote was unanimous. 8:10 SB Hatfield motioned to enter back into the Select Board meeting, SB Hibbard seconded, vote was unanimous.

5. Old Business:
 1. Contracts and Bids: Router for Garage: SB Hibbard to research specs for router needed for the installation and function of the new solar array at sand shed. Roadside mowing bids pending more review. SB to update lawn mowing bids, to include intermittent mowing of septic at the PW department and the Nash Lot. SB Hatfield forwarded MCOG contract to Comprehensive Plan committee for review of deliverables.
 2. Grants: AARP has a community grant opportunity. SB to look into this. Town House preservation project grant research: ongoing.
 3. Comprehensive Plan Committee: 2/12/26 open hours for reviewing chapters.
 4. SB to write a letter to RSU3 Distinguished Woman of Maine, Julia Richards.
 5. Audit Questions: SB filled out Audit IT Questionnaire.
6. New Business/Correspondence:

Admin:

Upcoming Meetings:

Comp Plan Open Hours 2/12/26 6PM;

SB to meet with Budget Committee 2/16/26 6PM

Cem Com Meeting 2/17/26 6:30;

SB to meet on 2/16/26 (even though it is Presidents Day);

SB to meet early (3:30?) on 2/23/26 to meet with assessing agent Amber Poulin;

SB to decide on dates for meetings on discontinuances.

Select Board:

1. Ideas for FY 2026: On-going.
2. Consent Agreement: SB Thomas to verify if notarized signature is needed for registering at Waldo County Registry of Deeds.
3. Road Discontinuances: SB to create letters to the landowners and research next steps. SB Thomas to get GPS coordinates.
4. Budget Progress: SB to meet with Road Commissioner at 2/16 meeting to discuss budget.
5. Employee Handbook: On-going
6. First: No report
7. Second: SB to update MMA as to the current lack of an Administrative Assistant, and the details of our new Deputy Clerk. Tuesday is a transfer station attendant training at the Town Office. Workers Comp Safety Incentive Program Safety Grants may be available. SB Thomas to take lead on credit card assignment, process.

8. Third: SB Hatfield to take a General Assistance Training 2/13/26. Training is free and required annually. SB to update ad for the administrative assistant position for posting.

1. Departments:

1. Clerk: Happy Birthday, Clerk Jodie!
2. Treas/Tax Col: No report
3. MVFR/EM: No report
4. Roads + PW: No report
5. Transfer Station: Annual Recycling Report: SB Hatfield lead; Compactor Service Updates: no updates.
6. Assessing: No report
7. CEO: SB Thomas to contact CEO C. Abbott regarding dilapidated house procedures.
8. ACO: No report
9. Planning Board: PB is not meeting this month citing lack of an agenda.
2. Treasurer's Warrants: Warrant #05, and Warrant #06 Preview: Signed
3. Eleventh Hour:
4. Next Week's Agenda Items: Schedule to meet with clerk, deputy clerk, and treasurer; Schedule annual review of policies and sign acknowledgments

Adjourn: 10:15PM

Approved: 2/16/2026

Montville Select Board Meeting Minutes

Monday, 02/16/26

5:00PM

In attendance: Select Board: Sharon Hibbard, Doug Thomas, Hannah Hatfield. Joe Harriman (Assistant Road Commissioner) Richard Peavee (Road Commissioner), Karen York (Deputy Emergency Management Director), Peter Nerber (Animal Control Officer), Jessa Adams (assistant to Animal Control Officer), Margaret D'Anieri. (MVFR Secretary), Open Meeting: 5:08

1. Approve Agenda: SB Hatfield motioned to approve the agenda SB Hibbard seconded. Vote was unanimous.

2. Approve Select Board Minutes: 02/09/26 SB Thomas motioned to approve the SB minutes from 2/9/26, SB Hatfield seconded. Vote was unanimous.

3. Open to the Public: Karen York announced that the MVFR is holding a Corn Beef dinner on March 17th from 5pm – 7pm at the fire house as a fundraiser for the association.

4. Old Business:

a. Contracts and Bids: Roadside mowing bids discussed. Router for solar array discussed.

b. Grants:

c. Comprehensive Plan Committee: Sub-Committee meeting on Thursday February 19 at 6PM for Public Facilities and Climate Resiliency chapters.

5. New Business/Correspondence:

Admin:

Upcoming Meetings:

Cemetery Committee: 2/17 6:30

Budget Committee: 2/18 6pm;

Comp Plan subcommittee Thursday 2/19 6PM

SB discussed meeting with Clerk, Deputy Clerk, Treasurer for employee check-ins.

Schedule annual review policies and sign acknowledgments Town House meeting at 6pm 2/24 Tuesday.

Select Board:

a. Town Meeting 2026: SB to ask V. LeCount to speak at Town Meeting re Direct Communications broadband project.

b. Consent Agreement: pending notarization.

c. Road Discontinuances: discussed process. Need hearing at least 10 days before Town Meeting. Next step is to write the landowners.

d. Budget Progress: Met with Road Commissioner reviewed Public Works draft budget for 2026.

e. Employee Handbook: tabled

f. First: SB Hibbard to prepare credit card updates for filing. SB Hibbard to email contractor re maintenance on the transfer station compactor.

g. Second: SB Thomas has GPS coordinates for Hidden Valley and South Trotting Park. SB reviewed annual letter for the Town Report..

h. Third: SB Hatfield to address hardship abatements pending decisions. SB Hatfield to contact IT contractor to review systems and contract. Sharon to email for security bill. SB Hatfield to close out FEMA DR4647. SB Hatfield to repost MMA ad for administrative assistant.

6. Departments:

a. Clerk: Clerk Mehuren will not be in office this Wednesday.

b. Treas/Tax Col: No report

c. MVFR/EM: Wendy Johnson is now treasurer of MVFR. John York (Fire Chief) to connect with the Comprehensive plan regarding emergency services, in the Public Facilities chapter.

d. Roads + PW: SB Hibbard and Thomas reviewed the garage practices. SB Hibbard signed up RC Peavey and Assistant Harriman for workzone safety class.

e. Transfer Station: Discussed options for an awning over compactor.

f. Assessing: Amber Poulin (assessing agent) is scheduled for 2/23/26.

g. CEO: SB Thomas met with Cindy regarding dangerous building issues. Action on the issue is pending a letter from landowner to neighbor, then code enforcement can ensue.

h. ACO: Peter Nerber ACO asked if a resident has come in to register a dog involved in an incident that the ACO was called to respond to. P. Nerber will email report to SB. Hibbard will check with state to respond to concerns. To get legal guidance. SB has 5 working days to respond to an FOAA request for information regarding this Animal control issue. SB to respond by the end of the week.

P. Nerber asked the SB if Jessa Adams could be appointed as his Deputy ACO. J. Adams to get SB certifications and contact numbers.

i. Planning Board: No report

7. Treasurer's Warrants: Warrant #06, and Warrant #07 Preview:

8. Eleventh Hour:

9. Next Week's Agenda Items: MVFR Engine 3 bids due; annual review policies and sign acknowledgments:

Feb 23. Hardship abatements.

Adjourn: 9:50PM

Approved 3/2/26

Montville Select Board Meeting Minutes

Monday 02/23/26

5:00PM

In attendance: Select Board: Doug Thomas, Hannah Hatfield. Select Board member Sharon Hibbard absent.

Todd Nelson (member of the public)

Open Meeting:

1. Approve Agenda: SB Hatfield motioned to approve the agenda, SB Thomas seconded. Vote was unanimous by all SB members present.

2. Approve Select Board Minutes: 02/16/26 SB Thomas motioned to postpone for full board SB Hatfield seconded. Vote was unanimous within the members present.

3. Open to the Public: No comment.

4. Open Bids for Fire Truck: SB opened bids for fire truck. Todd Nelson bid \$5,055.00, Mark Lucas bid \$6,175.00. SB Thomas moved to accept the bid from Mark Lucas. SB Hatfield seconded. Vote was unanimous within members present.

5. Old Business:

a. Contracts and Bids:

b. Grants:

c. Comprehensive Plan Committee: Office hours 2/26 at 6PM on Thursday.

6. New Business/Correspondence:

Admin:

Upcoming Meetings:

Cem Com Tuesday 2/24 6:30

Schedule meeting with Clerk, Deputy Clerk, Treasurer

Schedule annual review policies and sign acknowledgments: table for next week

SB looking for Local Health Officer

SB to post ad for administrative assistant.

Select Board:

a. Town Meeting 2026: SB to sign warrant on Monday the 2nd.

b. Consent Agreement: Pending notarization.

c. Road Discontinuances: SB Hatfield to get letters prepared for abutting landowners. Discussed amount for damages.

d. Budget Progress: Discussed final line items.

e. Employee Handbook: tabled

f. First: Absent

g. Second: SB Thoams reported that he got plastic seal for windows at garage. SB Thomas to research options for a timer for diesel tank.

h. Third: SB Hatfield to prepare appointment paper for Deputy ACO.

7. Departments:

a. Clerk: Office closed today because of the weather.

b. Treas/Tax Col: no report.

c. MVFR/EM: MVFR voted for John York as their Fire Chief for the year 2026.

d. Roads + PW: DOT announcing the Rt 3 paving for this summer. SB signed agreement to issue overweight limit for contractor.

e. Transfer Station: no report

f. Assessing: Amber will come next Monday March 2 to make up for not coming during the .

g. CEO: forwarded a letter from resident regarding neighbor's dangerous building debris

h. ACO:

i. Planning Board:

8. Treasurer's Warrants: Warrant #07, and Warrant #08 Preview:

9. Eleventh Hour:

10. Next Week's Agenda Items: Generac warrantee. Appoint Deputy ACO.

Adjourn: 7:25 PM

Approved 3/2/26

JANUARY 2026

Montville Select Board Meeting Minutes

Monday, 01/05/26

5:00PM

In attendance: Select Board Sharon Hibbard, Doug Thomas, Hannah Hatfield, Admin Craig Work, Henry Spaulding Sr., Bill Spaulding, Jodie Mehuren

Open Meeting: 5:12

- Approve Agenda: SB Hibbard motioned to approve as modified, SB Thomas seconded the motion and the vote was unanimous.
- Approve Minutes: 12/29/25: SB Hibbard motioned to approve as modified, SB Thomas seconded the motion and the vote was unanimous.
- Open to the Public: None present.
- Old Business:
- Contracts and Bids:
- Grants: Two CAG quarterly reports due by January 15, 2026
- Comprehensive Plan Committee: Next chapters to review are Natural and Water Resources.
- Budget Committee: Next meeting Wed, 01/08/26, 6pm, Town Office

1. New Business/Correspondence:

Admin:

January's To-Do List:

- Make Determinations/Assignments for Town Report: Updating Requests for Donations
- Begin Budget and Town Warrant building process: On-going
- Advertise for Mowing RFBs: In process
- Complete, submit and post OSHA 300 and 300a Summaries: To post before 01/31/26.
- CAG Quarterly Report: SB Hibbard and Admin Assist Work will be working on these.
- Meetings: Budget Committee 1/7/26 6PM, Comp Plan Committee 1/8/26 6PM. County Budget meeting 12/9/26, 5:00PM

Select Board: Executive Session 1 M.R.S.A. §405(6)(A) Personnel Matters, SB Thomas motioned to go into session at 5:58pm. SB Hatfield seconded and the vote was unanimous. SB Thomas motioned to go out of session at 6:58pm. SB Hatfield seconded and the vote was unanimous.

Ideas for FY 2026:

Consent Agreement: Sent to landowner. Pending landowner response.

Town Warrant: Ongoing

Employee Handbook: Tabled

- Departments:
- Clerk: SB and Clerk discussed new Deputy Clerk training.
- Treas/Tax Col:
- MVFR:
- Roads + PW: SB Thomas to engage Army Corps of Engineers to address new culvert system on Bean Rd.
- Transfer Station:
- Assessing: SB looking for replacing current agent, who is resigning.
- CEO: Sharon to ask Terry to forward all intel about 2024 plumbing permits credits.
- ACO: No Report
- Planning Board: Reviewing Fee schedule sent by SB
-
- Treasurer's Warrants: #52 signed; Preview #53 and #1 signed
-
- Eleventh Hour:
-
- Next Week's Agenda Items:
-
- Adjourn: 10:11PM
-
- Approved: 01/12/26

Montville Select Board Meeting Minutes

Monday, 01/12/26

5:00PM

In attendance: Selectboard members: Sharon Hibbard, Hannah Hatfield, Town Clerk Jodie Mehuren

SB Doug Thomas absent.

Open Meeting: 5:06 PM

- Approve Agenda: SB Hatfield motioned to approve, SB Hibbard seconded, vote was unanimous
- Approve Minutes: 01/05/26: SB Hatfield motioned to approve, SB Hibbard seconded, vote was unanimous
- Open to the Public: None present
- Old Business:
- Contracts and Bids: Finalize rough draft of mowing bid.
- Grants: SB Hatfield working on RFP for Building assessment for Town House. SB Hatfield connected with Community Resilience Partnership Program Manager regarding Community Action Grant (CAG) timeline for Comp Plan. Grant requirements are on track. SB Hatfield and AA Work to complete quarterly reports for CAGs.
- Comprehensive Plan Committee: Next subcommittee meeting on 1/22/26 at 6pm for chapters on Recreation and Agriculture.
-
- New Business/Correspondence:

Admin:

Monday Select Board Meetings: 01/19/26 (even though it's a holiday) 5PM

Admin checking references for Pinetree Code Solutions: no report

Upcoming meetings: Comp Plan Sub Committee 1/22/26 6 PM, Budget Committee 1/14/26 6 PM, Cemetery Committee 1/20/26 6:30 PM

AA Work to get training for Stihl MS391 for PW workers.

Select Board:

Montville Code of Conduct: SB Hibbard to write cover letter for Code of Conduct and Work Rules to distribute.

Ideas for FY 2026: SB discussed increasing PW wages for part time summer roads employment.

Consent Agreement: Pending Landowner response.

Road Discontinuances: SB filling out spread sheet of data. SB Hatfield to engage Attorney, regarding compensation for damages on proposed discontinuances.

Town Warrant: In process

Employee Handbook: To review

MMA Federal Delegation Survey: Comments due 1/27/26.

- Departments:
- Clerk: Clerk reported she received more reports of mailboxes being damaged by Contractors hired by town to plow town ways.
- Treas/Tax Col: Postpone Quit Claim deed signing until Notary present.
- MVFR: No report
- Roads + PW: Road sign updates are needed. RC and Joe Harriman took Safety Data training. SB Hibbard reported that cut bolts have been found on PW and Transfer Station driveway. SB to follow up with RC.
- Transfer Station: Propane tank was delivered for heater. Manager was informed that he can make approved purchases and be reimbursed as needed or can reach out to SB to make the purchases needed.
- Assessing: SB Hatfield following up with recommended assessing agencies.
- CEO: SB to review 2024 plumbing permit data.
- ACO: No Report
- Planning Board: No report
- Treasurer's Warrants: #53 #1, #02 Preview: Signd
- Eleventh Hour:
- Next Week's Agenda Items:
- Adjourn: 9:30PM
- Approved: 01/19/26

Montville Select Board Meeting Minutes

Monday, 01/19/26

5:00PM

In attendance: Select Board Sharon Hibbard, Doug Thomas, Hannah Hatfield, Admin Assist Craig Work, RC Richard Peavey, Assist RC Joe Harriman, Plow Contractor Todd Nelson

Open Meeting: 5:04

- Approve Agenda: SB Hatfield motioned to approve, SB Hibbard seconded, vote was unanimous
- Approve Select Board Minutes: 01/12/26: SB Hibbard motioned to approve, SB Hatfield seconded, vote had two-thirds vote. SB Thomas abstained, due to not being in attendance for this meeting.
- Open to the Public: Todd Nelson. Please see 6.d. Roads + PW below.
- Old Business:
 - Contracts and Bids:
 1. Roadside mowing bid in process, consider including Nash Lot discussed.
 2. Consider getting bushhog bids for Peaveytown Road Landfill. SB Thomas to follow up with DEP to see if this landfill can go to trees.
 - Grants:
 1. CAG2024-5 discussed public out-reach plan
 2. SB Hatfield writing copy, before adding Acorn Engineering's Gravel Roads Assessment to website.
 - Comprehensive Plan Committee: Sub-committee meets 01/22/26, 6 pm to review Recreation and Agriculture-Forestry chapters.
- New Business/Correspondence:

Admin:

1. Upcoming Meetings: PWs Budget Workshop, 01/20/26, 5 pm, Cemetery Committee, 01/20/26 6:30 pm, Comprehensive Plan Committee Sub-Committee, 01/22/26, 6:00 pm.
2. Reference check updates: Pine Tree Code Solutions for ground truthing consideration with CEO.
3. Update on Stihl MS 250 training for PW: Staff completed this annual training, 06/12/25.

Select Board:

1. Ideas for FY 2026: None presented
2. Warrant building workshop schedule: Scheduled for 01/28/26, 6:00 pm.
3. Consent Agreement: Pending response from landowner
4. Road Discontinuances: SB researching and collaborating on these with Counsel
5. Employee Handbook: Tabled
6. MMA Federal Delegation Survey: SB Thomas to complete by due date, 01/27/26.
7. Questionnaire from Auditors: SB reviewed, answered, and submitted.

- Departments:
 1. Clerk: No report
 2. Treas/Tax Col: Audit day completed.
 3. MVFR: BLS required safety training; PW and Transfer Station staff are welcome to participate on 01/27/26, 6 pm.

4. Roads + PW:
 1. SB and contractor discussed several mailboxes being hit and resident complaints.
 2. Corrective actions discussed. 1) imperative to not damage mailboxes, and 2) be respectful to all residents.
 3. Additional salt has been ordered.
 4. Admin Assist Work to provide signed training sheets for RC Peavey's garage files.
 5. Transfer Station: SB discussed WasteHub, former MRC, opportunities.
 6. Assessing: Resume review. Matthew Caldwell, CMAC. Admin Assist Work to complete reference check(s).
 7. CEO: No report
 8. ACO: No report
 9. Planning Board: Next meeting is 02/11/26, 6:00 pm.
- Treasurer's Warrants: Warrant #02, and Warrant #03 Preview: Signed
 - Eleventh Hour: Waldo County Budget Committee meeting 01/27/26, at the Courthouse.
 - Next Week's Agenda Items: Standard
 - Adjourn: 10:30 pm.

Approved 1/26/2026

Montville Select Board Meeting Minutes

Monday, 01/26/26

5:00PM

In attendance: Sharon Hibbard, Doug Thomas, Hannah Hatfield, Matt Caldwell (virtually)

Open Meeting: 5:08PM

1. Approve Agenda: SB Hatfield motioned to approve agenda, SB Hibbard seconded. Vote was unanimous.
2. Approve Select Board Minutes: 01/19/26: SB Thomas motioned to approve minutes, SB Hatfield seconded. Vote was unanimous.
3. Meet virtually with Matt Caldwell regarding Assessing Agent position.
4. Open to the Public:
5. Old Business:
 - o Contracts and Bids: CMP agreement updated and signed, regarding solar expansion from Community Action Grants.
 - o Grants: No report
 - o Comprehensive Plan Committee: Next full meeting on Recreation, Agriculture, and Forestry chapters February 5 at 6pm.
6. New Business/Correspondence:

Admin:

Upcoming Meetings:

- 01/28/26,5PM-Warrant Building Workshop
- 02/05/26, 6PM-Comprehensive Plan Committee
- 02/11/26, 6PM-Planning Board
- Town Employee Celebration (Birthday party) for Jodie/Select Board meeting Feb 9, 7 - 8PM
- Candidate reference check: No report

Select Board:

Ideas for FY 2026:

- To be discussed on Wednesday Consent Agreement: HH reached out to Ms Hood.
- Waiting on response Road Discontinuances: Research continuing.
- Employee Handbook: Reviewed, to continue next week
- SB Hatfield made motion to hold Town Meeting on March 28, 2026. SB Thomas seconded, Vote was unanimous.
- SB Thomas made a motion to send out notice for bids for selling the old fire truck. SB Hatfield seconded. Vote was unanimous.
- Budget Carry-overs
 - o SB Hatfield motioned to carry over the following accounts from unused budget lines to 2026 line items:
 - o Deputy Tax Collector/ Treasurer: \$500.00
 - o Deputy Clerk: \$1,907.50
 - o Assessing Agent: \$1,837.50
 - o Town House: \$1,062.98

SB Thomas seconded. Vote was unanimous

7. Departments:

- Clerk: No report
- Treas/Tax Col: No report
- MVFR: No report
- Roads + PW: SB discussed plowing and sanding the PW driveway and options for the job in the future.
- Transfer Station: SB to have Transfer Station employees come in to review policies and winter procedures.
- Assessing: See above #3
- CEO: 2024 Permit review: Tabled
- Planning Board:
- ACO:

- Treasurer's Warrants: Warrant #03, and Warrant #04 Preview:
- Eleventh Hour: SB discussed having a list of volunteers to help folks do things like sand walkways.
- Next Week's Agenda Items: TS employees to meet for review.
- Adjourn: 9:30PM

Approved on 2/2/2026